



LONDON BOROUGH OF
HARROW



Headstone Manor Park

Management and Maintenance Plan

2023-2033



Amendment Sheet

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1 Introduction

- 1.1 Between 2017 and 2021 Harrow Council completed a significant restoration and enhancement scheme at Headstone Manor Park ('the site') funded by the National Lottery Heritage Fund (NLHF) Parks for People programme. A wide range of work was undertaken as part of this project to restore, conserve, and enhance the site including access improvements, signage, upgrade of facilities, wetland and habitat creation and habitat enhancement. In the same timeframe, a major flood alleviation scheme was completed on site - this required significant earthworks, land forming and engineering works.
- 1.2 This Management and Maintenance Plan (MMP) will support the ongoing stewardship of the landscape at Headstone Manor Park and ensure enhancement delivered as part of the NLHF project provides the desired outcomes and benefits in the long term.
- 1.3 The Management and Maintenance Plan was originally drafted in 2018 and has been updated in **2021/22** to reflect the completion of the NLHF enhancements. It was further updated in 2022/23 to focus on the future of the site over the next 10 years.
- 1.4 The MMP has been informed by several other documents which were prepared to support the development of the NLHF programme and flood alleviation scheme including the Conservation Plan and Ecological Surveys (available upon request). The Plan covers a period of 10 years, although it will be regularly reviewed and updated.
- 1.5 The following organisations have been consulted throughout the development of this Plan:
 - Harrow Council
 - Historic England
 - Friends of Headstone Manor Park
 - Thames 21
 - Crane Valley Partnership
 - Harrow Nature Conservation Forum
 - National Lottery Heritage Fund
- 1.6 As well as following the NLHF Management and Maintenance Plan Guidance (2012), the format and content of this Management and Maintenance Plan follows guidance provided in Raising the Standard – The Green Flag Award Guidance Manual.

Restoration and Enhancement

- 1.7 The NLHF restoration work included the following key interventions:
 - Improved access routes and circular Wayfinder trails.
 - Signage and interpretation.
 - Enhancement work around the moat to improve views and interpretation of the area.
 - Large sedimentation pond and reed beds to increase habitat areas and improve water quality.
 - De-culverting and opening the Yeading Brook, to improve conveyancing and flood risk with improved water edge treatment, gravel beach area, bank stabilisation and marginal vegetation.
 - Flood alleviation scheme including detention basins, flow control structures, swales, bunds, sports pitch drainage and installation of bridges for access.

- Enhanced visitor experience and facilities including an overflow car park.
- Improved play facilities.
- Tree planting, including standard parkland trees, an orchard and hedgerows.
- Wildflower and meadow areas.

Structure and Scope

1.8 This plan is set out over seven chapters structured as follows:

Chapter one: Provides a description of the context, structure, and purpose of the updated MMP.

Chapter two: Describes the park, detailing its physical properties, heritage, and the policies and strategies influencing current management at the park.

Chapter three: Details current management arrangements.

Chapter four: Describes the overall vision for the site, putting forward aims and objectives for the management and maintenance of the park to enable that vision to be realised.

Chapter five: Sets out a schedule for the features at Headstone Manor Park and their associated maintenance standards.

Chapter six: Details an action plan that sets out what actions need to be taken to deliver change.

Chapter seven: Provides an outline of the procedures for reviewing the MMP and the responsibilities of Harrow Council in carrying out its management procedures.

Appendices: Provide background information and give sources of information useful for the informed, efficient and responsive management of the park.

Study Area

1.9 Headstone Manor Park is 23 hectares (57 acres) located in Harrow in north-west London. To the east, the site is partly bounded by the Harrow View West housing development on the site of the former Kodak factory sports ground. To the south are allotments with Pinner Park Primary School located to the north and a breaker's yard to the east. The rest of the site is surrounded by residential housing. OS grid reference TQ 13982 89651.

1.10 A location plan is provided in **Figure 1.1**, which also shows the boundary of the park.

Headstone Manor Park Factsheet

Headstone Manor Park Factsheet
<p>Ownership: The park is owned by the London Borough of Harrow (see Figure 2.3).</p>
<p>Leases and Covenants: Harrow Council leases contracts associated with provision of activities and concessions in the park.</p> <ul style="list-style-type: none">• Cricket Pavilion (Bessborough Cricket Club)• Cricket Pavilion (West Harrow Cricket Club)• Hugs and Giggle’s Nursery• Toilet Block (Managed by Headstone Manor and Museum)• Sports Pavilion (FoHMP License to Occupy)• Storage Container (FoHMP License to Occupy)• Wider park landscape (events) <p>Headstone Manor Park also includes the following leases and covenants within the Headstone Manor and Museum Complex:</p> <ul style="list-style-type: none">• Commercial Lease Moat Café and Visitor Centre• Headstone Manor• Great Barn• Small Barn• Granary
<p>Entrances and Access: Headstone Manor Park is porous with numerous key access points along its boundary and internal footway routes. Principal entrances include the following:</p> <ul style="list-style-type: none">• Headstone Lane entrance (north of park) and car park - vehicular and pedestrian• Headstone Lane entrance (northwest of park) - pedestrian• Parkside Way entrance (southwest of park) - pedestrian• Pinner View entrance (southeast of park) and car park – vehicular and pedestrian (overflow car park extension located to the east of the main car park)• Harrow View West housing development - pedestrian
<p>Transport links: The park can be reached using public transport with the following stations/stops nearby:</p> <ul style="list-style-type: none">• Rail and tube: Harrow and Wealdstone (Bakerloo, Overground) – is a 15-minute walk/ H9 bus to Headstone Manor Park Headstone Lane (Overground) – is a 15-minute walk and the simplest route North Harrow (Metropolitan) – is a 15-minute walk/ H10 bus• Bus: H9 and H10 stop at Pinner View, which is a three-minute walk to Headstone Manor Park. H14 stop at Victor Road, and 223 stop Harrow View Wes which are a six-minute walk away. H18 and H19 stop at Headstone Lane which is a three-minute walk to Headstone Manor Park
<p>Travelling by car: There is a free car park in Pinner View, 100m from the entrance gate of Headstone Manor Park and a free car park off Headstone Lane adjacent to the nursery building in the north.</p>
<p>Opening times: The park is freely accessible to the public at no cost.</p> <p>The Moat Cafe and Visitor Centre: Seasonal (Generally Open Tuesday – Sunday 10am - 4pm).</p> <p>The Great Barn: Open for functions only.</p> <p>The Granary: Open for educational visits.</p>

Headstone Manor Park Factsheet

Museum: [Seasonal](#) (Generally Open Tuesday – Sunday 10am -4pm).

Byelaws: The park is covered by the Council’s byelaws (**Appendix 2**).

Public Spaces Protection Orders (PSPO): Are also in place to deal with anti-social behaviour and nuisance or other concerns which are considered detrimental to the local community’s quality of life.

As of 2023, the Council introduced five separate orders one covering [Parks and Open Spaces](#) particularly.

User groups: Formal social and sports events are held in the park at various times of the year alongside popular informal uses such as walking, dog walking and sitting/relaxing.

Local schools and groups use the park for educational activity. A self-guided educational pack was produced as part of the NLHF and is available for download [here](#).

Stakeholder organisations

- Historic England
- Natural England
- Harrow Council
- Friends of Headstone Manor Park
- Headstone Manor and Museum
- Bessborough Cricket Club
- West Harrow Cricket Club
- Hugs and Giggle’s Nursery
- Pinner Albion Football Club
- Headstone Youth Football Club
- Metros Running Club
- 6th Harrow Scouts
- Harrow Cycle Club
- Friends of Harrow Heritage Centre and Museum
- Thames21
- Harrow Nature Conservation Forum (HNCF)
- Harrow Nature Heroes (HNH)
- Crane Valley Community Investment Company (CVCIC)
- Crane Valley Partnership (CVP)

Other interested organisations (list not exhaustive)

- Harrow Heritage Trust (HHT)
- Harrow in Leaf
- Harrow Parks Forum (HPF)
- Zoological Society London (ZSL)
- London Wildlife Trust (LWT)
- Harrow Biodiversity Partnership
- Headstone Allotments and Gardens Association
- The Gardens Trust
- Environment Agency
- Butterfly Conservation (Hertfordshire and Middlesex)
- Froglife
- Harrow Bee Keepers Association
- Hertfordshire and Middlesex Bat Group
- London Natural History Society
- Pinner Local History Society
- RSPB Pinner and District Group
- Stanmore and Harrow Historical Society
- Harrow Natural History Society (HNHS)
- Pinner Park Primary School

Events and Activities: The park provides for a range of social needs of the community. It provides sports facilities for a range of clubs, provides training and refreshment facilities and is popular for walking. Fitness training sessions also take place, and the park is a base for group and school learning activities.

A range of regular events take place on an annual basis. For details of events please refer to Headstone Manor and Museum [website](#) and the Friends of Headstone Manor Park [website](#)

Headstone Manor Park Factsheet

Past and ongoing events are summarised below:

- Volunteering events
- Headstone Village Show
- May Day Festival
- Nature and bat walks
- Duck pond markets
- Qigong and agility classes
- Dog agility classes
- Health walks and yoga
- Halloween walks/workshops
- Storytelling and art workshops
- Wetland talks and tours
- Seasonal events
- Duke of Edinburgh sessions
- Craft Activities

Facilities: A number of facilities and features are located throughout the park with more informal recreation typical of this size of site including:

- Walking/dog walking
 - Health walks
 - Qigong
 - Jogging/running
 - Picnicking
 - Eating/drinking at the café
 - Birdwatching
 - Relaxing
- More active recreation facilities include:
- Senior football pitches
 - Junior football pitches
 - Soccer 7's pitches
 - Cricket squares
 - Changing facilities
 - Children's play area
 - Tennis courts
 - Outdoor gym
 - Basketball practice goal
 - Outdoor learning area defined by a log wall
 - Cafe
 - Museum

2 Understanding Headstone Manor Park and its Heritage

- 2.1 This Chapter provides a baseline understanding of Headstone Manor Park and its component parts through identifying the physical properties of the site and its heritage as well as the policies and strategies which influence the current management and conservation of the site.

Geology and Topography

- 2.2 The area is within the Thames Basin, a broad syncline (depression) of Chalk filled in the centre with sands and clays. The geology of the site largely comprises the Lambeth Group of pebble clays with sand and shelly inclusions (formerly known as the Woolwich and Reading Beds), directly above the Chalk. In the north-eastern, southern and south-western edges of the Scheduled Monument area the Lambeth deposits are overlain by London Clay.¹
- 2.3 The shallow Crane Valley maintains a predominantly natural composition and relative flatness rising in the north of Harrow as the Yeading Brook and flowing through Hayes (becoming the River Crane), passing to the east of Heathrow airport and Hounslow Heath through Twickenham to Isleworth where it reaches the Thames. The high ground naturally drains into the lower lying areas, meaning that the brooks around Headstone would have received the rainwater run-off from the South Herts Plateau.²
- 2.4 Headstone Manor Park lies at 55m AOD. There is a very gentle fall north to south, and slightly more pronounced rising ground to the north-west side of the stream course. Harrow-on-the-Hill rises to 118 AOD to the south-east and is prominent along the skyline.

Hydrology

- 2.5 The River Crane catchment is about 30km long and rises in Harrow as the Yeading Brook, comprising small springs in the urban area of Harrow Weald and Pinner Park Farm upstream of Headstone Manor Park.
- 2.6 Historically Headstone Manor Estate was characterised by a network of drains, ditches and streams which were contrived by various owners throughout the centuries into a series of small ponds, none of which (apart from the moat) now remain. This relatively low-lying land would have been exceptionally boggy especially throughout the winter.
- 2.7 There are two Yeading Brook headwater tributaries. The first has its source in the nearby Pinner Park Farm, and which flows into the River Crane at Yeading, crosses the site, and fed a former pond until 1968 when it was diverted and culverted. The second tributary comes into the moat northeast corner from a 900mm diameter culvert and drains much of Harrow and Wealdstone. This brook is still prone to flash flooding and occasionally breaks its adjacent banks. This deeply incised channel typically flows throughout the summer months at less than 100mm depth over a 1.5m width.
- 2.8 The NLHF programme and flood alleviation scheme completed in 2021 included a range of interventions to enhance and improve hydrological management, water quality, and help alleviate flooding in the local area. Interventions included:
- Construction of 20,000m³ flood storage area including three flood basins in the eastern section of the site.
 - Construction of a sedimentation pond and reed beds to improve water quality with access for periodic dredging of sediment.

¹ MOLA (2014). *Headstone Manor Historic Environment Assessment*

² Buttress (2014). *Headstone Manor Heart of Regeneration Conservation Plan*

- De-culverting of the Yeading Brook, removal of restrictive structures, willow spilling to stabilise banks and creation of shingle 'beach' area.
- Realignment of the Yeading Brook downstream of the Historic Museum buildings to improve conveyancing and flood risk.
- Several small swales and bunds to manage surface water flows around key features such as access routes.
- Flow control structures.
- Drainage to sports pitches.
- Marginal planting and reed beds to improve water quality, manage flow rates and improve water quality.

2.9 The moat around Headstone Manor would have been relatively easy to construct and to keep filled as the local London clay is highly impermeable. For the same reason, drainage of the site is generally very poor; rainwater stays on the surface for a long time after storms and even after a long dry spell there is always a small amount of water in the Yeading Brook.

2.10 The moat catchment is industrial and urban in character. This means that the water quality is (and is likely to remain) relatively poor with the Yeading Brook acting as a sewer and carrying varying amounts and types of industrial and domestic effluent.³ However, the 2021 interventions on site will result in notable localised improvements to water quality.

Arboriculture

2.11 The trees on site provide important amenity value and environmental functions acting as shelterbelts, a visual foil, and providing important habitat and shade. The field boundaries in many cases remain in line with C19th field margins and the woodland compartments to the east and west also retain a familiar form to those within the C19th.

2.12 There is a good species mix of trees; with the greatest proportion of trees being oak, willow and Norway maple. Generally, the trees are in good condition. There is a large number of good quality oak with a long-life expectancy, and these are a highly valued asset. A few oak and ash trees have been identified as having veteran features and likely provide important habitat for a range of species.

2.13 In terms of age split there is a lack of semi-mature trees. However, the range of trees that were planted as part of the NLHF scheme has helped to ensure a new generation of younger trees establish as the existing trees reach full maturity.

2.14 Key species that were planted as part of the enhancement and restoration scheme at the site included 166 orchard trees (various species and cultivars, but mainly apple cultivars), *Alnus glutinosa*, *Betula* spp., *Salix* spp., *Sorbus aucuparia*, *Crataegus monogyna*, *Acer campestre* and *Prunus avium*.

2.15 There are several small blocks of woodland at the site. The most significant block of woodland 'The Copse' is in the southeast of the site between Pinner View and Headstone Allotments.

³ LUC (1997) *Headstone Manor: A study of the Harrow Museum and Heritage Centre and its Landscape Setting*

Ecology

Habitats

2.16 The park is dominated by habitats regularly managed for recreational uses as found in urban parks throughout London, in particularly amenity grassland (including sports pitches) and scattered trees.

Other notable habitats include:

- Poor semi-improved grassland: Small areas of less regularly managed but species-poor grassland recorded in the north-eastern part of the site. Wildflower and meadow seeding was undertaken over large areas in the east and west of the site as part of the NLHF works.
- Woodland: There are two woodland copses within the site, one situated in the east ('The Copse') and the other in the west. These are dominated by semi-mature trees although with some mature specimens in the east. Dense canopy/understory layers reduce their ecological value, as there is relatively sparse ground flora supporting common species. The woodland does not comprise Ancient Woodland, the Penduculate Oak *Quercus Robust* located in the Copse has an estimated age of 210 years indicating this area as being wooded since at least 1810.
- The Yeading Brook: The Yeading Brook supported a stony bed and was overshadowed for much of its length by adjacent trees, scrub or hedge lines and therefore supported minimal marginal vegetation. The brook does, however, provide aquatic habitat and connectivity through the park. The NLHF related work has resulted in a significant improvement of the brook through re-naturalisation, ongoing management will focus on ensuring these enhancements and marginal vegetation establishes.
- Hedgerows: There are several hedgerows on the site including internal hedgerows running through the centre of the site from the north boundary and along the children's play area boundary, and along the Yeading Brook. These provide habitats and connectivity through the park. There are several areas of establishing hedgerow on site, planted as part of the NLHF restoration work.
- Other habitats: Other habitats include tall ruderal vegetation, the orchard and ornamental areas.
- Marginal vegetation: Several areas of reed bed and marginal vegetation were planted as part of the 2021 NLHF enhancement work. This includes areas around the sedimentation pond, the Yeading Brook and detention basins.

The habitats that make up Headstone Manor Park as on the GiGL database are summarised in the table and on the infographic below.

Table 2-1: Headstone Manor Park Habitats Recorded by GiGL

Habitat Type	% of total area
Amenity Grassland	63.39
Bare Artificial	8.67
Hedgerow	8.04
Scattered Trees	5.66
Other	4.02
Allotments	4.5
Planted Shrubbery	3.04
Woodland	2.68

The following grassland plants (wildflowers) have been recorded by the Friends of the Park:

- Bird's-foot trefoil
- Black mustard
- Broad-leaved willowherb
- Canadian fleabane
- Clustered dock
- Common knapweed
- Common Michaelmas Daisy
- Common Nettle
- Daisy
- Dandelion
- Great willowherb
- Perennial ryegrass
- Redleg
- Ribwort plantain
- Scentless mayweed
- Spear thistle
- White clover
- Wild carrot
- Yarrow

Plants also observed by the friends in the wetland margins have included; Celery-leaved buttercup, Common reed, Purple loosestrife, Reed Canary-grass, Water speedwell, Watercress and Yellow flag iris.

Species

2.17 The above habitats support a range of species common to urban and park habitats, with most of the park supporting habitats regularly managed for recreation and of limited ecological value. The following species were identified from surveys carried out between 2021 and 2024 and users observations:

- Bats: A bat survey undertaken in 2021 recorded seven out of the eleven species of bat that are known to occur within the Greater London area at Headstone Manor Park. The common pipistrelle was the dominant bat species recorded at the site followed by the soprano pipistrelle. Low numbers of records for Nathusius' pipistrelle, noctule, Leisler's bat, serotine and brown long-eared bat were also noted. Roosting habitats in mature trees were identified along with one or more buildings on site. High value foraging habitat was associated with open water habitats: the moat, Yeading Brook and the wetlands. The Yeading Brook and associated bankside trees is used as a bat flyway. Bat commuting activity was also noted along hedgerows that border the sports pitches, scattered trees, avenues of mature trees and in the woodland areas.
- Other mammals: Records of hedgehog were provided for the vicinity, with scrub, woodland, and hedgerow habitat suitable for foraging and shelter for other small mammal species.
- Amphibians: Surveys have recorded smooth newt on the site within both the Yeading Brook and Moat, whilst hedgerows, scrub, woodland and rough grassland would provide foraging and sheltering opportunities for amphibians. Great crested newt has not been recorded on the site.
- Reptiles: Surveys have not recorded these species on the site. It is unlikely they would be present given the level of management and disturbance of open habitats.
- Birds: Notable bird species have been recorded in the wider area including Cygnets, Canadian Geese, Egyptian Geese, Meadow Pippin, Red Kite, Buzzard, Kingfisher and Heron, however given the nature of the site it is likely that it is mostly used by more common garden and woodland bird species with potential for certain notable species such as house sparrow.

The species recorded in Headstone Manor Park as on the GiGL database are summarised in the table and on the infographic overleaf.

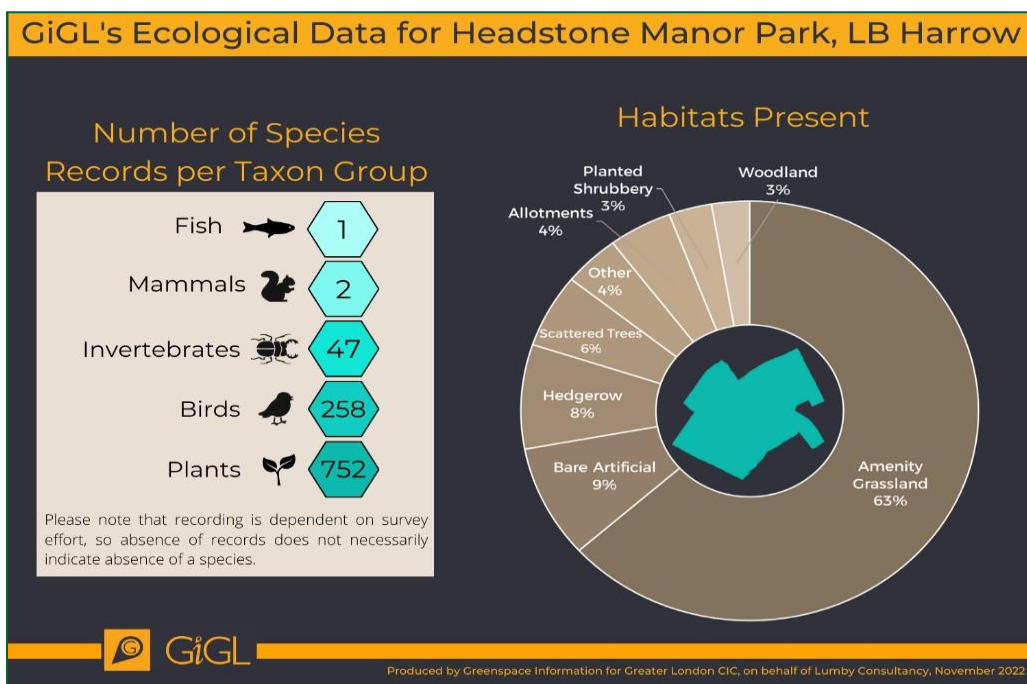
Table 2-2: Headstone Manor Park Species Recorded by GiGL

Taxon Group	Count*	Count of Species type within Taxon Group
Higher Plants	752	242
Birds	258	63
Invertebrates	47	21
Mammals	2	2
Fish	1	1

In addition to the above, the following birds are regularly seen and have been recorded by the Friends of the Park⁴

- Black Headed Gull
- Chaffinch
- Collared Dove
- Coot
- Crow
- Dunnock
- Goldfinch
- Great Spotted Woodpecker
- Great Tit
- Green Woodpecker
- Greenfinch
- Heron
- Herring Gull
- House Sparrow
- Jackdaw
- Long Tale Tit
- Magpie
- Mallard
- Meadow Pippet
- Missal Thrush
- Moorhen
- Nut Hatch
- Parakeet
- Pied Wagtail
- Red Kite
- Redwing
- Robin
- Starling
- Thrush
- Tufted Duck
- Wood Pigeon

As part of their regular water quality sampling, the Friends of Headstone Manor also conducted an invertebrate survey in 2022 at the inflow and outflow sections of the wetland and the results showed a presence of vertebrates and invertebrates including sticklebacks and common newts.

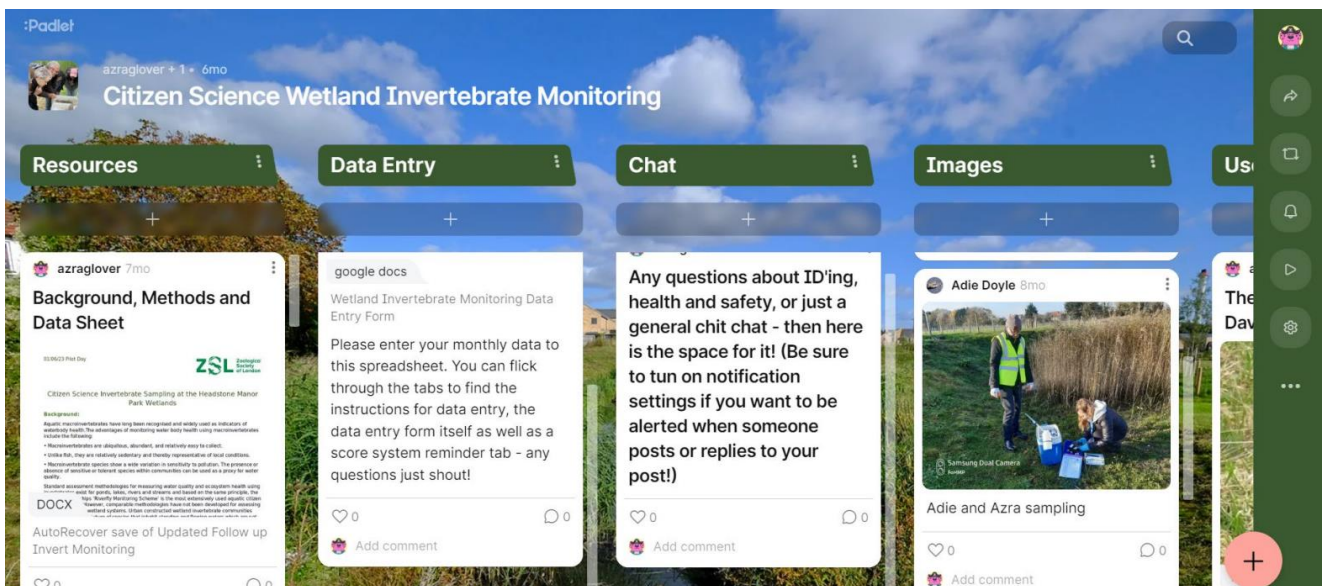


As part of the Smarter Water Catchments (SWC) initiative, focused on assessing the water quality and biodiversity impacts of the newly created Headstone Manor wetland. Data collection involved water and sediment samples, biodiversity monitoring, and citizen scientists. The study, conducted from June 2022 to January 2023, revealed several key findings:

1. **Pollution Inputs:** High pollutant loads, particularly from misconnections, road runoff, and urban runoff, were entering the wetland, affecting water quality with elevated levels of ammonia, nitrogen, phosphorus, and heavy metals.
2. **Water Quality Trends:** Biological Oxygen Demand (BOD) decreased from inlet to outlet, and nitrogen and phosphorus levels improved, as expected in constructed wetlands. However, high pollution during summer caused eutrophic conditions, leading to algal blooms and oxygen depletion, which resulted in a "die-off" of aquatic life. This raised concerns about the ability of nature-based solutions like constructed wetlands to handle pollution in urban settings.
3. **Biodiversity Impacts:** Invertebrate diversity declined after the "die-off" event. Pollution-sensitive species were present before the event but absent afterward, suggesting that water quality impacts biodiversity.
4. **Sediment Findings:** While the wetland accumulated heavy metals and other pollutants like hydrocarbons in its sediments, it effectively trapped these contaminants, preventing downstream pollution.

The study concludes that ongoing monitoring is essential to assess the wetland's ability to handle pollution and its future resilience, as it matures. Regular citizen science data can help track ecosystem health and identify potential future "die-offs."

The full report 'Piloting a citizen science method for monitoring the function of a constructed wetland' 2024 and 'Evidencing the Impact of Constructed Wetlands: Headstone Manor Park' 2023 Can be supplied upon request.



⁴ Bird Watching Walk - 2022

Outline History

- 2.18 The Headstone Manor Park Conservation Plan contains a detailed account and analysis of the history of the development of Headstone Manor Park. The key events that have influenced the current nature of the park are summarised below.

Early history up to c. 1699

- **Pre-historic and Roman period:** Excavations at the site of the Small Barn have revealed fragments of prehistoric and Roman pottery.⁵
- **825 AD:** Site first recorded as being under ecclesiastical ownership by Wilfred, the Archbishop of Canterbury.⁶
- **1310:** The construction of the Manor House began, as revealed by dendrochronological dating.⁵
- **1320:** The Manor House was built.⁶
- **1344:** The Archbishop John Stratford purchased the land and the House and used as his main residence in Middlesex when he was 'on tour'. It is thought that the moat was also constructed at this point (ibid).
- **1506:** The Tithe Barn (Great Barn) was constructed (ibid).
- **1546:** After this date ownership of the manor went to Sir Edward North, a court favourite.⁵

⁵ Headstone Manor Museum Website, 2017. *The buildings*. Available at: <<http://harrowmuseum.org.uk/visit-the-museum/the-buildings/>> [Accessed 25 August 2017]

⁶ Land Use Consultants (1997) *Headstone Manor: A study of the Harrow Museum and Heritage Centre and its Landscape Setting*

- **1550:** The Small Barn is constructed.⁷
- **1631:** During the Civil War the estate was owned by Simon Rewse and his family, among whose members was Francis Rewse, a cavalier knighted by Charles I (ibid).
- **1637:** Simon Rewse's will, written on 21st June 1637, states that the estate was to be left to his son including 'halfe of the profite of the Orchard and Garden'. This is the earliest evidence that the area around Headstone Manor was cultivated for other than agricultural purposes. The same document mentions the presence of a Gatehouse (to the moat bridge?) and a Dovecote.⁶
- **1649:** Debts forced Rewse to sell the manor to William Williams.⁷
- **1660:** The estate is divided into two farms up until the C18.

18th century

- **1716:** The estate is believed to be at its maximum of 450 acres.⁸
- **1754:** John Roque's map records the presence of an avenue to the north of Headstone Manor which lined the access route to the farm complex (then from the north, rather than the south as now).⁶
- **1770s:** The Manor is extended.⁷
- **1797-1820:** Daniel Wilshin is the tenant farmer.⁶
- **Late C18:** Records show that the pigs of Headstone Farm could forage freely at the Spinney (Copse) in the western corner of the now park.

19th century

- **1819:** Valuation document records a wheat barn (possibly the Great Barn), two bean barns, two cow houses, stable for ten horses, two cart lodges, a wood house, pigsties and a hen house.⁸
- **1837:** Headstone Manor recorded as being approximately 418 acres in size. Within fifteen years or so, during a serious agricultural depression, the Farm of nearly was feeling the strain.⁶
- **1854:** The agricultural estate is divided into halves on an east-west line and the first housing development spread into the southeast portion of the old farm. (ibid).
- **1860:** The Sales Particulars indicate a formal layout of beds surrounded by a 'grid' of paths in the south-western corner of the island.
- **1862:** Headstone Manor may have been the inspiration of Anthony Trollope's Monkton Grange in his novel 'Orley Farm'. Trollope lived in Harrow 'in utter misery' from 1816-1834.⁷
- **1895:** An anonymous writer recounted in a Journal published in 1901 a visit he had made c.1895 and described "an old orchard..... and at the side of it is one of the most delightful of old gardens run wild...."⁶
- **1899:** Headstone Races had been held in a couple of fields at Headstone Manor, but this activity was suppressed in 1899 due to rioting.⁷

The 20th century until the present day

- **1908:** Bessborough Cricket Club founded.⁷
- **1911:** Two driveways to the site, the original from the north and the later drive from the south, now known as Pinner View, are present.⁸

⁷ London Parks and Gardens Trust, London Gardens Online Website, 2017. *Headstone Manor Park*. Available at: <<http://www.londongardensonline.org.uk/gardens-online-record.php?ID=HRW023>> [Accessed 25 August 2017]

⁸ Buttress (2014). *Headstone Manor Heart of Regeneration Conservation Plan*

- **1918:** West Harrow Cricket Club founded (ibid).
- **1922:** Headstone Farm extended to almost 150 acres but the suburban housing explosion of the 1920s-30s swiftly encroached.⁶
- **1925:** Hendon Rural District Council bought the Manor Farm which only amounted to a total of 63 acres (ibid).
- **1927/ 28:** Manor Farm ceased working and converted to a public park.
- **1920s:** Tithe Barn (Great Barn) is dilapidated.⁷
- **1934:** Ordnance Survey plan shows relatively few changes to the landscape. The southern L-shaped group of buildings disappeared. The network of ponds, drains and ditches still remained. Much of the orchard to the west of the moat is shown as having been cleared and tennis courts and a pavilion erected.⁶
- **1935:** Pictorial records show a vegetable garden.
- **1943:** Repairs were carried out to the Tithe Barn (Great Barn) and it became The Barn Theatre, used as part of the wartime Holiday-at-Home Scheme.⁷
- **1939-1945:** During WWII the fields to the north of the island are used extensively as allotment gardens as well as for theatrical performances and concerts.
- **1968:** Following local government reorganisation, the park falls to the London Borough of Harrow.⁵
- **1972:** The outer cladding of the Tithe Barn (Great Barn) was renewed.⁷
- **1973:** The moat was dredged.
- **Mid 1970s:** The small barn burnt down and remained a skeleton until 1995 when reconstruction began, re-opening in 1996 and used for displays (ibid).
- **1986:** Museum for Harrow (Harrow Museum and Heritage Centre) officially opened.
- **1991:** A late C18 Granary was brought from Pinner Park Farm.
- **Mid C20:** Sport provision increased within the park including the addition of a running track and pavilions. Other facilities added including play area, footpaths and railings.⁶
- **Late C20:** Sport clubs using the ground including Pinner Albion Football Club and Headstone Manor Football Club (ibid).
- **2005:** Manor House is listed Grade I.
- **2006:** Major repairs to the timber frame of the Manor House, moat cleaned and de-silted, the brickwork to the bridge repaired and the timber balustrade and gates replaced.⁸
- **2013 – 2017:** Headstone Manor Museum restoration – NLHF project.
- **2017 – 2021:** Headstone Manor Park restoration – NLHF Parks for People Project and installation of Flood Alleviation Scheme.

Planning Context

- 2.19 The national and local policy context to Headstone Manor Park is summarised in **Appendix 1**.

Designations

- 2.20 **Figures 2.1 and 2.2** outline the environmental and historic designations respectively within the vicinity of the study area boundary of Headstone Manor Park. These designations are described below.

Metropolitan Open Land

- 2.21 The whole of Headstone Manor Park including the Copse along the Pinner View approach and the Headstone Manor Complex is designated as an area of Metropolitan Open Land. These areas seek to use any strategic open land within the urban area, which is significant to London as a whole, or to part of London stretching across several boroughs. They may provide 'breaks' in the built-up area, leisure, recreational and sports facilities, or may contain features or landscape of historic or nature conservation interest worthy of protection. The presumption against development in the Green Belt applies equally to Metropolitan Open Land.⁹

Site of Borough Importance for Nature Conservation (SINC, Grade II)

- 2.22 The whole of Headstone Manor Park is designated at the local level as a Site of Borough Importance for Nature Conservation (SINC, Grade II; titled the Headstone Manor Recreation Ground SINC). This designation is based on the range of habitats provided with specific reference to the woodland copse, Yeading Brook and Moat. 'The Copse' is not identified on the Natural England Ancient Woodland Inventory Local Wildlife Site (LWS) and ancient woodland indicator species have not been recorded. There is evidence from historic mapping that the area has been wooded since at least 1864 although not prior to 1805. The woodland does not therefore meet the definition as Ancient Woodland¹⁰. Further information is contained within Management Plan: Headstone Manor Recreation Ground Local Wildlife Site April 2011-March 2016 (2011)¹¹.

Listed Buildings

- 2.23 Table 2-3 lists the listed buildings within the study area boundary. The location of these and other assets are also shown in Figure 2.2.

Table 2-3: Listed buildings within Headstone Manor Park

Feature no.	Feature name	Status of listed building
1	Headstone Manor	Grade I
2	Great Barn	Grade II*
3	Granary	Grade II
4	Small Barn	Grade II

Scheduled Monuments

- 2.24 The location of the Headstone Manor moated Scheduled Monument is shown in Figure 2.2. The scheduling encompasses the moat and the historic farm complex aiming to safeguard and enhance the setting of the moated manor house.

Historic Park and Garden

- 2.25 The design evolution and history as farmland is noted on the Inventory of London's Green Spaces of Local Historic Interest prepared by the London Parks and Gardens Trust.

Conservation Areas

- 2.26 Pinner Road Conservation Area is located to the west of the park.

⁹ LUC (1997) *Headstone Manor: A study of the Harrow Museum and Heritage Centre and its Landscape Setting*

¹⁰ 'Ancient woodland' is any wooded area that has been wooded continuously since at least 1600 AD: <https://www.gov.uk/guidance/ancient-woodland-and-veteran-trees-protection-surveys-licences>

¹¹ London Borough of Harrow (2011). *Management Plan: Headstone Manor Recreation Ground Local Wildlife Site April 2011-March 2016*.

Greater London Archaeological Priority Areas

- 2.27 The Medieval Pinner and Old Pinner Deer Park Archaeological Priority Areas are located to the north-west of the park.

Features of Historical Merit

- 2.28 There are a number of historical features throughout the site which although not designated, are appreciated for their historical merit and context within the wider park. These include:
- Yeading Brook
 - Mature trees
 - Bridge (however within Scheduled Monument boundary)
 - Hedgerows: The Hedgerows throughout the site are in many cases between 200 and 300 years old. The lines of hedgerows can be identified on earlier plans e.g. John Roque's 'Survey of Middlesex' 1754. These hedges are made up of a mix of native trees and shrubs including Hawthorn, Crack Willow, Elder, Elm, Ash and Maple.¹²

Statement of Significance for the Park

- 2.29 The 2014 Conservation Plan provides a statement of the significance for the site. This should be recognised during ongoing management and where relevant inform future management decisions. Heritage assets can be important for many reasons and in different ways to different people. Guidance from Historic England sets out guidance on assessing the level of significance of the following four heritage values:
- Evidential
 - Historical
 - Aesthetic
 - Communal
- 2.30 The values are used to identify where the significance of an asset lies, not how significant it is. A deficiency in one or more of these values does not make an asset any less significant and nor are some values weighted more heavily than others. In assessing significance, a level of significance is assigned to each value; either as 'high', 'medium', 'low', or 'nil'. The greater the contribution of that value to the significance of the site the more likely it is to be sensitive to change, and the greater regard should be given to its conservation.
- 2.31 The following extract is from the report 'Headstone Manor Heart of Regeneration Conservation Plan' (Buttress 2014)¹³:
- "The high archaeological value and national importance of Headstone Manor Estate is reflected in its statutory designation as a Scheduled Monument (List Entry 1005558), the protection of which covers the moat, island platform and the full extent of the farm complex as recorded on the historic ordnance survey maps.
- The site's location within manorial lands dating back to 825AD provides a context of more than 1200 years of history and association with the lord of the manor of Harrow. The site itself has yielded evidence of human activity from the 13th century onwards and there may be significant archaeology yet to be uncovered.

¹² Land Use Consultants (1997) *Headstone Manor: A study of the Harrow Museum and Heritage Centre and its Landscape Setting*

¹³ Buttress (2014). *Headstone Manor Heart of Regeneration Conservation Plan*

As a substantial medieval farmstead with continual occupation spanning eight centuries, the evidential and historical value of the site as a whole is exceptional. The successive developments and changes in the use of the land and buildings tell the story of the development of farming and building technologies, revealing social history. It therefore has high communal value, and it is also of high aesthetic value owing to the attractive landscaped setting and water-filled moat.

The site is unique in that it is one of only a few remaining similar heritage sites in close proximity to London. Bearing this in mind, it could be considered that the Headstone Manor Site is one of the most important sites of any type within Middlesex, and therefore carries high local and regional significance.

Headstone Manor House was purpose built as a large farmstead house in 1310 by the Ramsey family. In 1344, the Manor House was purchased by John Stratford, Archbishop of Canterbury and he used the site as his main residence in Middlesex. In addition to the Manor House (parts of which date back to the 14th century) and its square moat, the site includes a 45m long barn, a small stabling barn and a granary.

As the earliest standing timber framed house in existence in Middlesex and surrounded by the county's only complete surviving water filled moat, the Manor House is of important local and regional interest. The House provides us with a valuable insight into its development as each successive generation has left their own mark upon it (architecturally and socially) providing us with a valuable timeline for better understanding the House and ultimately Harrow's rich heritage. The passage of time has given the building further value because it is constructed using materials and craft skills no longer easily available.

Headstone Manor House is of exceptional evidential and historical value, owing to the survival of part of the ancient house and its timber frame, which merits its statutory designation of Grade I. It has high aesthetic and communal value owing to the quality of its construction and association with numerous notable individuals who have owned and resided in the House. These exceptional and high significance ratings reflect the building's recognition as a nationally important heritage asset.

Headstone Manor is also of interest because some of the buildings associated with the Manor House remain. Later additions in the Estate also demonstrate a unique and complementary combination of styles over a period of more than six centuries and recent modern interventions continue to develop language of the site today. This continuity on the site means it is an outstanding complex of buildings, which are also recognised through their individual statutory listing designations.

The Great Barn has high evidential, aesthetic, and communal significance, and exceptional historical significance. It is an impressive early 16th century timber framed barn and was built for Archbishop Warham. The original oak frame is mostly intact, with minor repairs, and many ancient handmade tiles are present on the expansive roof. The Great Barn formed the northern boundary of the courtyard of the farm and was the focus of much activity in the daily running of the farm. This building is listed Grade II* as a fine example of its type and this designation reflects its high significance.

The Small Barn has medium evidential, historical, aesthetic, and communal significance, which is reflected in its Grade II listed status. This building dates from the mid-16th century and retains some of its original oak frame internally and roof tiles, although the exterior timber boarding was badly damaged by fire and fully restored. Whilst small, it forms a strong group with the Great Barn, both in its spatial position and relationship, and visually using similar materials.

The Granary has medium aesthetic significance and low evidential, historical, and communal significance. Prior to its rebuilding on the Headstone Manor site, it was in a dilapidated state at Pinner Park Farm, where it was Grade II listed. The heritage values of this asset are more strongly associated with its agricultural use at Pinner Park Farm, and the disassociation of the building from its original context does reduce its significance at Headstone. However, it makes a positive contribution to the site and is not out of keeping in the setting of the farmyard.

The use of the site for Harrow Museum gives Headstone Manor a particular importance to the local community as it is the local history museum for the borough and holds the local history collection. As such, it is an important heritage resource for the history of Harrow and offers a range of learning opportunities for the community.

Overall, the significance of the site as a whole is considered Exceptional, reflected by the scheduled monument designation of the moated site, Grade I listing of the Manor House and complex of associated listed buildings of national importance.”

Ecological Assessment of Significance

2.32 Overall, the park is of Borough significance as recognised by the SINC designation (at Borough Grade II). The mosaic of habitats provides a range of opportunities for local wildlife, with features of greatest value including:

- The Moat and associated historic buildings, providing particularly potential for bats as well as amphibians in the Moat.
- The Yeading Brook and associated scrub/hedgerow/tree habitats provide ecological connectivity through the site.
- Woodland copses, particularly ‘The Copse’ given its greater age, presence of mature trees and the Yeading Brook, although its value is reduced given a lack of management and density of the tree and understory canopy (and resulting low diversity of the ground flora).
- Hedgerows and scattered trees providing ecological connectivity through the site as well as habitat.



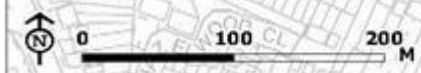
Headstone Manor Park

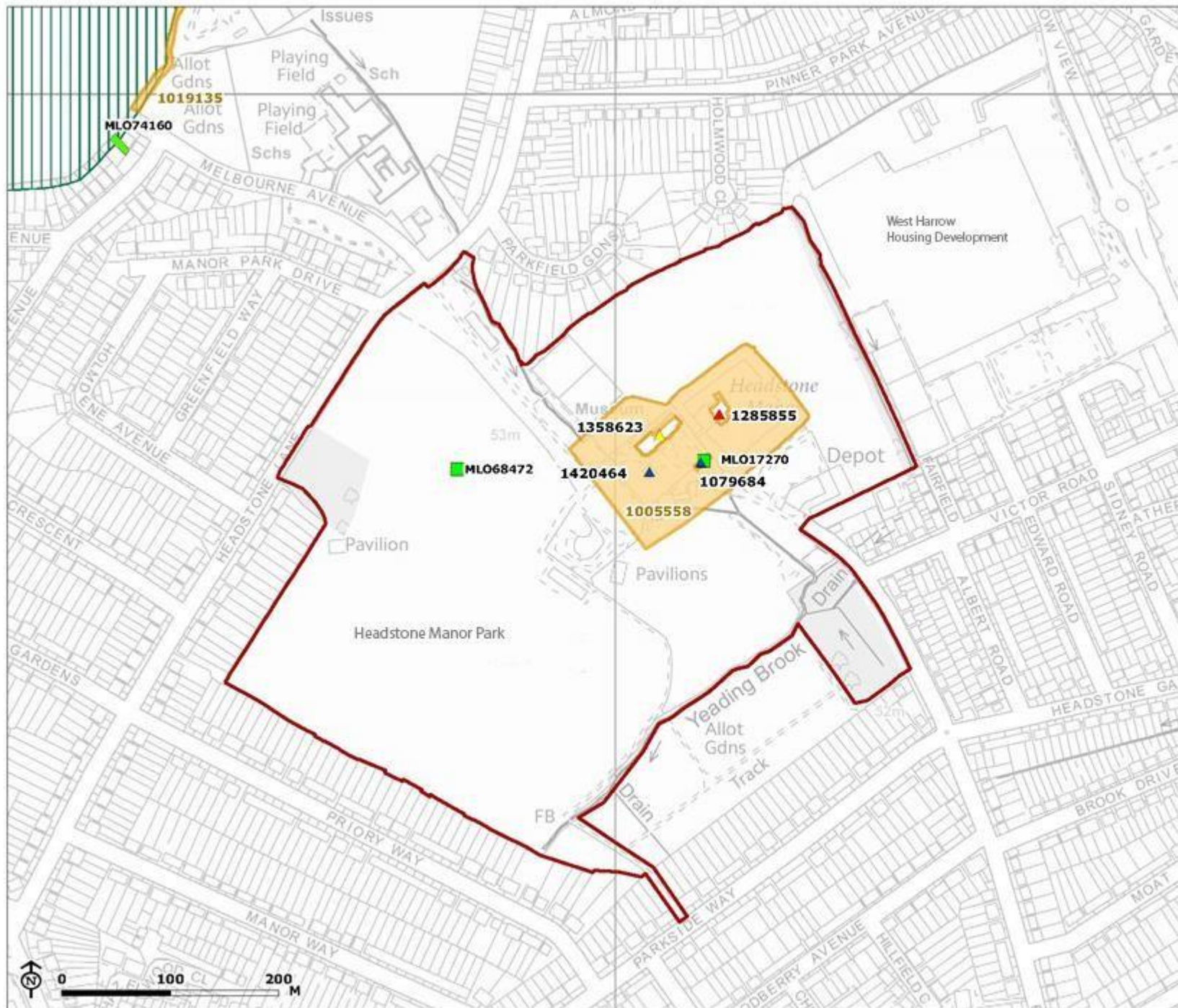
Figure 2.1: Environmental Designations and Considerations

-  Site boundary
-  Sites of Importance for Nature Conservation (SINC) - Headstone Manor Recreation Ground and Pinner Park Farm
-  Metropolitan Open Land (MOL)

Source: Harrow Council

Map Scale @ A4: 1:5,000





Headstone Manor Park

Figure 2.2: Heritage Assets

- Site boundary
- ▲ Grade I Listed Building
1285855: Headstone Manor
- ▲ Grade II* Listed Building
1358623: Barn South West Of Headstone Manor
- ▲ Grade II Listed Building
1079684: Outbuilding Parallel To Barn To South Of Headstone Manor
1420464: Former Granary At Headstone Manor
- Scheduled Monument
1005558: Headstone Manor moated site
1019135: Pinner deer park, Pinner Park Farm
- Old Pinner Deer Park Archaeology Priority Area
- GLHER entry
MLO17270: Headstone Manor [Small Barn] {Prehistoric/ Roman Pottery}
MLO68472: Headstone Manor Recreation Ground {Medieval/ Post Medieval Ridge And Furrow}
MLO74160: Melbourne Avenue (No 33), Pinner, Harrow {Prehistoric parallel ditches}

Source: Historic England

Map Scale @ A4: 1:5,000





Headstone Manor Park

Figure 2.3: Site Ownership

- Site boundary
- Absolute Freehold: The County Council Of The Administrative County Of Middlesex The Guildhall, Westminster SW1
- Absolute Freehold: The Mayor And Burgesses Of The London Borough Of Harrow

Source: Harrow Council

Map Scale @ A4: 1:5,000



3 Management Arrangements

A Welcoming Place

Vision

- 3.1 The vision of Harrow Council and the Friends of Headstone Manor Park is that the park will be ‘a place that offers a wide range of recreational opportunities and diverse learning experiences for everyone to participate in and enjoy. It will be safe, clean and maintained to the highest standards and continue to be an asset for both the local community and wildlife’.

General

- 3.2 Details of the Headstone Manor Parks infrastructure, facilities, entrances, access and parking, public uses, listed buildings, and site designations can be found within Chapters 1 and 2.

Location

- 3.3 Address: Headstone Manor Park, Pinner View, Harrow HA2 6PX.
- 3.4 Details of the study area are provided in Chapter 1 ‘Introduction’. Figure 1.1 provides a location plan for the park.

Features, Facilities and Public Use of the Park

- 3.5 A summary of information regarding park ownership, access, leases, opening times, user groups, stakeholder organisation, events and activities and park facilities is located within the Headstone Manor Park Factsheet in Chapter 1.

Access routes and trails

- 3.6 Access around the site has improved considerably as a result of the NLHF restoration project and enhancement works. The site now has several measured routes across the site, most of which are fully surfaced.

Promoted routes across the site include:

- Orange Trail – 1km Waterways and Wetland Trail
- White Trail – 1km Landmark Trail
- Blue Trail – 1km Headstone Manor and Museum Nature Trail

A link to the Headstone Manor Park Nature Trail Leaflet can be found [here](#).

There are also now links to the Harrow Green Grid with footpaths and a cycleway green corridor link across the park, through Harrow View West and Eastman Village to Harrow and Wealdstone Town Centre.

Signage and interpretation

- 3.7 As part of the NLHF programme the park has significantly improved the signage available to park users. Examples include:
- Welcome boards at key entrances
 - Notice boards and interpretation maps - available at the Pinner View and Headstone Lane entrance
 - An interpretation map - available at the Parkside Way entrance.

- Wayfinder posts - located on the Orange Trail
- Interpretation boards - at key locations.

Toilets

- 3.8 Toilets are available at the park and are located adjacent to the café. These are managed by Headstone Manor and Museum – see website for opening times.

Play facilities and sports

- 3.9 There is a vast array of play facilities and sports on site as detailed in the Factsheet in Chapter 1.
- 3.10 **Figure 3.1** (overleaf) shows the notice board with interpretation map (Pinner View and Headstone Lane), interpretation boards (the beach), Wayfinder posts, the green gym, cricket ground, and the playground infrastructure.

Events and activities

- 3.11 A range of regular events take place on an monthly or annual basis. A selection of past and ongoing events is highlighted below:
- FoHMP Annual General Meeting
 - Duck Pond Markets
 - Volunteering and Training Events
 - Health Walks and Yoga
 - Headstone Village Show
 - Headstone Manor Museum Tuesday talks
 - May Day at the Manor
 - Easter and Halloween events
 - Nature and Bat walks
 - Storytelling and Art Workshops
 - Qigong and Agility Classes
 - Duke of Edinburgh Sessions
 - Dog Agility Classes

Public use of the Park

- 3.12 The park is well used by local residents and is popular among all ages. Visitor numbers have dramatically increased (more than doubling) since the delivery of the NLHF project and the park now sees over half a million visitors. Visitor numbers are tracked using a mix of visitor observation techniques delivered by the Friends group and gate counter data.
- 3.13 There are also a large range of user groups associated with the park – see the factsheet in Chapter 1 for details.

Figure 3.1: A welcoming place



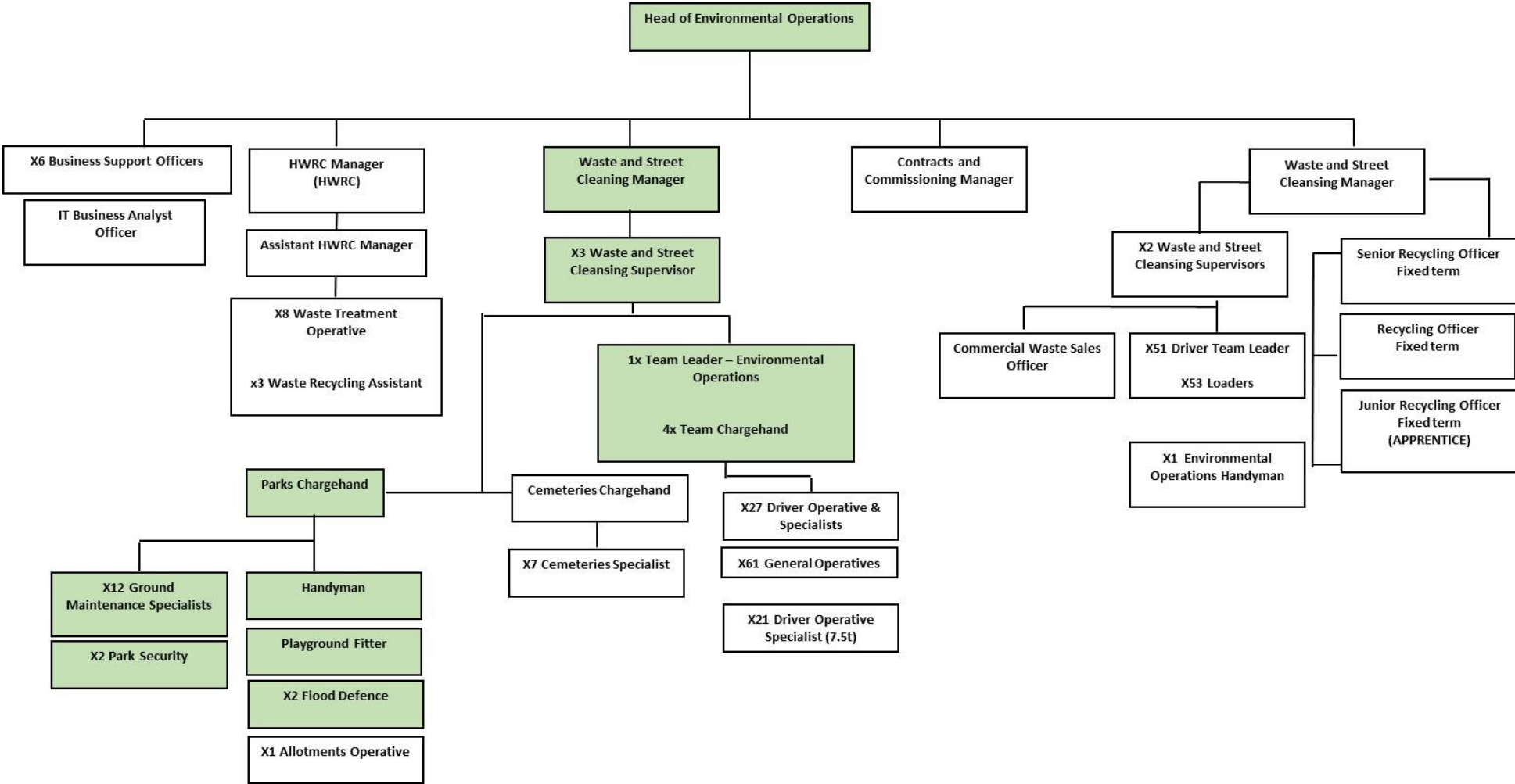
Management Framework

- 3.14 This Chapter describes the structure and roles of the teams responsible for managing Headstone Manor Park and its existing maintenance operations.

Management Structure

- 3.15 Headstone Manor Park owned and managed by the London Borough of Harrow under the Place Directorate - Environment Services as part of the wider portfolio of public parks. The primary responsibility for the operational elements of the park falls under Environment Services and the Parks Team. Building maintenance support is managed by Corporate Estates and Facilities Management Services, parks strategy and community engagement under Inclusive Economy, Culture and Leisure and the management of the Capital programme sits with Transport Highways and Asset Management.
- 3.16 The management of the Scheduled Monument and museum/heritage site is mostly carried out by external contractors procured by the Museum Team with building maintenance support from Building Services Department at the Council.
- 3.17 The management structure in Figure 3.2 (overleaf) shows the Environmental Operations Team Structure.
- 3.18 Regular management team meetings are held to review current performance, resolve operational issues and agree priorities for action.

Figure 3.2: Environmental Operations Management Structure



Managerial Responsibilities

Director of Environment

- 3.19 The Director of Environment, reports to the Corporate Director and is responsible for managing, developing and delivering all frontline services in Harrow, covering highways, street services (waste, recycling and cleansing), licencing and enforcement and strategy development and environmental operations including parks and open spaces.

Parks Services

- 3.20 The primary responsibility for the maintenance of the park as a whole falls under the Park's Services Operations and Maintenance Team. General maintenance team activities include grass cutting, strimming, maintenance of vegetation, playground and infrastructure management and cleansing. The maintenance is supported by a network of volunteers and third sector organisations.

Team Leader – Environmental Operations

- 3.21 The Team Leader provides operational direction for the parks service, managing revenue budget and staff and is responsible for the implementation of local parks management plans within agreed timescales and budgets.

Parks Chargehand

- 3.22 The Parks Chargehand is responsible for ensuring the effective maintenance of parks and open spaces by managing the 'hands on' day to day delivery of the service and is first point of contact for parks user groups, volunteers, sports clubs and other stakeholders. Their remit is to:
- Supervise the work of grounds staff maintaining parks and open spaces and work to achieve high quality maintenance standards.
 - Ensure regular contact with park users.
 - Provide an informal supervisory presence and point of contact for daytime park users in the event of an incident or emergency.
 - Support the work led by the Community Engagement Team on the development of 'Friends' and other participating focus groups and work alongside colleagues in ensuring community involvement.

Playground Inspector

- 3.23 The Playground Inspector is responsible for the inspection and maintenance of the play equipment, outdoor gym and other recreational sport equipment.

Specialist and General Operatives

- 3.24 Under the management of the Team Leader is a handyman specialist, parkspatrol operatives, flood defence specialists, the allotments officer and cemetery specialists.

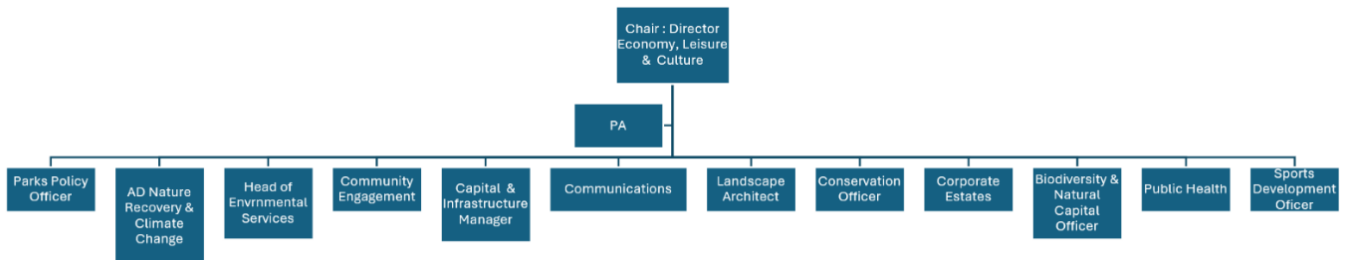
Other Service Areas involved in Park Management and Maintenance

Director of Inclusive Economy & Culture & Leisure

- 3.25 The Director of Inclusive Economy & Culture & Leisure, reports to the Corporate Director and provides strategic direction for the service and is responsible for the development of policy and strategy in parks.

Parks Policy and Development Officer

- 3.26 The Parks Policy and Strategic Development Officers reports to the Director of Inclusive Economy & Culture & Leisure. The newly added role was introduced to provide strategic direction to the parks team and to develop the new Parks and Open Space Strategy for the London Borough of Harrow.
- 3.27 To continue the cross-directorate work, a steering group was created to provide oversight, approves key deliverables, and offers strategic direction. The role of the Policy Officer is to project manage and ensure collaboration and input from various service providers and colleagues.



3.28 Other responsibilities include:

- Prepare local parks management and maintenance plans and contribute to service strategic planning documents.
- Seek recognition of improved standards through national accreditation schemes.
- Coordinate the teams toward Green Flag Award status and retention and support projects for the accreditation of parks and the broader service.
- Advise and liaise with the Head of Service and Capital Delivery Team on future capital investment and support the delivery of capital schemes.

Estates and Facilities Management Services

3.29 Reporting to the Director of Regeneration and Sustainable Development is the Head of Estates and Facilities. The Commercial Property and Corporate Estates Team are responsible for developing an Asset Management Plan, facilities management and leasing the buildings in Harrow's parks. The Facilities Management Team are responsible for ensuring ongoing building maintenance. Buildings and structures are incorporated into the Borough's Estates and Asset Management Plan, this involves a rolling condition survey and costings which feeds into the Asset Management Plan and defines corporate funding for priority works.

Transport Highways and Asset Management Services (THAM)

3.30 The THAM service area is made up of three teams traffic, highways and infrastructure who deliver the parks capital budget/investment. The team are responsible for managing, developing, and delivering all frontline services in Harrow, covering the highway network including footway, roads, lighting, street furniture, drains, river networks, flood defence assets and water environmental features and the borough tree stock. Works in parks are subject to instruction from the Divisional Capital Forum and Director of Environmental Services and are delivered by the infrastructure team from the THAM service area. The management of the Capital programme sits with the Transport Highways and Asset Management team.

3.31 The Infrastructure Team manages and maintains all water environmental assets including the

following:

- Yeading Brook
- Sedimentation pond
- Reed beds
- Wetlands
- Retention basins and associated flood defence structures (weirs etc.)
- Flood Alleviation Scheme

3.32 The team's Arboricultural Asset Officer also oversees the management of the park's tree stock and are supported by the FoHMP volunteers and third sector organisations.

Community Engagement

3.33 The Community Engagement Officers report to the Service Manager for High Streets and Business Support. The Community Engagement Team are responsible for promoting, developing and maintaining effective contacts and relationships with customers, stakeholders, private, public, voluntary and community sector organisations.

3.34 This team are also responsible for:

- Developing and maintaining effective communication and involvement methods with the local community and stakeholders.
- Developing and delivering community engagement strategies for parks, groups, individuals and other stakeholders.
- Developing, promoting, organising, implementing and managing a programme of community interpretation and education-based activities and initiatives.
- Supporting community groups to make funding applications and working with the parks and infrastructure teams who will manage the resulting projects.
- Working with the Harrow Parks Forum and supporting and developing park user groups including training.

3.35 This team have established a strong, skilled, enthusiastic and robust friends group at Headstone Manor Park and will continue to work with Thames21 and Crane Valley Partnership who host and are part funded by the Infrastructure Team the river catchment partnerships in Harrow.

3.36 The team will continue to develop, strengthen and broaden the friend's skills with the help of ZSL, Citizen Crane and the River Fly Monitoring programmes.

Biodiversity Officer

3.37 The Biodiversity Officer is responsible for advising on approaches that enhance biodiversity in the borough and leading projects and actions that further those aims. The role supports the Assistant Director of Climate Change, Natural Resources and Strategy in the implementation of the biodiversity aspects of the Council's overarching Climate & Nature Strategy 2023-30. This includes reviewing local SINC designations, producing biodiversity management plans for all of Harrow's SINC's and species action plans for protected and scarce species. They are the main point of contact with GiGL and the emerging Local Nature Recovery Strategy that is being developed by the GLA for London as a whole pursuant to the Environment Act 2021. The Officer is also responsible for ensuring protection and enhancement for biodiversity is integrated into Council Planning policies and strategies as well as providing advice on habitat restoration and biodiversity projects and supporting local conservation volunteer groups.

Financial Management

- 3.38 Harrow Council allocates a grounds maintenance revenue budget to cover the scheduled maintenance of parks and open spaces, this includes Headstone Manor Park. There is also an annual programme capital allowance to deliver infrastructure improvements and replacements within the parks. The Capital Programme is agreed at the council's Corporate Capital Board and spend is monitored monthly at the Place Directorate's Directorate Management Team.

Training and Development

- 3.39 To deliver the necessary quality of maintenance in Headstone Manor Park, the Council recognises the need to develop staff and volunteers to have the required skills to manage and maintain the park. Individual training needs are identified by appraisal and incorporated into each employee's personal development file as identified under the Council's Individual Performance, Appraisal and Development.
- 3.40 All personnel receive training in a broad range of skills that allow them to undertake tasks across Harrow Pride operations. Most of the standard courses for staff are delivered through the in-house training academy. Several personnel also receive specialist training in specific Grounds Maintenance operations.
- 3.41 Volunteer training is supported by the Community Engagement Team, Harrow Parks Forum and Voluntary Action Harrow and is delivered on a need's basis. The Community Engagement Team provides training for park user groups in areas including governance, food handling and first aid.
- 3.42 The UKSPF grant for 2023/25 will provide further training for park user groups in plant ID, grassland assessment and power tool training.
- 3.43 Details of training received is shown in the table below.

Staff	Volunteers
Equality and diversity	Gardening/ horticulture
Health and safety and risk assessments	Safeguarding
Sports Turf Management	Power tool training
First Aid	Water management and pollution
Visual playground inspections	First Aid
Operational inspection – RoSPA	Tree identification
H&S and RA level 2 and level 3 for manager	Healthy River Courses
Manual handling	Monitoring and Evaluation
CPC driver training	Visitor Observation Studies
Working at heights	Leading a waterway clean up
Lone working	Vegetation management
COSHH	Health and safety
Asbestos	Visitor surveys

- 3.44 These qualifications have enabled staff and volunteers to ensure high maintenance standards and lead events and activities in the park, as well as maintain high standards for the Parks management and maintenance.
- 3.45 Continued training and development planned for staff and volunteers is presented in the action plan in **Chapter 6**.
- 3.46 As part of the development of staff and commitment to deliver horticultural excellence in the maintenance work undertaken, the Council have implemented a programme of gaining horticultural NVQs for operatives and NPTC accreditation for mower operatives.

Healthy, Safe and Secure

- 3.47 Headstone Manor Park, in common with all parks and open spaces, presents several health and safety considerations for users and staff.
- 3.48 Although there is no permanent member of staff at the park, regular visits from the Grounds Maintenance team provides a presence within the Park, as they carry out regular maintenance and inspections, ensuring that people feel safe. All Harrow Council staff are readily identifiable and approachable.
- 3.49 In addition to the park byelaws which are displayed at key entrances, Public Spaces Protection Orders (PSPO) are also in place to deal with anti-social behaviour and nuisance or other concerns which are considered detrimental to the local community's quality of life. Borough wide PSPO include:
- Dog fouling in public spaces.
 - Failure to have means to pick up after your dog in public.
 - Smoking in children's play areas.
 - Driving over verges, footways and kerbs.
 - Urinating, defecating, drinking and spitting in public spaces.

In 2023, the Council implemented a specific Public Spaces Protection Order (PSPO) for Parks and Open Spaces. Expanding upon the Borough-wide Order, this new PSPO offers greater clarity on regulations regarding dog control, the unauthorized use of vehicles on parkland, and other prohibited activities.

- 3.50 The Council works in partnership with the police and partners to ensure the effective enforcement of the order and Fixed Penalty Notices are issued for such offences.
- 3.51 There are also links with the police (Safety Neighbourhood Team – SNT), with quarterly meetings held with the Council and Friends Group, this communication helps update and the exchange of useful information. Further to this, environmental crime surveys of Headstone Manor Park have been undertaken to help provide an in-depth understanding and strategic overview as to what is occurring within the park and identify ways to limit potential criminal activity / ASB, the identified issues have been incorporated into the action plan.
- 3.52 The Harrow Recreation Ground & Headstone Manor Park Crime Prevention Advisory Group (CPAG) was created in partnership with the Council, Police and Local community to help improve the security of the parks, prevent crime within the park and to make more efficient use of resources to deliver value for money for crime prevention.
- 3.53 Members of the public can report issues / faults with park, playground and green gym via the Council's website: <https://www.harrow.gov.uk/streets> Inspections are undertaken and if any issues are found that cannot be resolved at the time, Harrow Council will put a barrier around the equipment until it has been fixed, replaced or removed.
- 3.54 Other measures in place to minimise health and safety risks include:
- Weekly, monthly and independent annual play area inspections.
 - Regular schedules and set procedures for litter collection, cleaning and hazardous waste disposal.
 - Staff guidelines issued regarding personal and community safety.
 - Reporting system in place for staff (Abavus) through mobile devices with each team.
 - Reporting system in place for the public.
 - Staff and volunteers receive First Aid training, and first aid facilities are available in the museum and via the FoHMP.

- Periodic tree safety inspections and ongoing visual monitoring by parks staff.
- Involvement of Enforcement Teams as and when necessary.
- Skilled and experienced Grounds staff with a wealth of local knowledge and strong relationships with user groups and park users.

3.55 Staff that work in the Park have received training in Health and Safety awareness. A full range of risk assessments for operations in the Park have been prepared and are regularly updated, a generic risk assessment and an example method statement for use of ride on mowers can be found in **Appendix 4**. A well-established set of procedures is in place for reporting and recording details of accidents in the park involving both visitors and employees. The records are kept centrally and a copy is passed to the Borough's Corporate Health and Safety Team.

Well Maintained and Clean

3.56 Headstone Manor Park, along with all the Borough's parks, is inspected weekly for any items which may require attention. This includes safety of playgrounds, vandalism to buildings, furniture or fencing and any other issues. Observations are recorded via the operative's mobile smart phone device for responsive and corrective action.

3.57 High standards of maintenance are essential to the aesthetic appearance, character and setting of the park and promoting a sense of pride and ownership of the park within the community. Ongoing maintenance is also important to ensure all features are safe to use and function as intended.

Soft and hard landscape maintenance

3.58 Soft and hard landscape maintenance comprises a scheduled programme of work and re-active work (such as repairs) as and when required.

3.59 **Chapter 5** 'Maintenance Guidelines' provides a comprehensive explanation of the parks maintenance procedures that are used to ensure the park is well maintained and clean for users. This includes:

- Maintenance guidelines (providing a specification of how features shall be maintained and to what standard)
- Maintenance schedule (when operations shall be undertaken and at what frequency)

3.60 Whilst maintenance operations are undertaken to ensure a clean and well-maintained appearance, due consideration is also given to sensitive management for wildlife and encouraging biodiversity.

3.61 Maintenance operations include ensuring that landscape features that were installed as part of the NLHF project and enhancement scheme establish well and become independent in the landscape. This includes replacement planting where necessary and irrigation of trees and other planting where required.

Management of graffiti

3.62 Users are encouraged to report graffiti, which can be done through the council website: <https://www.harrow.gov.uk/streets/graffiti>

3.63 The council aims to remove graffiti on footpaths, roads, pavements and properties within three weeks and in parks quarterly. The council aims to remove offensive graffiti within 24 hours.

3.64 The removal of graffiti is supported by the Friends of Headstone Manor Park where feasible.

Environmental Management

Carbon emissions, efficient use of resources

- 3.65 The council has declared a climate emergency and is taking steps to reduce its organisational emissions. This includes investing in decarbonisation of its fleet of operational vehicles. All new conventional fueled vehicles are as a minimum Euro 6 compliant and since 2019 its small van fleet has been entirely electric. In 2022 it invested in its first electric street sweeper.
- 3.66 From later in 2023 the Council also intends to begin trialing and investing in electric powered small equipment such as strimmers and leaf blowers, as existing equipment comes up for replacement, which will both reduce emissions and noise pollution in our parks and open spaces.
- 3.67 The Council is also reviewing the energy efficiency of its buildings. In 2022 it installed its first large scale heat pumps at four schools and corporate buildings in order to reduce gas heating usage on its estate. 17 Harrow schools also benefit for solar panels and the Council has a further planned programme of installation at 6 further corporate and school sites in 2023, including a 155Kwp system at its depot. As the estate decarbonisation plan is developed further, the energy efficiency of the Council's small buildings in its parks estate will be reviewed so that opportunities for savings and reductions in carbon emissions can be pursued.
- 3.68 In 2022 the first electric buses were introduced in Harrow by TfL as part of a progressive transition away from diesel power and the Council has now installed 60 on street charging points to help facilitate electric car use in the borough.
- 3.69 Public use of sustainable public transport is promoted on the Council, Museum and Friends of Headstone Manor Park websites and on marketing material.

Use of chemicals

- 3.70 The use of artificial fertilisers and pesticides by the parks team is minimal and responsible and informed use is encouraged. Herbicide use is minimised as far as possible, although herbicides are periodically used for weed control on fine turf, in the playground and on hard standing.

Waste

- 3.71 All green waste is recycled. Chippings from tree works are stored and used for mulching and shrub beds and leaves delivered to local allotments. All remaining green waste arising from works in the park is taken for recycling by the Council's green waste composting provider and the output is utilised by the disposal outlet. This includes grass cuttings, leaves and prunings.
- 3.72 Harrow also has a tree-waste recycling project, which includes a programme of using chipped bark for mulch on shrub beds within some parks and open spaces.
- 3.73 There are compost bays within the museum area and when possible, green waste is composted at the park. There are plans to include further composting bays on site to reduce waste going off site. The provision of further composting areas within the park will reduce the need for trips to the depot to dispose of arising's.
- 3.74 Site won materials are reused on site or in other local green spaces when necessary.
- 3.75 Litter bins are now lined with clear plastic bags to allow sorting of material collected in the park bins for recycling, as part of Harrow's overall strategy to improve the amount of waste it recycles. Dirty MRF (Materials Recovery Facilities) are used to separate waste streams for recycling post collection. This contributes to the Boroughs overall waste strategy, further increasing the recycling rate across the Borough and making the Park more environmentally sustainable.

Peat use

- 3.76 Generally, no peat is used on site. The use of peat and peat-based products is avoided where alternatives are available. The Council also avoid purchasing plants from organisations that use peat in the production process.
- 3.77 The maintenance specifications and schedule included in **Chapter 5** also reflect good practice guidance relating to environmentally sensitive landscape management.

Arboriculture

- 3.78 An effective regular inspection and maintenance programme has been implemented for the tree stock within the park with identification of necessary arboricultural work being carried out where appropriate, with full risk assessment and data records updated regularly.
- 3.79 A full tree survey is carried out once every five years, with works being issued to the Arboricultural contractor. Reactive/emergency inspections and tree works are also carried out in response to reports from parks staff and members of the public.
- 3.80 All work is carried out in accordance with the relevant professional standards including any relevant up to date guidelines e.g. International Society of Arboriculture tree work guidelines, European Arboricultural Council Tree Pruning Guide, Arboricultural Association tree work guidelines and relevant British Standards (such as BS 3998 2010).
- 3.81 Following arboricultural operations, timber and arising's are left on site as habitat piles or re-used for other purposes if possible.
- 3.82 The separate Ecological Management Plan produced specifically for 'The Copse' in the southeast of the site, provides additional detail on the management approach and work schedule for The Copse.
- 3.83 **Figure 3.3** provides an overview of the orchard and wetland areas.

Figure 3.3: Soft landscape features



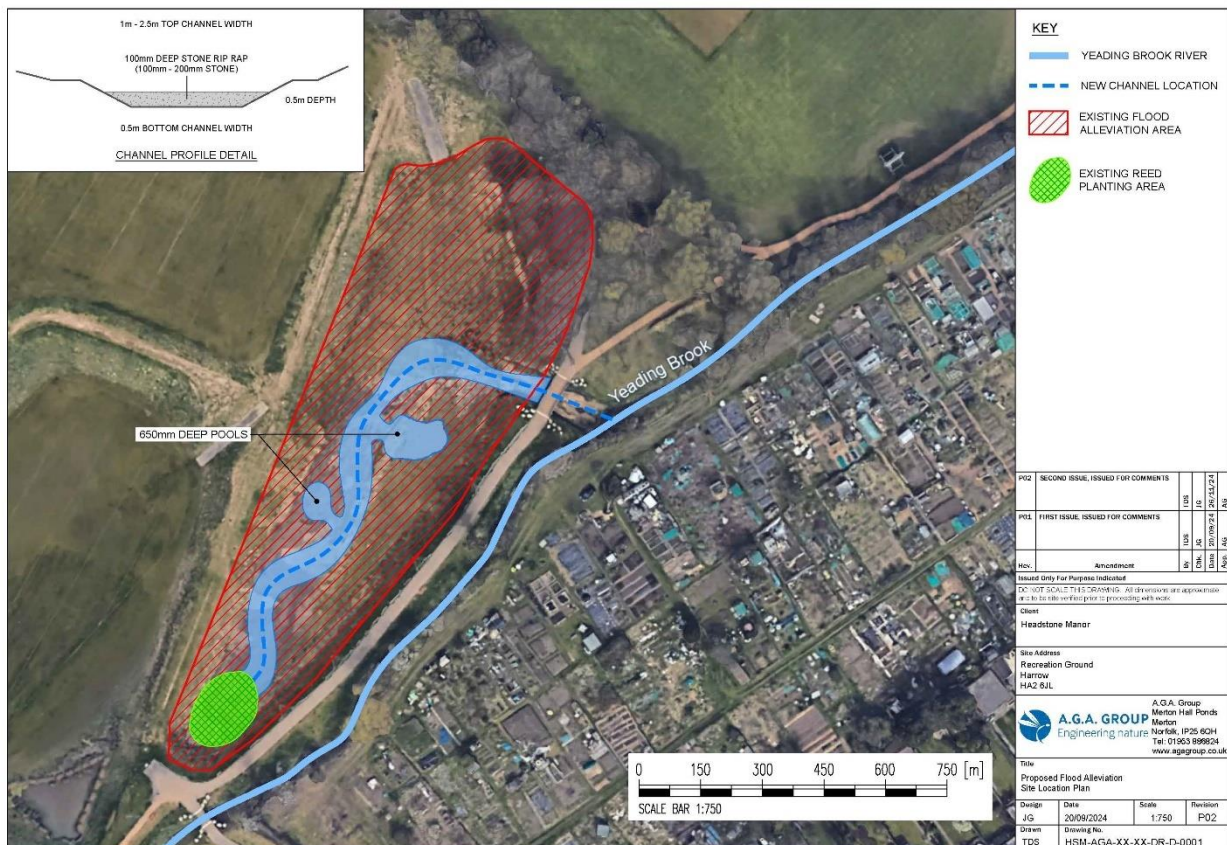
Biodiversity, Landscape and Heritage

- 3.84 The park is recognised as a Site of Borough Importance for Nature Conservation (SINC, Grade II) (See section 2.22) and is host to a range of habitats and species. Figure 2.1 details the environmental designations and considerations.
- 3.85 [Harrow's Biodiversity Action Plan](#) includes reference to promote the good management of parks and increase the wildlife value of area. Harrow's Climate Change Strategy includes Biodiversity and Natural Environment as a key action area with specific reference to improving parks and open spaces for wildlife with more sensitive maintenance regimes.
- 3.86 There are plans to review the potential creation of habitat banks across all parks and green spaces in

the Borough as the Council take a Natural Capital Accounting approach to monitor future Biodiversity Net Gain goals and demonstrate the parks value in monetary terms and the rate of return on finance invested.

- 3.87 Headstone Manor Park provides a valuable wildlife habitat and is a significant component in the network of local green spaces and as such must be maintained to promote biodiversity, balancing use for public enjoyment.
- 3.88 The NLHF restoration and enhancement completed in 2021, has increased the quality, range and extent of habitat areas, most notably this includes:
- Wildflower seeding to be managed as meadow and long grassland
 - Tree and hedgerow planting
 - Mixed orchard area
 - Wetland areas and shingle beach
 - Marginal planting and reed beds
 - Ornamental planting
 - Additional dead wood habitats and log walls
 - Bird and bat boxes have been erected (being monitored by the FoHMP)
 - Improved woodland management
- 3.89 The maintenance of all habitats is undertaken to promote biodiversity. Many features are still establishing (such as marginal planting, trees and wildflower seeding) and once established these will make a significant contribution to wider provision for biodiversity in the area. The timing and approach to operations ensures that wildlife disturbance is reduced as much as is reasonably possible. This includes not cutting hedges or carrying out tree work during the bird nesting season.
- 3.90 Details of maintenance approach and timing of operations is included with **Chapter 5** 'Maintenance Guidelines', which reflect best practice in management for wildlife. An Ecological Management Plan for 'The Copse' in the southeast of the site has been produced separately as it is outside the boundary of the Green Flag Award and is currently fenced and closed off to the public. This includes a five-year work schedule covering the period April 2021 – March 2026.
- 3.91 A Duck Feeder was installed to encourage appropriate feeding of the site's waterfowl by visitors. The Friends of Headstone Manor ensure that it is filled, and they can receive a percentage of profit from the sale to fund ongoing park projects.
- 3.92 In 2021, the Friends of Headstone Manor Park also issued a Rewilding Plan to Harrow Council (**Appendix 3**). Elements of which form part of this management plan and are therefore included in the action plan including:
- Installing water butts at either end of toilet block for rainwater harvesting.
 - Installation of habitat piles.
 - Wildflower and pollinator planting.
 - Hedgerow planting at the rear of the properties on the park boundary at Priory Way.

3.93 In 2025 the Yeading Brook Unbound Project will begin its Phase 1. This project is a major new nature recovery project supported by the Rewild London Fund (RLF), the Environment Agency and the Smarter Water Catchment initiative and led by LBH. It will aim to deliver habitat enhancements to the channel, margins and adjoining open spaces of the western arm of the Yeading Brook. The project will focus on four open spaces in particular: Headstone Manor, Yeading Walk, Streamside Open Space Allotments and Roxbourne Park. A dedicated Project Manager will follow the project and work alongside the relevant Friends of the Park Groups, creating volunteering opportunities. The Draft Project vision for can be seen below and more detail will follow in the next annual review of the plan.



3.94 The site is significant for its range of heritage features, with the key features largely concentrated around Headstone Manor and Museum. Access to and interpretation of these features is important for ongoing management. Management considerations for the park largely include ensuring that views to the moat and manor house are maintained from the park through vegetation management and maintenance of interpretation boards. All maintenance operations are undertaken to ensure that built heritage features are protected and conserved. The management of the Scheduled Monument and museum/heritage site is mostly carried out by external contractors procured by the Museum Team with building maintenance support from Building Services Department at the Council.

3.95 Details of the park’s heritage features are provided in **Chapter 2. Figure 2.2** provides an overview of the park’s heritage assets. **Table 2-3** provides a list of listed buildings within the park.

3.96 **Figure 3.4** provides an overview of the key heritage and landscape features focused around the museum site.

Figure 3.4: Heritage and landscape features



Community Involvement

- 3.97 Community involvement in parks and open spaces is crucial to their ongoing success and long-term sustainability. There is a commitment from the council to proactively involve the community in decision making about local services and the direction of specific services.
- 3.98 Community involvement at Headstone Manor Park has been key to its success. Identifying and addressing the needs and aspirations of its community has enabled the protection of the park's remaining historic features, increased understanding of its value locally and has led to the installation of new features and improvements.
- 3.99 Issues to be addressed through the development and implementation of this management and maintenance plan for Headstone Manor Park have been identified through analysis and observation of the site by professional advisers and landscape architects, Green Flag Judges, council officers, and the Friends of Headstone Manor Park. Community and key stakeholders' views have been sought and expressed through consultative processes on site, during events, and from comments on social media and in Parks & Open Spaces surveys.

Community Engagement Team

- 3.100 The Council's Community Engagement Team handles community involvement and training, managing and ensuring the Harrow Parks Forum, a forum which includes the various individual constituted park Friends and user groups and works with the council and third sector organisations.
- 3.101 This team and the Parks Maintenance Team work with the Friends of Headstone Manor Park (FoHMP) and third sector organisations e.g. ZSL (Zoological Society London) and CVP (Crane Valley Partnership) and the staff at the Headstone Manor Museum ensuring their active engagement in park management. A stronger presence in the park is promoted to ensure it is less vulnerable to anti-social behaviour and vandalism.

Voluntary Action Harrow Co-op

- 3.102 The Community Engagement Team work closely with Voluntary Action Harrow Co-op (VAHC) who work with local community groups to ensure they have the skills, resources and support to achieve their objectives. The services available to park user groups for free include support, capacity building,

help to source external funding and reviewing draft funding applications, DBS checks, volunteer training and promotion of groups and volunteer opportunities in their regular volunteer newsletters.

3.103 VAHC are also responsible for the co-ordination and management of Harrow Giving. This comprises collecting donations from residents, local employees, businesses, and philanthropists and providing volunteering opportunities. The scheme allows local residents and businesses to give local causes, fundraise for local community groups and get involved in the local community.

3.104 They also administer a local lottery scheme 'Harrow Wins', an online fundraising scheme that Harrow Council set up. Many of the park user groups have joined this scheme. For every £1 paid into the lottery draw, 50p goes to a charitable cause of choice and 10p goes into a central fundraising pot.

Stakeholder Groups and Organisations

3.105 The NLHF project sought to support the stakeholder groups involved in the management and maintenance of the park through the provision of training and equipment and storage ensuring the future sustainability of the park. As such, there are dedicated facilities for the FoHMP volunteers in the pavilion and at the outdoor learning area.

3.106 The key groups involved in the park are described below.

Harrow Parks Forum

3.107 Harrow Parks Forum was established in 2015 and is managed and run by a committee drawn from the Park User groups. It encompasses the Friend's groups for the borough's parks, recreation grounds, and other community green spaces. The Parks Forum represents user groups through:

- Sharing best practices / discussing issues
- Influencing decision making and resource allocation
- Liaising with the council to foster a connected approach between parks, health, sports, and environmental services
- Working in partnership with Harrow Council to maintain parks within available budgets
- Acting as a key consultation group
- Establishing new groups

Friends of Headstone Manor Park

3.108 The [Friends of Headstone Manor Park](#) (FoHMP) grew in numbers throughout the development of the NLHF project and member numbers continue to grow. The group consists of residents and interested individuals who are active in the delivery of park activities and work with Harrow Council and any other relevant bodies about proposals for possible methods of funding and lead in coordinating bids for financing, to support projects, activities, and events at the park.

3.109 The three-year NLHF project saw the delivery of 9,258 volunteer hours and this level of volunteer contribution to the park continues. Examples of volunteer contributions range from events, park maintenance and administrative support as can be seen in the table below.

Volunteering type	Name of activity
Events	Bat walks
	Wednesday Wander
	Headstone Village Show
	GreenFest
	Tree Planting
	World Wetland Day
	Harrow Half Marathon
	Tree Dressing
	Smartphone Safari
	May Day at the Manor
	Bird Watching
	Love Parks Week
	Easter Trail
Park Maintenance	Gardening
	Litter Picking
	Yeading Brook Clean up
	Yeading Brook Training
	Power Tool Training
	Water way clean up training
	Woodland Management Training
	Reed Bed Planting
	River Crane Monitoring
Administrative support (meetings, planning etc.)	Friends Group meetings
	Planning events
	Website / social media updates
	Fundraising
	Online training
	Harrow Parks Forum meetings

3.110 The FoHMP have been instrumental in developing this management plan in conjunction with the Council and regularly carry out maintenance tasks to sustain the park. This is demonstrated in the maintenance schedule (Table 5-2).

3.111 Friends of Headstone Manor Park currently run numerous volunteer sessions and events in the park these include:

- Monthly Riverfly and wetland monitoring
- Regular nature walks and tours
- Monthly litter picks

- Annual bat walks
- Bird watching walks
- Seasonal trails around the park (Easter, Halloween, and Christmas)
- Themed celebratory events e.g. Great British Spring Clean, World Wetland Day
- Conservation days e.g. woodland and wetland management, brook clean-up and daylighting and tree planting
- Ornamental planting/maintenance
- CSR volunteer days
- Duke of Edinburgh sessions
- High school horticultural training
- Outreach sessions across the local community
- Additional events and activities will be undertaken around the Wetland and Orchard as the areas mature.

3.112 The Friends of Headstone Manor Park also participate in the following events facilitated by Headstone Manor and Museum for the promotion of the group and the park specifically:

- May Day at the Manor
- Headstone Village Show (Including Harrow in Leaf)

3.113 The friends group assist and promote the delivery of fitness sessions in the park including yoga, qigong, mobility classes and dog agility.

3.114 Information regarding upcoming events provided by the Friends of Headstone Manor Park website: www.headstonemanorpark.org

3.115 The Friends of Headstone Manor Park in collaboration with the Thames21 Outdoor Learning Officer, have produced Wayfinder nature trails and Wild Fun leaflets.

3.116 The group also assist with visitor surveys and visitor observation studies, for which many attended training.

3.117 Harrow Council, the Harrow Parks Forum and partners, cited below, will continue to support the Friends group to deliver and expand the delivery of a programme of events and activities, and produce further nature related leaflets as well as identifying external funding streams as required.

Harrow Nature Conservation Forum

3.118 The Harrow Nature Conservation Forum is a sub-committee of the Harrow Heritage Trust. The Forum is a group of volunteers who maintain most of the nature reserves and wild open spaces in the London Borough of Harrow. The group organise working parties together with fun and educational events and the production of Nature Reserve leaflets.

3.119 Harrow Nature Conservation Forum provide the Friends of Headstone Manor Park with conservation advice with regards to the management of the Copse (currently fenced off and closed to the public). The group feel the Copse area is a very rare habitat with established ground flora and an abundance of wildlife and should be treasured. An ecological management plan for the Copse has been produced (separate document) to inform future management and help guide volunteer conservation tasks in the area. This specific management plan seeks to protect the area from excessive use whilst promoting the woodland a valuable educational resource.

3.120 Harrow Council will continue to support the Friends of Headstone Manor Park and Harrow Nature Conservation Forum with nature conservation features within Headstone Manor Park, specifically the conservation of the wildlife areas in the park and the Copse.

Thames21

3.121 Thames21 promotes the importance of London's waterways and works with volunteers to clean and green the capital's 400-mile network of waterways. The organisation aims to transform neglected waterways into areas that people can use and enjoy. Their main aim is to rebuild the relationship between communities and their rivers, restoring river health and boosting wellbeing and community cohesion.

3.122 Thames21 were closely involved in the activity plan delivery of the NLHF project and delivered and supported a range of activities/events such as:

- Health Walks
- Habitat and vegetation management
- River clean up
- Conservation volunteer days

3.123 Volunteer training delivered by Thames21 includes:

- How to manage a river clean up event
- Watercourse maintenance
- Invasive non-native species identification
- Practical river restoration
- Various citizen science techniques

3.124 Thames21 also provide educational activities and opportunities for local schools and Friends group and other voluntary organisations, community champions as well as private sector organisations. A Headstone Manor Park self-guided educational pack for schools and groups is available for download [here](#).

3.125 The organisation continues to seek opportunities for funding that may not be available to the Council.

Crane Valley Partnership

3.126 CVP vision is to connect young people and their community to more promising futures. The mission of the organisation is to improve access for disadvantaged young people (14-25-year old's) to sustained employment, education, and training through practical environmental land-based learning. CVP also aims to raise awareness and support action for:

- Conservation, restoration, and management of the Yeading Brook
- Helping communities manage and improve the Yeading Brook and its tributaries
- Improving and protecting biodiversity
- Maximising use of the river corridor as a resource for healthier living and educational activities for local people
- Building partnerships with stakeholders
- Assisting with the engagement of stakeholders
- Developing links with schools

- Establishing a water educational activity centre for education at Headstone Manor Park.

3.127 CVP worked closely with the Council and Thames21 throughout the NLHF project, delivering conservation days at Headstone Manor Park. They continue to support the Council and Friends Group supporting events, water quality monitoring and promoting the park, events and volunteering.

3.128 **Figure 3.5** shows the celebrations of the re-opening of Headstone Manor Park in 2021 and examples of events, volunteering and educational talks at the site.

Figure 3.5: Community engagement



Education and Interpretation

- 3.132 Harrow Council recognises that Headstone Manor Park has the potential to offer a range of learning opportunities, from formal school or college visits to skills development or health-promotion activities. Activities within the park can offer people the opportunity to gain new knowledge and understanding through engaging with others about the park and its heritage. With the potential to demonstrate links into cross-curricular subject areas, Headstone Manor Park can support teachers in delivering creative, innovative and exciting lessons. In addition the park can offer informal opportunities for learning for individuals and groups.
- 3.133 There is on-site and online interpretation about the park's heritage features, its natural environment, history, development and nature conservation value. Thus, there are opportunities for users to learn more about the value of the park without formal guidance. There is also formal education sessions delivered on site with local schools and groups and a range of organised leisure activities for all to participate in.

Marketing and Communication

- 3.134 Headstone Manor Park has its own webpage on the '[Environment and Parks' service's section](#) of the Council website that provides information regarding the park's location, available routes of travel, history, facilities, and information on booking facilities. The page also provides accessibility information, information regarding sponsoring a tree, contact details for the Friends of Headstone Manor Park and links to key stakeholders related to the park.
- 3.135 Information regarding talks, family and community events being held within Headstone Manor and Museum are promoted through the official [Headstone Manor and Museum](#) website.
- 3.136 The Council also provide updates via the section 'News and updates' on the home web page on upcoming events at Parks. This work compliments the existing park leaflets, the weekly MyHarrow e-newsletter, and any press releases that are provided through Harrow's local paper the Harrow Times.
- 3.137 In addition, the 'Harrow People' is a popular publication produced by the council that is delivered to every home and business in the borough five time per year. It is also downloadable [here](#) and has regular features on parks, promoting them as a community resource.
- 3.138 The Council have also joined forces with [Street Tag](#) - a family friendly app to help residents get out and explore the Borough. It rewards schools, families, individuals, workplaces and communities for keeping active - making physical activity fun by converting walking, running, and cycling into Street Tag points (tags).
- 3.139 The Council also manage social media accounts used for park marketing and communication.
- 3.140 Community events at Headstone Manor Park are provided by the Friends of Headstone Manor Park and promoted via their social media pages, mailing list, park notice boards, and the dedicated [Friends of Headstone Manor Park](#) website.
- 3.141 Figure 3.6 (overleaf) provides detail on some of the methods of marketing and communication that are used to inform the public of development and events at Headstone Manor Park. Methods used include displays in Park Notice Boards, leaflets and posters in the café, Facebook Page, Twitter, Mailing List, and on stands at events.

Figure 3.6: Marketing and communication event displays




Childrens Craft Activities
Thursday 15th February 2024 - Time 1.00pm

Crafts



Join The Friends of Headstone Manor Park for our FREE Children's Activities
Children 4+ (Accompanied by a parent or guardian)
Venue – Headstone Manor Park, Pinner View Harrow HA2 6PX
(Event Location see Map)



Booking is essential as places are limited
<https://www.eventbrite.co.uk/e/childrens-craft-activities-tickets-794446860947>



Children's Pond Dipping
Thursday 29th August 2024 - Time 11.00am



Join The Friends of Headstone Manor Park for our FREE Children's Activities
Children 5+ (Accompanied by a parent or guardian)



Venue – Headstone Manor Park, Pinner View
Harrow HA2 6PX
(Event Location see Map)

Booking is essential as places are limited
<https://www.eventbrite.com/cc/childrens-summer-activities-3257859>

For further information Email fohmq@gmail.com



For further information visit us online at headstonemanorpark.org

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For further information visit us online at headstonemanorpark.org

3.142 Further to the above, Harrow Council produced a set of YouTube videos documenting the restoration, culminating in a final video (filmed during the official opening of the park in September 2021) celebrating the project's success. The video can be viewed [here](#).

3.143 The park and its facilities are also promoted on the [Go Parks London website](#).

4 Management

- 4.1 This Chapter describes the overall vision for Headstone Manor Park and puts forward aims and objectives for the management and maintenance of the park to enable that vision to be realised. In doing so the aims and objectives draw on the Green Flag Award guidance for managing open space in a way which conserves and promotes its natural and cultural heritage significance.
- 4.2 The NLHF funded restoration project, which was completed in 2021, represents a significant point in time for the Park. For many years the site had been subject to changes and management regimes which had been implemented without a full understanding of the historic landscape. Many of the 20th Century features which had been added to the park had reached the end of their useful lifespan and the restoration work completed in 2021 has resulted in a broad scale improvement and revitalisation of the fabric of the site. Key features such as the Moat are now more easily viewed and can be better appreciated by the visiting public.
- 4.3 Management and maintenance shall work to retain the quality, vitality and attractiveness of the park, its landscapes, wildlife and natural habitats whilst also maintaining improved visitor experience and engagement. A key focus in the short to medium term shall be to ensure that new habitats, trees and other planting becomes fully established and independent in the landscape and these requirements are reflected in the Maintenance Guidelines and Schedule (**Chapter 5**).

Vision for Headstone Manor Park

- 4.4 The overall vision for Headstone Manor Park is:

“To conserve, enhance and, in places, restore the historic and natural heritage of the park, improving access and the visitor experience, and increasing levels of awareness, learning and engagement in the park. This will be achieved through professional management of park maintenance operations and the avoidance of activities which may detract or harm the park’s features of heritage importance.”

Aims and Objectives

- 4.5 The key aim of the management and maintenance plan is to provide a framework to direct management activities at the park. To ensure the delivery of these aims they have been underpinned by objectives describing how site managers can achieve the aims. These are provided in Table 4-1 and are intrinsically linked to the action plan in **Chapter 6**.

Table 4-1: Management and maintenance aims and objectives

Aims	Objectives
1 To positively welcome people into the park, in terms of both physical and social access whilst balancing the need to provide a sanctuary for wildlife in their natural habitats.	<ul style="list-style-type: none"> • To ensure visitors of all abilities can access the park and use facilities • To ensure wildlife populations and their habitats are considered as part of management decisions. • To ensure appropriate signage is readily available to all visitors.
2 To ensure a healthy, safe, and secure experience for park users.	<ul style="list-style-type: none"> • To ensure the park is clean and tidy • To maintain the landscape, buildings, and infrastructure of the park to consistently high standards. • To promote a code of conduct amongst users of the park to tackle anti-social behaviour.
3 To ensure that high standards of maintenance are sustained.	<ul style="list-style-type: none"> • To implement and annually update the action plan with progress updates. • To ensure continued joint working with the FoHMP, the museum team, partners and key stakeholders.
4 To improve the environmental quality and sustainability of management practices carried out in the park.	<ul style="list-style-type: none"> • To ensure all management practices use sustainable with regards to the use of resources and their long-term impact on Headstone Manor Park. • To strengthen the resilience of the park to climate change.
5 To maintain and increase the diverse mosaic of habitats within the park and to maintain and restore the built assets and landscape features of the park to ensure public appreciation and understanding of Headstone Manor parks character and heritage.	<ul style="list-style-type: none"> • To maintain and where possible increase existing populations of species, ensuring recording of sightings. • To improve management and protection of woodland areas and SINC to be better managed and protected. • To ensure all built structures are maintained in a good state of repair. • To ensure all built structures are used appropriately and in keeping with the significance of the site. • To ensure landscape features are conserved to retain the sites character. • To ensure the Yeading Brook and associated waterway improvements with de-sedimentation of the moat, de-culverting, flood defence schemes and environmental education are maintained.
6 To provide opportunities to increase community use and involvement, particularly through events, education, interpretation and building partnerships.	<ul style="list-style-type: none"> • To support and encourage community involvement working with partners and key stakeholders. • To improve public understanding of the park and identify opportunities to further engage the community.

Aims	Objectives
	<ul style="list-style-type: none"> • To capture visitor views through consultation and engagement.
7 Continue to market and promote the park to sustain increased visitor numbers and participation.	<ul style="list-style-type: none"> • To ensure continued marketing of the park, its facilities, volunteering activities and events both on site and online.
8 To ensure all those involved in the management and maintenance of Headstone Manor Park effectively use the Management and Maintenance Plan as a working document.	<ul style="list-style-type: none"> • Review this Management and Maintenance Plan annually, revised in year 5 (2027) and a full re-write in year 10 (2032). • Ensure engagement with stakeholders and site users will be key to the delivery of many aspects of this plan.

- 4.6 Headstone Manor Park represents a major asset in the portfolio of parks managed by the Council's Area Services. It is vital that future management reflects the strategic importance of this open space, building strong and effective partnerships between the major stakeholders to ensure a sustainable approach which will maintain the park's long-term viability and continued support from the local community. Major decisions should be taken in accordance with the management vision for the park presented in this document and subsequent revisions.
- 4.7 The park must be managed as a single entity with due consideration for the various landscape and heritage elements that contribute to its overall character and diversity. It is important that management and maintenance staff develop a custodial attitude in their respective roles. The management of the site should also maintain flexibility that allows the changing needs of the community and their views to be considered with any major developments identified in future revisions of this plan.

5 Maintenance Guidelines

- 5.1 This Chapter sets out the required maintenance standards for each feature of Headstone Manor Park. The maintenance standards for the park service are set by Cabinet. Headstone Manor is cited as a 'key park' in Harrow with maintenance regimes covering 5 days per week (Monday – Friday). The maintenance of the park is also supported by the Friends of Headstone Manor Park.
- 5.2 The guidelines should be read in conjunction with the maintenance schedule set out in **Table 5-2**.
- 5.3 An Ecological Management Plan for 'The Copse' in the southeast of the site has been produced separately as it is outside the boundary of the Green Flag Award and is currently fenced and closed off to the public. The management plan includes a five-year work schedule covering the period April 2021 – March 2026. This area is not considered in detail in the following maintenance guidelines and indicative maintenance schedule within the main body of the MMP as this is considered a stand-alone future project.

Soft Landscape

Grassland areas

General requirements

- 5.4 Mowing shall be carried out using appropriate and properly adjusted machines. The equipment used for grass maintenance shall be of a type that prevents stones and other debris from being scattered in any way that would endanger the safety of site users or cause damage to vehicles or property. Prior to mowing, all litter and debris will be collected and removed.
- 5.5 Leaves will be raked up and collected from grass areas once a year after leaf fall. Fallen twigs and branches will also be removed.
- 5.6 Figure 5.1 (overleaf) provides a mapped indication of the various mowing regimes adopted across the varied areas in Headstone Manor Park, these are further described below.

Amenity grass

- 5.7 The amenity grass areas will be managed to give a semi-formal, well kempt appearance.
- 5.8 To achieve the intended lawn appearance the grass will be cut regularly through the year to maintain the grass to a maximum height of 75mm. Arising's will be distributed evenly over the sward to avoid clumping and damage to the underlying grass. The frequency will be approximately every three weeks during the growing season.
- 5.9 Grass surrounding paths, trees and other obstructions e.g. in the playground and around the green gym will be trimmed at every mowing with care taken not to damage trees and other planting. Hand shears will be used where necessary. Grass/bed edges will be kept in a neat and tidy condition by trimming at every mowing. Footpath edges and desire lines should be amenity mown regularly to direct pedestrians away from longer grassed areas and prevent trampling.
- 5.10 Entrances into the park, particularly the main entrance on Pinner View will also be amenity mown.
- 5.11 Paid for sports facilities e.g. football pitches also follow the amenity grass cutting regime with cricket outfielders being cut weekly during the season. Cricket clubs maintain their own squares (self-maintenance as part of their standard agreement).

Long parkland grass and meadow areas

- 5.12 Long parkland grass and meadow areas provide an additional grassland habitat in those areas where access is not required or is discouraged.

- 5.13 Long grass and meadow areas shall be cut twice per annum (during September / October and March / April – dependent on conditions) to between 50mm and 75mm. All arising's shall be raked up and removed from site. Depending on ground conditions and growth, grass may need to be cut during the winter to maintain growth below 100mm.
- 5.14 Significant areas of pernicious or undesirable weed species in grassland shall be controlled by cutting / pulling by hand in July, or before setting seed.
- 5.15 Areas that are establishing as recently seeded grassland and meadow shall be over seeded in autumn or spring as required. Irrigation shall be provided when needed during long periods of dry weather.

Orchard Area

- 5.16 The Orchard area shall see a cut after year one if the grass and wildflower area has established sufficiently. It shall not be cut from spring until late July / August. A 'hay' cut will be taken to circa 50mm in height. The 'hay' shall be left to dry and shed seed for 1-7 days, then raked up and removed from site. The re- growth will be mown through to late autumn / winter to c 50mm and again in the spring if necessary.

Wetland Area / Sedimentation Ponds

- 5.17 These areas will see the same mowing regime as the orchard area.

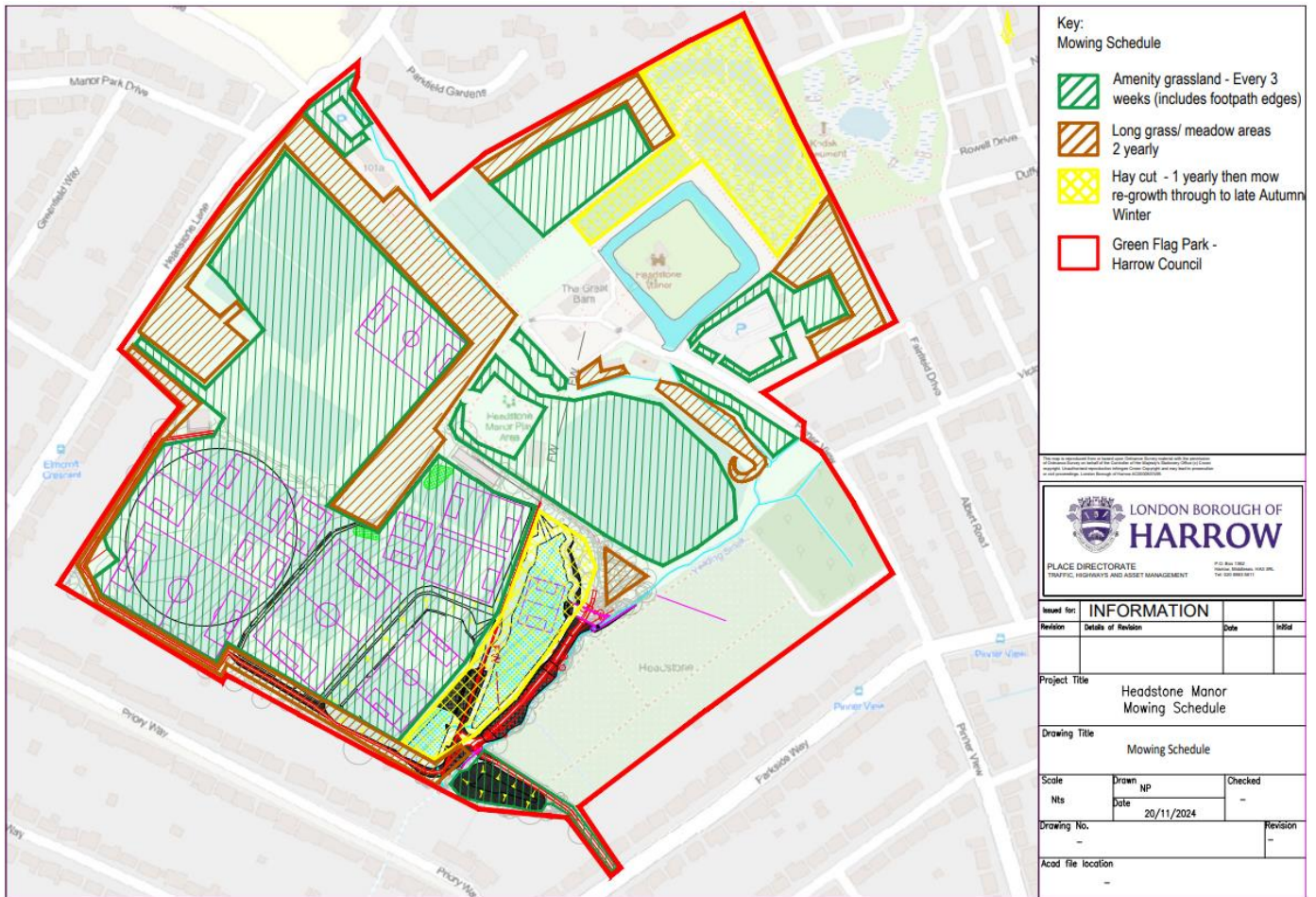
Overflow car park

- 5.18 The same grass seed mixture was used as the main amenity grass areas, Aber Sustain, from Germinal. It is a slow growing low maintenance grass mixture and shall be cut in a similar regime to the amenity grassland areas – once every three weeks. However, if the grass growth is less vigorous in the overflow car park the cutting regime could be altered to once every six weeks.

Flood Alleviation Scheme areas

- 5.19 The flood alleviation scheme areas shall see the same mowing regime as the orchard area / wetland area. However, the flood alleviation scheme wetland area may require adjustment to the mowing regime depending on how wet the area is and how the vegetation develops.
- 5.20 It should be noted that a section of the flood basins is proposed new football pitches and shall be cut as amenity grass (sports facilities).

Figure 5.1: Mowing Regime Map



Small trees and native scrub

- 5.21 Native scrub and small trees provide a variety of habitats and landscape value but need to be maintained to ensure that they do not convert to woodland and encroach footpaths, boundaries or open grassed areas.
- 5.22 Litter from the undergrowth will be cleared at the time of cutting. There will be an annual rotational cyclical thinning of scrub (small trees and native shrubs) in September. Cut scrub and seedling woody species to a maximum height of 75mm leaving arising's 150mm or less in length. Remove/thin low value trees and scrub around waterbodies to reduce shading.

Trees

- 5.23 The trees on the site will be managed as individual specimens, groups or as components in woodlands contributing to the landscape and environmental value of the site but managed with safety in mind.
- 5.24 The trees in the site will be visually inspected on routine maintenance visits for storm damage and general safety, security issues and pests and diseases. Damaged branches will be removed from both tree and ground promptly to minimise damage to the tree and danger and obstruction to users or passers-by. Reactive / emergency inspections and tree work shall take place in response to reports from parks staff and members of the public.
- 5.25 Full tree inspections are carried out every five years and Tree maps and Schedules are updated. A full tree survey can be seen in **Appendix 5**. This comprehensive tree inspection is carried out by an appropriately qualified arboriculturist, to assess any works required to maintain the health, safety and form of the trees and to conserve their landscape and ecological value. Consideration will be given at these inspections to personal safety issues and the need to maintain a degree of natural surveillance from the surrounding area. Mature trees may have sensitive periodic minor crown lifting works with removal of epicormic growth to maintain an open aspect. The growth should be pruned back to the main stem of trees up to a height of 2 metres. Additional rotational coppicing works will be carried out as required. The resulting works will be carried out by a qualified Arboricultural contractor to the accepted professional standard (currently BS 3998).
- 5.26 Following all arboricultural operations all timber and arisings shall either be left on site as habitat piles or recycled. Brash (less than 100mm in diameter) will be chipped and reused on site or removed from site.
- 5.27 When requests are made from the public for planting of memorial trees, careful consideration will be given to the existing tree 'palette' and whether there is sufficient space for new planting.
- 5.28 All tree staking and veteran tree protection will be inspected regularly and adjusted accordingly to prevent damage to the tree.

New tree planting

- 5.29 Newly planted trees shall be watered regularly to ensure healthy growth and development and inspected for pests and diseases. Preference shall be given applying more water less often, rather than applying irrigation little and often. A 750mm diameter circle of ground around the stem will need to be maintained in a weed free state for the first 3 years at least to encourage rapid and healthy establishment during establishment. A weed free organic mulch shall be maintained around the area to a depth of between 50-75mm, ensuring mulch is not piled up around stem.
- 5.30 Tree stakes and ties shall be checked weekly and adjusted or replaced as required to ensure ties and stakes to not girdle or rub against stems.

Fruit trees / orchard area

- 5.31 The orchard area at Headstone Manor is comprised of relatively young trees; mainly two-year half standard, with several trees planted as maiden whips. The following comprises general guidance that

covers the maintenance of establishing and established young fruit trees. It will be necessary to review this guidance during the regular review of the management plan as the trees mature to ensure any requirements for specific issues, pests, diseases, or renovation pruning can be determined and specified in the routine work schedule.

- 5.32 **Pests and diseases:** Trees to be inspected throughout the year for signs of pest's diseases and damage. Preventative cultural control measures through good plant maintenance, hygiene and pruning regimes shall be given preference over other forms of control.
- 5.33 Diseased leaves and arising's from pruning shall be removed from the site.
- 5.34 It may be beneficial to preventative controls and traps for common pests to monitor their abundance and to provide some minor control (grease bands / barrier glues for winter moths and codling moth pheromone traps).
- 5.35 **Mulch:** Where possible trees a 50mm to 75mm weed free organic material or fine bark to be maintained around the base of each tree, ensuring material is not mounded up around the main stem. A 0.75m -1m weed and grass free areas shall be maintained around the base of each tree.
- 5.36 **Stakes and ties:** Tree stakes and ties shall be checked periodically and re-firmed and adjusted as required. Ties will need to be loosened around the main stem annually to allow for incremental increase in girth. Replacement stakes and ties shall be as per the existing, ensuring spacers are users to ensure stakes do not rub against the stem. Most of the trees in the orchard are on semi dwarfing rootstocks (e.g. Malus grafted on MM106 rootstocks). These trees will need to be staked for a minimum of five years after planting, after which the stake could be removed if the tree is suitable established and healthy.
- 5.37 **Suckers and epicormic growth:** Grafted trees shall be checked during routine maintenance for any growth from the rootstock to ensure this is remove in a timely manner. All trees shall be checked for epicormic growth or adventitious shoots below the main crown to maintain a clear stem where required. Preference shall be given to removing young sappy growth that can still be easily rubbed off, rather than removing growth which has started developing a woody base.
- 5.38 **Fruit thinning:** Sometimes it may be necessary to undertake fruit thinning to reduce the risk of branch breakage, reduce the risk of biennial bearing and encourage even development of good-sized fruit and even ripening. This operation will most likely be needed for apples, pears and plums. Healthy trees generally undergo natural fruit drop during June, which should be followed by further thinning if required. Fruit clusters should generally be reduced to one fruit or thinned to leave around 10cm to 15cm between fruit. Thinning is especially important on young trees where heavy cropping is liable to break branches.
- 5.39 **Irrigation:** Whilst trees are still establishing it will be necessary to apply ongoing irrigation especially during extended dry periods. Sufficient irrigation shall be applied at a frequency to ensure healthy growth and development. Preference shall be given to apply more irrigation less frequently rather than watering little and often.
- 5.40 **Fertiliser:** Fertiliser shall be applied only where there is an identified need or deficiency. If trees do not fruit well, work should be undertaken to determine the cause of a lack of fruiting which could be for a variety of reasons (such as poor pruning). Organic, slow-release fertiliser or organic foliar sprays should be given preference over the use of other products. Products should be applied at the manufacturers recommended rate.

Fruit tree pruning guidelines

- 5.41 Pruning equipment to be used shall be properly adjusted, sharp, and suitable for the task being undertaken to ensure clean pruning cuts to reduce the likelihood of disease. Pruning tools shall be disinfected before use to reduce the risk of transferring pathogens.

- 5.42 Pruning operations shall in the first instance aim to remove any damaged, diseased, crossing or rubbing branches. Annual pruning shall aim to create an open crown with good air flow and to allow light into the centre of the crown. All pruning cuts shall be to just above a bud or to just above a young replacement shoot.
- 5.43 **Table 5-1** sets out pruning guidelines for each type of fruit tree that has been planted in the orchard.

Table 5-1: Fruit tree pruning guidelines

Genus	Pruning timing	Pruning guidelines
Malus cvs.	<p>Winter pruning – during dormant season</p> <p>Summer pruning can be undertaken if desired, but should be limited to reducing excessive lateral growth (see notes adjacent)</p>	<p>Prune to maintain half standard form for free standing trees.</p> <p>Remove crossing branches to maintain an open shape and develop an open framework of main branches.</p> <p>Once a semi-permanent framework of branches is developed, lateral shoots arising from main branches shall be cut back to around three leaves from the base of the shoot. Side shoots from these shall be pruned in subsequent years, which will develop into fruiting spurs. Heavy pruning of vigorous branch leader should be avoided as this will encourage vigorous extension growth in preference to fruiting wood.</p> <p>As the trees mature and develop, overcrowded fruiting spurs can be lightly thinned if required, so as to allow sufficient room for the development of fruit. Summer pruning can be undertaken if desired and can improve cropping by helping to ripen fruiting wood. Lateral growth from the main framework of branches to be cut back to two or three leaves above the basal rosette of leaves. Pruning to be undertaken when the basal 3rd of the shoot has turned woody.</p> <p>For tip bearing cvs. A proportion of shoots which have borne fruit should be cut back to two buds or removed completely. These will be replaced by new growth, with all fruiting wood being renewed over a period of years.</p>
Pyrus cvs.	<p>Winter pruning - during dormant season</p>	<p>Prune to maintain half standard form for free standing trees.</p> <p>Remove crossing branches to maintain an open shape and develop an open framework of main branches.</p> <p>Routine pruning likely to be limited to spur thinning.</p> <p>As the trees mature and develop, overcrowded fruiting spurs can be lightly thinned if required, so as to allow sufficient room for the development of fruit. Mature pears may need more extensive pruning, but this will generally be limited to cutting back larger portions of older branches back to fresh younger growth lower down.</p> <p>Pears generally have higher nitrogen requirements than apples. If established trees appear lacking in</p>

Genus	Pruning timing	Pruning guidelines
		vigour a suitable organic slow-release fertilizer may be applied at the manufacturers recommended rate. This is best done in spring after winter pruning.
Mespilus cvs.	Winter pruning – during dormant season	Remove crossing branches to maintain an open shape and develop an open framework of main branches. Once a permanent framework of branches is developed pruning should be kept to a minimum, only removing dead, diseased or damaged growth.
Prunus cvs.	Whilst in active growth up to mid-summer - routine pruning for established trees. Early spring – light formative pruning	Pruning should be kept to a minimum where possible. Maintain a clear stem between 0.75m and 1.2m by rubbing of shoots that emerge from the main stem whilst still young. Remove completely any weak, badly placed, or narrow angled shoots. Prune branch leaders that are weak or badly placed back to a bud that has space to develop into a permanent branch. Well placed growth should generally be left unpruned.
Cydonia cvs.	Late winter - early spring	It will likely be beneficial to train the trees as a free-standing bush. Pruning 2 year+ half standard stock should comprise maintaining an open centre to the crown. Removal of crosses other branches or develops in unwanted directions. Once established annual winter pruning should comprise light tip pruning of branch leaders to encourage fruiting spurs and thinning congested fruiting wood to make space for younger growth. Once a permanent framework is established, pruning should be minimal and limited to light pruning of badly placed, dead, diseased or damaged shoots. Remove dead, diseased, damaged or badly placed shoots to a strong young shoot or above a lower bud.
Diospyros cvs	Late winter – early spring	Remove badly place shoots or those growing close to the trunk. Remove weak growth. This is most important as part of formative pruning. Remove growth beneath the main crown of the tree maintaining a clear stem of around 60cm. Once a main framework is established on established trees pruning should be minimal. Some light thinning of the center of established trees may be undertaken to improve light and air circulation. Suckering can be a problem, and suckers should beremoved quickly while still young.
Morus cvs	Early to mid-winter when fully dormant	Pruning should be limited, allow the tree to develop a natural shape and crown. Some minor pruning in the early stages of development may be beneficial to establish a main central leader; this can be achieved by removing

Genus	Pruning timing	Pruning guidelines
		vigorous competing leaders whilst still relatively small.

- 5.44 Further maintenance details for caring for apples and pear trees and plum and cherry trees can be viewed [here](#). These guides have been produced by the East of England Apples and Orchards Project, who supplied many of the fruit trees for the orchard.

General woodland recommendations

- 5.45 Manage the woodland and scrub through zoning to enhance nature conservation by rotational coppicing and cutting back. Maintain and create further glades with scalloped edges and identification of self-sown native trees to be protected during scrub management as the preferred method of woodland renewal. If new planting is required native species of local provenance will be used which are in keeping with the existing woodland character. Further information within Operations Note 011 - Managing Woodland Open Space for Wildlife¹⁴.
- 5.46 Retain standing dead wood and dead wood piles where it does not conflict with health and safety concerns.
- 5.47 The Copse: Ecological Management Plan (April 2021 – March 2026) sets out management requirements and a five-year work schedule for this specific area.

Ornamental planting

- 5.48 Shrubs will be maintained to a high horticultural standard to ensure a healthy stock of plants, pruning/cutting back as appropriate for the species and maintaining a weed free, tidy, semi-formal appearance.
- 5.49 Pruning shall be undertaken to ensure that plant form is representative of species and cultivar. Plants shall be pruned as per the relevant Royal Horticultural Society (RHS) Pruning Group or in accordance with BS7370: Part 4.
- 5.50 Routine dead heading/sucker control and weed removal will ensure these formal areas provide a high-quality display.
- 5.51 Regular maintenance visits will be carried out to ensure the beds are kept weed free throughout the year. The use of herbicide for weed control on bed areas will not be permitted.
- 5.52 Herbaceous species shall be lifted and divided if plants become congested and show signs of reduced vigour. Soil to be enhanced by incorporating suitable organic matter prior to replanting.
- 5.53 Allowance will be made for replacement of dead and diseased plants to maintain a well-stocked bed of healthy plants

Hedges

- 5.54 Ornamental hedges provide more formal landscape features which also provide good habitats for wildlife.
- 5.55 Ornamental hedges will be maintained to have a uniform finish with a flat top and faces. Cutting will be undertaken twice per year using appropriate and well-maintained tools to create and maintain a dense and well-formed hedge. The base of hedges will be kept free of weeds and litter.
- 5.56 It is an offence under Section 1 of the Wildlife and Countryside Act of 1981 to intentionally take, damage or destroy the nest of any wild bird while it is in use or being built. Therefore prior to any

¹⁴ Stephens, P. for the Forestry Commission, 2005. *Managing Woodland Open Space for Wildlife* [pdf] Available at: <[http://www.forestry.gov.uk/pdf/ewgs-on011-ride-mangt.pdf/\\$FILE/ewgs-on011-ride-mangt.pdf](http://www.forestry.gov.uk/pdf/ewgs-on011-ride-mangt.pdf/$FILE/ewgs-on011-ride-mangt.pdf)> [Accessed 15 December 2017].

hedge cutting the hedge should be inspected for any signs of nesting. If nesting is identified works should be delayed. The bird nesting season is typically February until August (inclusive).

Waterbodies and watercourses

- 5.57 The waterbodies and watercourses will be managed to reduce the risk of flooding and enhance their biodiversity and landscape value and for their contribution to SUDS.
- 5.58 Management operations will aim to maintain areas of open water whilst encouraging the establishment of aquatic, marginal and bankside vegetation. These areas will be inspected regularly removing blockages, debris and litter as required. Invasive weeds will be monitored and removed. Any defects in the functioning of the waterbodies or waterbodies or any general damage will be reported and if necessary, a specialist employed to rectify the problem.
- 5.59 Vegetation that colonises shingle / gravel 'beach' areas shall be controlled by hand to ensure some areas of bare ground are maintained. Gravel / shingle shall be topped up in small quantities if required.
- 5.60 Willow spilling will be re-instated and repaired as and when issues arise as per the existing design.
- 5.61 To support the above, the Friends of Headstone Manor Park carry out monthly water quality monitoring and inspections of the water course - this includes litter picking.

Flood Alleviation Scheme

- 5.62 These areas will be inspected regularly removing debris and litter as required. Trash will be cleared from the Yeading Brook screen and bypass structure, the basin 1 outtake pipe and the outtake from basin 2. All trash will be removed from site.

Sedimentation pond

- 5.63 These areas will be inspected regularly removing debris and litter as required. Trash will be cleared from the control structure grille to the sedimentation pond to ensure flow is maintained and not backing up in control structure and / or overtopping internal timber weir. Further to this the connecting pipe from sediment pond 1 to 2 will be checked and cleared so that it is free flowing and unobstructed. Issues with regard to water level, plant condition etc. will be reported on a smart device.
- 5.64 Periodic mechanical desilting may be required but should be assessed specified appropriately by a qualified engineer.

Marginal vegetation (including reed beds)

- 5.65 Marginal planting and reed beds will be cut back during September. Most plants will need to have their foliage trimmed but some will die back naturally. All material removed from the water during the management operations will be piled up on to the bank to allow for the aquatic life to escape back into the water. The frequency of cutting will be informed by ongoing observation of the establishing aquatic planting but will need to be on a cyclical basis with around a third to a fifth of the total area being cut each year.

Other drainage / wetland infrastructure

- 5.66 Structures associated with wetland areas including the moat, brook, sedimentation ponds, detention basins and swales shall be inspected at least monthly, removing litter and debris as required to ensure full functionality. This shall include basin inlet channels, and flow control inlet and outlet structures. Excessive vegetation shall be cleared from around inlet / outlet channels and weirs around four times per annum to ensure full functionality.

- 5.67 Damaged or defective structures shall be repaired or replaced as soon as is reasonable possible and specified by an appropriately qualified engineer.
- 5.68 Retaining features such as the earth bag retaining wall system that have been installed around inlet areas in the detention basins shall be inspected during routine maintenance operations. These shall be maintained as vegetated features, although woody species that take root shall be removed before any extensive root system develops.

Hard Landscape

- 5.69 Hard landscapes will be kept sound, weed free and suitable for their designed use.

Car parks and general hard surfaces

- 5.70 All car park areas will be kept clean and weed free and monitored to ensure they remain in sound and level condition at all times. Gravel surfaces will be raked over and re-rolled and the levels replenished as required. Repairs will be carried out swiftly. Remove silt and clean drainage channels, chambers, silt traps and covers as appropriate. During the colder months apply salt or grit to icy surfaces as required.

Paths

- 5.71 All paths and paved areas will be kept clean and weed free and monitored to ensure they always remain in sound condition. Earth and grass paths will be inspected regularly, and paths topped as required to ensure surfaces remain level and free from potholes / tree root damage. Path edges will be clear of overgrowth through the cutting of a 1 metre wide verge on either side.
- 5.72 Holes and uneven areas within Coxwell Gravel paths shall be topped up and re-rolled as per the existing material.
- 5.73 Swales adjacent to footpaths to be cleared of leaves and debris, and outlet pipes should be cleared and left unobstructed ad hoc.

Site Furniture and Equipment

- 5.74 Site furniture and equipment be kept sound and suitable for their deigned use. Replacements will be chosen to match or coordinate with existing features to reflect the original design intentions.

Signage and interpretation

- 5.75 Signage and interpretation panels will be maintained in a clean and safe condition to ensure that the information provided is legible. Repairs will be carried out promptly and effectively with reactive removal of graffiti. Repainting and replacements will match the existing colour / furniture so that the style and quality of the set remains consistent.

Gates

- 5.76 Gates will be inspected on routine maintenance visits and will be maintained in a sound and clean state. Any repairs will be carried out immediately using materials which match the style and quality present in the restored park.

Benches

- 5.77 Benches will be maintained in a sound clean state and any replacements will match the style and quality present in the restored park. Repairs will be carried out swiftly.

Litter bins

- 5.78 Litter bins include general and dog waste and are emptied twice a week. The bins will be cleaned and disinfected as necessary to avoid an unsightly accumulation of dirt. Any replacements will match the heritage style and quality of the park (dual bins of a uniform style).

Cycle parking

- 5.79 Cycle parking will be maintained in a sound clean state and any replacements will match the style and quality present in the restored park. Repairs will be carried out swiftly.

Fencing

- 5.80 The fencing will be inspected on routine maintenance visits and will be maintained in a sound and clean state. Any repairs will be carried out immediately using materials which match the style and quality present in the restored park.

Bridges

- 5.81 Bridges within the site will be inspected annually and repairs undertaken as required. Surfaces should be monitored regularly and cleaned when required, particularly in winter, to ensure that there is no build-up of algae leading to slippery surfaces which could provide a danger to users. They will be kept clean and weed free (through hand pulling) and monitored to ensure they always remain in good condition.

Play and gym equipment and tennis courts

- 5.82 Routine maintenance will include regular sweeping of paths to maintain free of debris and litter. Park staff will check equipment and safety surfaces in the play area weekly reporting any damage or potential hazard to the Playground Inspector. Action will be taken to repair/ make safe any damage as necessary and according to the manufacturers' specifications (compliant with European Standards EN1176 and EN1177) to maintain the safety of the facilities. Reactive maintenance will include graffiti removal.
- 5.83 A more thorough safety inspection will be carried out monthly with a full independent inspection undertaken annually. Repair works will be actioned or programmed in as required to maintain the play area in a safe condition for use. Dogs will be kept out of the enclosure and any feces removed immediately.
- 5.1 All inspections will be carried out by suitably qualified operatives and will involve a documented report. Inspection proformas can be seen upon request.
- 5.2 Litter will be collected to maintain the play area in an essentially litter free condition. The surfaces will be swept and treated as appropriate to maintain free of algae, moss and lichen growth. The fence line will be kept free of weeds and nettles.
- 5.3 All signage will be cleaned and maintained to clearly indicate the age that the equipment is suitable for.
- 5.4 The tennis courts will be regularly swept and sprayed so that they are free of weeds. Leaf clearance will also take place twice a year.

Built structures and other smaller equipment

- 5.5 Built structures and other smaller equipment will be inspected regularly and repairs undertaken as required. A formal inspection of buildings and walls will be undertaken three yearly and structural and maintenance defects will be reported. Subject to the extent of the works required, the works may be passed to a contractor on the Council's select list for action. Re-pointing will be undertaken as required matching the original colour and style. Graffiti will be removed within 24 hours if racist or offensive after being reported. The outdoor learning area will be regularly inspected and maintained with an annual topping up of bark in the learning circle.

- 5.6 The Duck Feeder will be inspected regularly by park staff and volunteers and repairs undertaken as required by Feed the Duck Initiative as per contract.

General Items

Emergency works

- 5.7 All vandalism or other incidents which result in a high health and safety risk to site users will be cordoned off and will be dealt with immediately. Lower risk health and safety issues will be actioned within 48 hours, and more minor repairs priorities and actioned within five days or as soon as practicably possible.

Access

- 5.8 It is vital that the access through the site is kept clean and safe for visitors to use. Particular care will be taken to ensure that planting does not obstruct or impede access.

Health and Safety

- 5.9 Risk assessments will be carried out for the maintenance operations being carried out on the site, either by Harrow Council or by the grounds maintenance contractor employed. These can be seen upon request.

Table 5-2: Maintenance schedule

Feature/ task	Team	Freq	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Soft landscape														
Amenity grassland / football pitches														
Cut grass – every 3 weeks during growing season	Parks	11			2	1	2	1	1	1	1	2		
Trim edges where encroaching on path – in line with above	Parks	11			2	1	2	1	1	1	1	2		
Cricket Outfields – cut weekly	Parks	25				4	5	4	4	4	4			
Leaf clearance – once a year	Parks / FoHMP	1											1	
Litter clearance - twice a week	Parks / FoHMP	104	10	8	10	8	10	8	8	8	8	10	8	8
Long parkland grass, wetland and meadow areas														
Cut grass – twice a year	Parks	2			1							1		
Leaf clearance – once a year	Parks	1											1	
Litter clearance – once a week	Parks / FoHMP	52	5	4	5	4	5	4	4	4	4	5	4	4
Wildflower Areas														
Mown annually in first year then twice annually	Parks	2			1							1		
Strimming around key infrastructure														
Strimming under signs, bins, benches and fence lines	Parks / FoHMP	4					1	1	1	1				
Trees (park wide)														
Adjust tree ties/guards	Trees	1		1										
Water newly planted trees	Trees	12					2	3	3	2	2			
Spread mulch of 750mm diameter around tree	Trees	1		1										
Pruning of trees	Trees	1		1										

Feature/ task	Team	Freq	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Inspection of trees	Trees	1		1										
Fruit trees / orchard area														
Adjust tree ties/guards	Trees	1									1			
Water newly planted trees	FoHMP	12					2	3	3	2	2			
Spread mulch of 0.75m-1m diameter around tree	FoHMP/Parks /Trees	1		1										
Grassland / wildflower understory	Parks	2			1					1				
Native Hedge	Trees	2			1							1		
Inspect timber post with strained wire	Parks	12	1	1	1	1	1	1	1	1	1	1	1	1
Pruning of trees														
Malus	FoHMP	1 - 2	1							1				
Pyrus	FoHMP	1 - 2	1						1					
Mespilus, Cydonia, Diospyros	FoHMP	1	1	1										
Morus	FoHMP	1											1	1
Prunus	FoHMP	1 - 2				1		1						
Woodland areas														
Development understory vegetation	Trees	1									1			
Promotion of natural regeneration of woodland	Trees	1		1										
Management of 'the Copse'														
Refer to The Copse Woodland Management Plan	Trees / FoHMP / HNCF													
Ornamental Planting														
Dig over, manure	Parks	1										1		
Hoe and weed	Parks / FoHMP	8					1	2	2	2	1			
Pruning and tie back	Parks / FoHMP	2						1				1		
Lift / divide herbaceous perennials	Parks / FoHMP	1			1							1		
Leaf clearance – once a year	Parks / FoHMP	1											1	

Feature/ task	Team	Freq	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Litter clearance - twice a week	Parks / FoHMP	104	10	8	10	8	10	8	8	8	8	10	8	8
Hedges														
Cut	Trees	2			1							1		
Clear litter and weeds from base	Parks / FoHMP	12	1	1	1	1	1	1	1	1	1	1	1	1
Water bodies (Yeading Brook) / water courses														
Removal of litter/ leaf debris, clear blockages, clearance of swales	Infrastructure / FoHMP	12	1	1	1	1	1	1	1	1	1	1	1	1
Removal of algae / weed issues	Infrastructure	1								1				
Remove woody vegetation from retaining features (drainage infrastructure and other wetland features)	Infrastructure	4			1		1		1		1			
Inspections	Infrastructure / FoHMP	12	1	1	1	1	1	1	1	1	1	1	1	1
Monthly water quality monitoring	FoHMP	12	1	1	1	1	1	1	1	1	1	1	1	1
Control Structure - weekly														
Clear trash from control structure grille to sedimentation pond to ensure flow is maintained and not backing up in control structure and / or overtopping internal timber weir. Remove trash from site.	Infrastructure	52	5	4	5	4	5	4	4	4	4	5	4	4
Report defects on smart device.	Infrastructure	52	5	4	5	4	5	4	4	4	4	5	4	4
Sedimentation ponds - weekly														
Check and clear as necessary connecting pipe from sediment pond 1 to 2 is free flowing and	Infrastructure	52	5	4	5	4	5	4	4	4	4	5	4	4

Feature/ task	Team	Freq	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
unobstructed. Remove trash from site.														
Check and report any issues i.e. water level, plant condition on smart device.	Infrastructure	52	5	4	5	4	5	4	4	4	4	5	4	4
Clean pond including desilting (mechanically)	Infrastructure	1			1									
Reed Bed Wetlands - weekly														
Check and clear as necessary connecting pipe from wetlands to IC is free flowing and unobstructed. Remove trash from site.	Infrastructure	52	5	4	5	4	5	4	4	4	4	5	4	4
Check and report any issues i.e. water level, plant condition on smart device.	Infrastructure	52	5	4	5	4	5	4	4	4	4	5	4	4
Manage water levels and supply, distribution and flow, cut back scrub to maintain open reed bed and dispose of vegetation.	Infrastructure	4	1			1				1			1	
Marginal vegetation (including reed beds)														
Cut and remove marginal vegetation (1/3 rd to 1/5 th of area once vegetation is established)	Infrastructure	1									1			
Flood Alleviation Scheme - weekly														
Clear trash from Yeading Brook screen and bypass structure. Remove trash from site.	Infrastructure	52	5	4	5	4	5	4	4	4	4	5	4	4
Check and clear trash from basin 1 outtake pipe and clear free flowing and unobstructed. Remove trash from site.	Infrastructure	52	5	4	5	4	5	4	4	4	4	5	4	4
Check and clear trash from outtake from basin 2 and clear free flowing	Infrastructure	52	5	4	5	4	5	4	4	4	4	5	4	4

Feature/ task	Team	Freq	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
and unobstructed. Remove trash from site.														
Hard landscape														
Car parks and general hard surfaces														
Inspect	Parks / Museum	12	1	1	1	1	1	1	1	1	1	1	1	1
Leaf clearance	Parks / FoHMP	1											1	
Litter clearance – twice a week	Parks / FoHMP	96	8	8	8	8	8	8	8	8	8	8	8	8
Mechanical Sweeping – once a month	Infrastructure	12	1	1	1	1	1	1	1	1	1	1	1	1
Spraying	Parks	1							1					
Allowance for repairs / roll self-binding gravel	Infrastructure	1									1			
Paths														
Inspect	Parks	12	1	1	1	1	1	1	1	1	1	1	1	1
Leaf clearance	Parks / FoHMP	1											1	
Litter clearance – twice a week	Parks / FoHMP	96	8	8	8	8	8	8	8	8	8	8	8	8
Mechanical Sweeping – once a month	Infrastructure	12	1	1	1	1	1	1	1	1	1	1	1	1
Allowance for repairs / roll self-binding gravel	Infrastructure	1									1			
Site Furniture and Equipment														
Signs/interpretation														
Clean and treat – twice a year	FoHMP	2				1					1			
Gates														
Clean and treat – once a year	Infrastructure	1									1			
Benches and chairs														
Clean and treat – once a year	Parks	1				1								
Litter bins														
Emptying and disposal – twice a week	Parks	96	8	8	8	8	8	8	8	8	8	8	8	8

Feature/ task	Team	Freq	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Cleaning – once a year	Parks / FoHMP	1			1									
Cycle parking														
Inspect	Parks	12	1	1	1	1	1	1	1	1	1	1	1	1
Fencing														
Inspect and report defects – once a month	Infrastructure	12	1	1	1	1	1	1	1	1	1	1	1	1
Bridges and flood defence structures														
Structurally inspect, clean and treat - annually	Infrastructure	1					1							
Play / gym equipment / tennis courts / Outdoor learning area														
Weekly visual inspection	Parks	52	5	4	5	4	5	4	4	4	4	5	4	4
Monthly inspection	Inspector	12	1	1	1	1	1	1	1	1	1	1	1	1
Annual engineer's inspection	External	1	1											
Leaf clearance	Parks / FoHMP	2										1	1	
Litter clearance – twice a week	Parks / FoHMP	104	10	8	10	8	10	8	8	8	8	10	8	8
Spraying	Parks	1							1					
Tidy up and top up bark (playground only)	FoHMP	1					1							
Duck Feeder														
Ensure that Feed is refilled.	FoHMP	12	1	1	1	1	1	1	1	1	1	1	1	1
Inspect and report defects	FoHMP	52	5	4	5	4	5	4	4	4	4	5	4	4

6 Action Plan

- 6.1 A detailed action plan has been compiled from analysis of the park since the NLHF project completion (below). Various teams from Harrow Council and the Friends of Headstone Manor Park have set out key tasks they need to do to continue to improve the overall quality of Headstone Manor Park.
- 6.2 Some of the actions will be achieved within existing staff structures and budgets; some will be delivered by volunteers and partners and others will only be achieved with additional resources and external funding. All external funding applications will be approved by the Council's Parks and Infrastructure teams prior to submission.
- 6.3 The action plan will be reviewed and updated with progress annually. The update will also be noted on the amendment sheet at the front of the plan.

Headstone Manor Park – Action Plan 2023-2033

	Actions	Objectives	Lead (Bold) and Partner(s)	Timescales	Resource	Progress Update
A Welcoming Place Aim 1: To positively welcome people into the park, in terms of both physical and social access whilst balancing the need to provide a sanctuary for wildlife in their natural habitats.						
1	Replace iron rail fencing along Pinner view that is in poor condition.	To ensure appropriate signage is readily available to all visitors. To ensure visitors feel of all abilities feel welcome and can access the park and use facilities.	LBH	By 2025	Council funding	Completed 2022
2	Removal of Heras Fencing along boundary of the Copse and Park and replace with iron rail fencing.		LBH	2022	Council funding	Completed 2022
3	Ensure that the notice boards and posters displayed are up-to-date and relevant and contain the latest site information.		LBH / FoHMP	Ongoing	Staff & volunteers	PUG achieved.
4	Ensure entrance gates and vehicle barriers are regularly maintained, cleaned and painted to improve appearance of entrances.		LBH / FoHMP	Ongoing	Staff & volunteers	
5	Improve the car park entrance – ensure regular painting of vehicle barrier, improve shrubberies and bedding. Ensure lining of car park and filling of potholes regularly.		LBH / Museum / FoHMP	Ongoing	Staff & volunteers	Shrubberies in car park will receive their annual tidy up between November and March but rely on assistance from parks volunteers through the busy summer season.
6	Ensure entrances are well maintained and that entrances and footpath edges follow the amenity mowing regime (every 3 weeks).		LBH	Ongoing	Parks staff	Amenity mowing regime adhered to throughout 2024 season.

7	Ensure fencing is regularly maintained – cleaned and painted.		LBH / FoHMP	Ongoing	Parks staff	
8	Ensure regular de-mossing and sweeping and upkeep of footpaths to prevent slippages and ensure good access.		LBH	Ongoing	Parks staff	
9	Ensure regular cleaning of signs and park infrastructure and removal of graffiti.		LBH / FoHMP	Ongoing	Staff & volunteers	Ongoing. Volunteers provided with graffiti wipes.
10	Improve access road into Pinner View and traffic calming through Highways.		LBH / Partners	2022/23	Council funding	Completed 2022
11	Add entrance sign in park boundary near Permission Homes MUGA to delineate park entrance and ensure bollards are installed to prevent vehicle access from the Persimmon Homes boundary.		LBH / PH	2023/24	Council, PH	To be reviewed: May require external funding
12	Look to add to directional signage for museum, café, wetlands, playground, gym, tennis etc if funding permits.		LBH / FoHMP	2026/267	Staff, funding	there are info/map leaflets in the cafe MBr

Healthy, Safe and Secure

Aim 2: To ensure a healthy, safe, and secure experience for park users.

13	Ensure actions identified from site inspections are undertaken in a timely manner.	To maintain the landscape, buildings, and infrastructure of the park to consistently high standards. To promote a code of conduct amongst users of the park to tackle anti-social behaviour so visitors feel safe.	LBH	Ongoing	Staff	Only regular site inspections are related to playground, outdoor gym and sports facilities. Any issues are actioned in a timely fashion and recorded on Abavus for playground and gym. RF
14	Ensure that all current health and safety standards and requirements are complied with throughout the park and ensure regular health and safety training.		LBH	Ongoing	Staff	Training programme to be reviewed and updated by Service Manager/HOS. H&S compliance related to playgrounds and related equipment is adhered to. RF
15	Ensure byelaws and PSPO's are updated and that public are kept informed. Review and update byelaw / PSPO information on boards at entrances.		LBH / HPF	2023/24	Staff & volunteers	New PSPO adopted in 2023.
16	Continue to keep lines of sight clear for visitor safety.		LBH	Ongoing	Parks & Tree teams, volunteers	Seasonal pruning/hedge cutting is carried out to ensure clear sightlines. Predominantly in the winter period by Parks maintenance team.
17	Promote responsible dog ownership and enforce when necessary.		LBH / FoHMP	Ongoing	Staff & volunteers	
18	Playground gates to be painted in contrasting colours to improve visibility.		LBH	2023/24	Staff	PUG Painted Gate Yellow.
19	Consider levelling up grass adjacent to the walkways where there is differential in levels and potential trip hazards.		LBH	2023/24	Staff	MickB reviewed. There are 3 swales nr the play area and bridge, if these are filled then footpaths will flood MBr

20	Maintain the landscape, buildings, and infrastructure of the park to consistently high standards.		LBH / FoHMP	Ongoing	Staff & volunteers, council funding	Current service standards adhered to and team work to staffing limits.
21	Update playground signage with current information.		LBH	2022	Parks staff	in scope for 25-26 depending on budget
22	Repaint gates into playground with a contrasting colour and continue to improve play equipment e.g. roundabout, springer and basket swing.		LBH	2023/23	Parks staff, council funding	*See 37 re gates. New 'springer' and 'roundabout' installed summer 2023. RF
23	Ensure temporary signage is on display by the old tennis courts advising park users of the future plans for the derelict area and ensure ongoing light touch maintenance whilst spaces are disused.		LBH / FoHMP	2023/24 / Ongoing	Parks staff & volunteers	Tennis courts fully renovated - new provider is being selected
	Ensure that Duck Feeder is regularly filled and any repairs are reported to Park Staff and Feed Duck Initiative.		FoHMP	Ongoing	Parks staff & volunteers	
24	Seek funding for additional provision of cycle hoops.		LBH / FoHMP / Museum	By 2025	Staff, council funding	To be reviewed by traffic engineers MBr
25	Investigate and implement measures to reduce crime and anti-social behaviour		LBH / Met Police / FoHMP	Ongoing	Staff, Police, FoHMP	Community Safety and Police meet regularly. Fixed Penalty Notices issued by Enforcement to address parking issues. New PSPO's adopted.

<ul style="list-style-type: none"> - Continue quarterly meetings, design out crime audits and close working with the Police (Safer Neighbourhood Team) to target identified problems - Liaise with parking enforcement - Consider adding signage to car park stating 'for park/museum users only' to reduce long term parking / misuse - Consider locking of car park gates at dusk. 					
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Well Maintained and Clean

Aim 3: To ensure that high standards of maintenance are sustained

27	Ensure replacement of dilapidated bins and strive for a uniform style.	<p>Ensure that the park is maintained to high quality standards for the benefit of all users, and that it is protected and promoted as an essential part of borough life.</p> <p>To ensure the park is clean and tidy.</p> <p>To ensure all built structures are maintained in a good state of repair.</p> <p>To implement and annually update the action plan with progress updates.</p>	LBH	2022/ongoing	Council funding	Complete and will continue programme of repairs/replacement as and when needed.
28	Ensure refurbishment of benches and strive for a uniform style.		LBH	2022/ongoing	Council funding	All benches cleaned and treated ahead every 2 years. Using Harrogate style bench is now discontinued. Will need to source a suitable replacement as our standard. RF
29	Look to increase the number of benches and bins in the wetland and flood alleviation areas when funding becomes available.		LBH	Ongoing	Council funding	Noted and will consider and progress. FH
30	Improve maintenance of main car park off Pinner View and shrub beds. A longer term project may include use of the council's capital programme to break out the parking bay kerbs and insert bio pave cells or create a few SuDS features.		LBH / FoHMP	Ongoing	Staff, volunteers, council funding	Shrubberies in car park will receive their annual tidy up between November and March but rely on assistance from parks volunteers through the busy summer season. RF

31	Carry out annual tree safety survey and a full tree every 5 years. All trees removed and trees planted as part of the NLHF project to be included and Tree maps and schedules updated accordingly.	To ensure continued joint working with the FoHMP, partners and key stakeholders.	LBH	Every 5 years /ongoing	Tree team, Council funding	
32	Remove graffiti periodically as part of the site inspections and encourage users to report damage.		LBH / FoHMP	Ongoing	Staff & volunteers	Volunteers provided with graffiti wipes to support this. RF
33	Ensure regular inspections and repairs of post and wire fencing across the site.		LBH	Ongoing	Staff	New asset management procedure being completed and for parks assets to be reviewed half yearly in case repairs or replacements are required
34	Ensure regular litter picking and bin emptying (twice per week, additionally supported by volunteers) and promote responsible disposal of waste.		LBH / FoHMP	Ongoing	Staff & volunteers	This is carried out by parks maintenance team weekly. Would welcome more support or addition of a full-time litter team. RF
35	Update and improve appearance and maintenance of pavilions (including cricket pavilions) and surrounding areas and ensure regular upkeep of public toilets with permanent opening / closing times.		LBH / FoHMP / Sports Clubs / Museum	Ongoing	Staff, volunteers & partners	Parks team in process of repainting pavilions on additional hours through summer 2023. Long job. RF
36	Ensure regular inspections and repairs of post and wire fencing across the site.		LBH	Ongoing	Staff	
37	Ensure regular cleansing of drainage and swales.		LBH / FoHMP	Ongoing	Staff & volunteers	this is supported by FoHMP
38	Refurbish the tennis courts as part of the LTA grant funding and work with an external tennis operator to manage the refurbished courts via an SLA.		LBH	By 2023/24	Staff, external funding, partners	Tennis courts fully renovated

39	<p>Ensure bramble/shrubbery encroachment along edges is cut back and managed and hedges along footpath edges are well maintained.</p>		LBH	Ongoing	Staff	Need clear guidance as to which areas of scrub to be left for biodiversity. Other cutting back along pathways carried out as part of annual maintenance programme. RF
40	<p>Ensure the buildings, features and infrastructure of the park are regularly inspected, maintained in good repair and developed appropriately</p> <ul style="list-style-type: none"> - Continue to monitor grounds maintenance and associated service standards - Continue monitoring and review of fencing, gates, signage and buildings. 		LBH	Ongoing	Staff	
41	<p>Ensure maintenance and continued upkeep of the</p> <ul style="list-style-type: none"> - Café and museum (in conjunction with museum) - Pavilions (in conjunction with FoHMP and sport clubs) - Site containers (update and improve appearance) - Car park (in conjunction with museum) - Tennis courts (in conjunction with SLA). 		LBH / Museum / FoHMP Partners	Ongoing	Staff, partners, council funding	

Environmental Management

Aim 4: To improve the environmental quality and sustainability of management practices carried out in the park.

42	Make better use of the composting area on site and further expand this with the aim to have no green waste taken off site.	<p>To ensure all management practices use sustainable with regards to the use of resources and their long-term impact on the park.</p> <p>To strengthen the resilience of the park to climate change.</p>	LBH / FoHMP / Sports Clubs	Ongoing	Staff &volunteers	
43	Seek to minimise levels of chemicals used on site and quantify use through records. Look to source alternative methods of weed control.		LBH	Ongoing	Parks staff	Weed control minimal and only on play surfacing where appropriate. RF
44	Continue to use peat free material on site.		LBH / FoHMP	Ongoing	Parks staff & volunteers	No peat products used by Parks team. RF
45	Document positive actions taken to reduce environmental impacts.		LBH / FoHMP / Museum	Ongoing	Staff & volunteers	Reporting on progress implementing the Council's Climate & Nature Strategy 2023-30 (which includes decarbonisation and other sustainability measures across the Council's estate) will take place annually, commencing November 2024. MA
46	Reduce emissions		LBH	Ongoing	Staff	Looked at electrical tools and discussed with supplier (Echo) summer 2023. Trialling of tools essential but also costing and logistics of charging at Central Depot to be considered. RF
	- Continue to use low emissions vehicles					
	- Encourage park users to travel by foot, bike and public transport					
	- Consider use of electric tools as opposed to petrol.					
47	Ensure reuse of site won material and recycling.	LBH	Ongoing	Staff	Discussions with Biodiversity Officer and volunteers re reusing/composting arisings from meadow area 'cut and collect'. RF	

48	Consider installation of waste recycling bins.		LBH	Ongoing	Staff	Some recycling bins already in situ near cafe. RF
49	Look to improve the energy efficiency of buildings across the site to reduce carbon emissions and consider other opportunities to improve sustainability (eg green rooves where appropriate / grey water harvesting)		LBH	Ongoing	Staff	Energy and other sustainability related improvements to the council's Estate will be implemented through the Climate & Nature Strategy, which was adopted by Cabinet in November 2023. MA
50	Continue with regular water monitoring regime and reporting of results.		FoHMP	Ongoing	Volunteers	PUG continues with regime in partnership with ZSL.

Biodiversity, Landscape and Heritage

Aim 5: To maintain and increase the diverse mosaic of habitats within the park, and to maintain and restore the built assets and landscape features of the park to ensure public appreciation and understanding of Headstone Manor parks character and heritage.

51	Continue to recruit volunteers and work with them to assist with maintenance and adopt appropriate methodologies and techniques to monitor water quality and biodiversity.	To maintain and where possible improve habitats to increase existing populations of species, ensuring recording of sightings. To ensure wildlife populations and their habitats are considered as part of management decisions. To ensure landscape and heritage features are conserved to retain the sites character.	LBH / FoHMP	Ongoing	Staff & volunteers	Friends group members are pursuing Riverfly monitoring
52	Implement the orchard maintenance following training (in 2022), replace dying trees and plant new trees where appropriate.		LBH / FoHMP	2022/ongoing	Staff & volunteers	Completed 2022
53	Monitor and analyse the effectiveness / success of the planting and wildflower meadows with a view to expanding these in the future to enhance biodiversity.		LBH / FoHMP	2022/ongoing	Staff & volunteers	
54	Continue to make good use of log piles and composting area.		FoHMP	2022/ongoing	Staff & volunteers	FoHMP have created a large area of log piles and continue to create habitat banks.

55	Conduct a periodic review of grounds maintenance operations to maximise opportunities for wildlife, for example, maintain wildflower planting and continue with long rotation grassland management.		LBH / FoHMP	Ongoing	Parks staff & volunteers	
56	Continue to promote the heritage of the park through literature, websites and tours / talks.		LBH / FoHMP / Museum	Ongoing	Comms / museum staff & volunteers	Seek to add to Council Website - PUG website is always up to date and provides plenty of historical information.
57	Continue to promote education about the park's development works, biodiversity and relaxed mowing regime, new management techniques and litter/waste through signage, supply of information, activities and events.		LBH / FoHMP	Ongoing	Parks staff & volunteers	FoHMP have installed signage on meadow areas and hedgerow areas to inform the public on initiatives
58	Ensure all built heritage structures are maintained in a good state of repair.		LBH / Museum	Ongoing	Staff & museum	
59	Ensure landscape flood defences and water features including the scheduled monument moat are conserved to retain the sites character and ensure views across the SAM are maintained.		LBH / Museum	Ongoing	Staff	Delivered through parks and infrastructure revenue works and should be retained, have amended MBr
60	Ensure the Yeading Brook and associated waterway improvements with de-sedimentation of the moat, de-culverting, flood defence schemes and environmental education are maintained.		LBH / Partners / FoHMP	Ongoing	Staff, partners & volunteers	Yeading Brook Unbound project to commence in 2025.

	Seek external funding to implement to Ecological Management Plan for The Copse with a view to opening the site for managed educational activities as well as ensuring a high quality habitat for wildlife.		LBH / FoHMP	By 2027	Biodiversity Officer	To be reviewed 62 To include implementing the recent Ecological Management Plan for the Copse. There are very limited opportunities for opening up the woodland to safe access without impacting on its value and a question mark should remain against 61 until clear, costed proposals have been approved.
62	Improve management and protection of woodland areas and SINC to be better managed and protected.		LBH / Partners / FoHMP	Ongoing	Staff, partners & volunteers	Management plan for woodland is in place. Identify how to support delivery SW
63	FoHMP to implement updated rewilding plan creating new environmental habitats to include: - Installing water butts at either end of toilet block for rainwater harvesting. - Installation of habitat piles. - Wildflower and pollinator planting. - Hedgerow planting at the rear of the properties on the park boundary at Priory Way.		FoHMP	Ongoing as per the Rewilding Plan	Volunteers & external funding	Ongoing - the group is very active in conservation work and are always adding to the efforts around the park.
64	FoHMP to liaise with Harrow Council to further develop the Parkside Way Entrance with ornamental planting and the provision of a nature conservation area to the parcel of land from the entrance to the bridge across the Yeading Brook.		FoHMP / LBH	2025 (*awaiting end of drainage works)	Staff & volunteers, council funding	Native Hedgerow was planted by FoHMP. Planting was planned however rescheduled because of infrastructure works still in the Reservoirs.

65	Continue to survey current levels of species and habitats within the park to guide future development and log records with GiGL.		LBH Biodiversity Officer / FoHMP/ GiGL	Ongoing	Staff & volunteers	Should encourage recording in parks including The Yeading Brook Unbound project during 2023 – 2025. Observations to be shared via iRecord to GiGL and beyond and with ZSL/CVP as appropriate.
66	Consider undertaking a Natural Capital Accounting approach to monitor future Biodiversity Net Gain goals and demonstrate the parks value in monetary terms and the rate of return on finance invested. Consider creation of habitat banks to increase investment.		LBH Biodiversity Officer	2023/24 / Ongoing	Staff	Proposal considered 2023/24. BNG and habitat banking not relevant to site. Natural Capital Account approach more relevant across parks as a whole for pursuit in 2025/26.

Community Involvement

Aim 6: To provide opportunities to increase community use and involvement, particularly through events, education, interpretation and building partnerships.

67	Continue with the current programme of events in conjunction with the FoHMP and the Museum. Consider the addition of 1 large community event per year e.g. music and cultural events, world food celebration.	To support and encourage community involvement working with partners and key stakeholders. To improve public understanding of the park and identify opportunities to further engage the community.	FoHMP / Museum / LBH	Ongoing	Staff & volunteers, council funding	FoHMP are looking to hold an event for the 100-year anniversary in 2026/2027.
68	Continue to expand the usage of the park with school visits in conjunction with the Museum service and continued to promote the self-guided educational online resource.	To capture visitor views	LBH / Museum / Partners / FoHMP	Ongoing	Staff, partners & volunteers	

69	Work closely with the FoHMP and partners to identify potential improvement projects and external funding sources.	through consultation and engagement. Maintain and further develop strong links with the local community and park users.	LBH / Partners / FoHMP	Ongoing	Staff, partners & volunteers	Secured UKSPF grant, community fund
70	Ensure that visitor surveys are carried out regularly to capture visitor views. Consider providing a means for users to leave feedback on their experiences at the park on the park webpage.		LBH / Partners / FoHMP	Ongoing	Staff, partners & volunteers	
71	Continue to support and encourage community involvement and volunteering.		LBH / Museum / Partners / FoHMP	Ongoing	Staff, partners & volunteers	Park User Group have regular activity to attract community and volunteering
72	Continue to deliver training programmes for staff and volunteers, including: Orchard planting and management Volunteer co-ordination Health walk training First aid – refresh Event management Marketing Reed bed and marginal planting management.		LBH / FoHMP / Thames21 / CVP	Ongoing	Staff & volunteers, partners, external funding	Orchard training completed in 2022 Volunteers have access to training via VAH e.g. first aid etc. where necessary training is organise on request if not provided by VAH.
73	Continue to work with local groups, schools and young people to utilise the history, heritage features, wilder areas of the park for educational activities.		FoHMP / LBH / Partners	Ongoing	Partners, staff & volunteers	-
74	Seek external funding to install QR readers on the Wayfinder posts and the introduction of a treasure trail / Geocache trail.		FoHMP	Ongoing	Volunteers, external funding	
75	Consider commissioning murals to the Sports Pavilion / Nursery, toilet block		FoHMP / LBH	Ongoing	Volunteers, external	

	and FoHMP storage container.				funding	
76	Continue collecting gate counter data and conducting visitor observation studies to ascertain annual visitor numbers.		FoHMP / LBH	Ongoing	Volunteers, staff time	Review whether this can be continued and cost. budget for counters plus observation survey
77	Log and record volunteer numbers, hours and tasks and events delivered including attendance, funding attained and key achievements to further define ongoing volunteer commitment to the long-term sustainability and maintenance of the park – report figures to the Council annually each December to the Community Engagement Team.		FoHMP / Partners	Ongoing	Volunteers	Recorded and regularly submitted to community engagement

Marketing and Communication

Aim 7: Continue to market and promote the park to sustain increased visitor numbers and participation

78	Continue to market the park, volunteering, events, surveys and activities online, at the park and at local venues.		LBH / FoHMP	Ongoing	Comms staff & volunteers	
79	Further develop websites to provide further information and promote local residents awareness of the Park and Museum.	To ensure continued marketing of the park, its facilities, volunteering activities and events both on site and online in order to raise awareness and encourage involvement.	LBH / FoHMP / Museum	Ongoing	Comms staff & volunteers	Both the Friends Group and Museum have a well-documented website & social media platforms,, link from Council website to these websites
80	Use park and museum events and the Street Tag app to further promote the park and continue to increase and encourage usage.		LBH / FoHMP	Ongoing	Comms staff & volunteers	Information included on websites including volunteer recruitment
81	Provide information about activities and volunteering in the park on the Harrow Parks Forum and Voluntary Action Harrow websites and newsletters.		LBH / FoHMP / Partners	Ongoing	Comms staff, volunteers & partners	Very informative and up to date website and social media accounts.

Management

Aim 8: To ensure all those involved in the management and maintenance of Headstone Manor Park (including the local community) effectively use the Management and Maintenance Plan as a working document.

82	Adopt the Management and Maintenance Plan for the park.	<p>Adopt and regularly review this Management and Maintenance Plan.</p> <p>Ensure engagement with key stakeholders and site users as they are key to the delivery of many aspects of this plan.</p>	LBH / FoHMP	Ongoing	Staff & volunteers	adopted
83	Continue to retain the Green Flag Award annually (NLHF grant condition) and ensure continued resourcing and volunteering to sustain the Green Flag Award, protecting previous investment in the park.		LBH / FoHMP	Ongoing	Staff & volunteers	secured in 2024
84	<p>Review this Management and Maintenance Plan annually, updating the action plan with progress. Revise the MMP in year 5 (2027) and a full re-write in year 10 (2032).</p> <p>Instigate an annual site visit with council staff and the Friends Group prior to the Green Flag judging to review condition of park, judges' comments and take any immediate action required.</p>		LBH / FoHMP	Ongoing	Staff & volunteers	Review undertaken
85	Collate a directory of contacts for user groups to enable improved reporting of issues in relation to parks, trees, events, insurance, conservation issues, facilities and buildings and graffiti removal.		LBH	2023/24 & Ongoing	Staff	Achieved and sent to PUGS via HPF. Revised version following staff changes to be sent in Jan 25
86	Develop skills and capacity within maintenance teams and ensure adequate staffing levels and continue to deliver training programmes for staff.		LBH	Ongoing	Staff	COSSH, Manual Handling, Lone Working, Working at Heights.

87	Ensure continued engagement with stakeholders, partners and site users who are key to the delivery of many aspects of this plan.		LBH / FoHMP / Partners	Ongoing	Staff & volunteers	see point 83.
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7 Monitoring and Review

- 7.1 The Management and Maintenance Plan is a live document. The cycle for the Management and Maintenance Plan comprises:
- Adopt the Management and Maintenance Plan
 - Operate according to the aims and objectives held within the plan
 - Monitor the operation of the Management and Maintenance Plan
 - Review the working of the Management and Maintenance Plan and update the action plan annually focusing on:
 - Achievement of identified actions and outputs
 - Cost management
 - Quality measures
 - Timescale and programme delivery.
 - Revise and improve the Management and Maintenance Plan where necessary to reflect on-going developments such as visitor survey feedback and revised financial projections.
- 7.2 Harrow Council will be responsible for carrying out monitoring to ensure that maintenance work has been carried out satisfactorily. The Team Leader will be responsible for the day-to-day implementation of the Management and Maintenance Plan and will monitor maintenance standards within the park. They will also ensure that all other relevant council departments and officers and the FoHMP are involved in monitoring and review of management and maintenance work and the plan itself as necessary.
- 7.3 In addition, the following methods of monitoring and review will be implemented:
- Site user surveys will be used to monitor the success of the management plan.
 - The Green Flag Award annual feedback will be used to guide review of the Management Plan.
- 7.4 The Management and Maintenance Plan covers a period of 10 years following the completion of the restoration works. It will be subject to an internal quarterly review and an annual review in collaboration with the FoHMP to update the action plan and enable any improvements and alterations to be made as necessary. The Management and Maintenance Plan will be formally rewritten in the 5th (2027) and 10th year (2032) after completion of the restoration works.

Appendix 1

Planning Context

National Planning Policy

- 7.5 The National Planning Policy Framework¹⁵ sets out the Government’s planning policies for England and how these should be applied as part of plan making (the development of Local Plans) and decision making as part of development.
- 7.6 National Planning Practice Guidance is a web-based resource providing further practical guidance on how to implement the NPPF.¹⁶

Promoting healthy and safe communities (Section 8)

- 7.7 Paragraph 92 states that policies and decisions should aim to achieve healthy, inclusive and safe places which ‘promote social interaction’, ‘are safe and accessible’, and ‘enable and support healthy lifestyles’:
- Paragraph 93 states that policies and decisions should plan positively for the provision and use of shared spaces and community facilities (including open space).
 - The NPPF recognises the importance of access to a network of high-quality open space and opportunities for sport to the health and wellbeing of local communities (para. 98). Paragraph 99 provides details on the only reasons open space, sports, recreational buildings and land may be built on. Importantly, any losses resulting from proposed development need to be replaced by equivalent or better provision.
 - Policies and decisions should also protect public rights of way and access, providing better facilities for users (para. 100). The NPPF sets out mechanisms for communities to propose sites to be designated as Local Green Space. Managing development within a Local Green Space should be consistent with policy for Green Belts (para. 103).

Conserving and enhancing the natural environment (Section 15)

- 7.8 Paragraph 174 states that policies and decisions should contribute to and enhance the natural and local environment by ‘Protecting and enhancing valued landscapes, sites of biodiversity and geological value and soils.
- 7.9 Plans should protect and enhance biodiversity and geodiversity and ‘promote the conservation, restoration and enhancement of priority habitats, ecological networks and the protection and recovery of priority species. Plans should also ‘identify and pursue opportunities for delivering measurable net gains for biodiversity’.

Conserving and enhancing the historic environment (Section 16)

- 7.10 The NPPF requires that plans set out a positive strategy for the conservation and enjoyment of the historic environment, including heritage assets most at risk through neglect, decay or other threats (para. 190). In determining applications, local planning authorities should require an applicant to describe the significance of any heritage assets affected, including any contribution made by their setting (para. 194). The effect of an application on the significance of a non-designated asset should also be considered in determining the application (para. 203).

¹⁵ National Planning Policy Framework (2021) <https://www.gov.uk/government/publications/national-planning-policy-framework--2>

¹⁶ <https://www.gov.uk/government/collections/planning-practice-guidance>

National historic environment guidance

- 7.11 In 2015, English Heritage and Heritage Environment Forum members issued detailed historic environment guidance linked to the NPPG. These documents, (termed Technical Advice in Planning) have replaced both the PPS5 Planning and the Historic Environment: Historic Environment Planning Practice Guide (2010) and various pieces of English Heritage guidance. These guidance documents are; Historic Environment Good Practice Advice in Planning Note 1: The Historic Environment in Local Plans¹⁷, Historic Environment Good Practice Advice in Planning Note 2: Decision-Taking in the Historic Environment¹⁸ and Historic Environment Good Practice Advice in Planning Note 3: The Setting of Heritage Assets¹⁹.

Regional Planning Context

The London Plan 2021

- 7.12 Under legislation establishing the Greater London Authority (GLA), the London Mayor is required to prepare a Spatial Development Strategy for London and keep it under review. The London Plan²⁰ is the Spatial Development Strategy for London. London Boroughs are required to prepare development plans (Local plans), and make planning decisions, that conform to the London Plan. The most relevant planning policies to Headstone Manor Park include:

- Policy S4 'Play and informal recreation'
- Policy S5 'Sports and recreation facilities'
- Policy HC1 'Heritage conservation and growth'
- Policy G1 'Green Infrastructure'
- Policy G3 'Metropolitan Open Land'
- Policy G4 'Open Space'
- Policy G6 'Biodiversity and access to nature'
- Policy G7 'Trees and woodland'
- Policy SI 16 'Waterways – use and enjoyment'
- Policy SI 17 'Protecting and enhancing London's waterways'

The London Green Grid

- 7.13 The London Green Grid documents set out a number of programmes for the creation of the All London Green Grid. These include:

River Colne and Crane Area Framework²¹

- **Yeading Walk trail system (Roxbourne Park to Headstone Manor/Pinner):** Feasibility study, Design, Consultation, and Implementation of Cycling on Greenways study, to

¹⁷ Historic England (2015) Historic Environment Good Practice Advice In Planning Note 1: The Historic Environment In Local Plans

¹⁸ Historic England (2015) Historic Environment Good Practice Advice In Planning Note 2: Decision-Taking in the Historic Environment,

¹⁹ Historic England (2015) Historic Environment Good Practice Advice In Planning Note 3: The Setting of Heritage Assets,

²⁰ https://www.london.gov.uk/sites/default/files/the_london_plan_2021.pdf

²¹ Greater London Authority (2011) All London Green Grid 10 River Colne and Crane Area Framework

introduce cycle links through Headstone Manor Park, linking to roads and cycle routes surrounding park.

- **Headstone Manor Park River and Park Restoration:** Headstone Manor, north, Project to deculvert and divert river flow in part and construction of new culvert in part to Yeading Brook West Headstone Park Branch, reduce siltation and pollution, flash flooding and increase water quality of the moat, -consult Environment Agency - create new habitats, establish new reed beds, new planting area, improve biodiversity and visual amenity. Vegetation management around moat to open views to and from Headstone Manor. Headstone Manor Park, south, improvements to (Site of Borough Importance for Nature Conservation, Grade II) open up historic woodland and improve entrance area and sense of arrival. Possible installation of fencing. This includes improvement of sports facilities.
- **River Pinn (Colne): Celandine Route links:** Cross borough link of Celandine Route along River Pinn, Eastcote to Pinner. Clearance, footpath improvement works. Signage to ensure legible connections between West House, Pinner Memorial Park and street connections to Headstone Manor and improvement of access to heritage resource in town centre.

Brent Valley and Barnet Plateau Area Framework²²

- **Kodak Site Public Links (Eastman Village):** Strategic route to provide connections through private land, to establish sustainable transport connections with cycle and pedestrian routes through site and create links to Headstone Manor Park and Headstone Manor and Museum (enhancing it as distinctive destination for Harrow) and providing access to the open green space beyond.
- **Western Streams:** Tributaries of the Colne and Crane rise in this swathe of rolling ground on the lower slopes of the Barnet Plateau. Open spaces along these streams, anchored by the 93 hectares of Pinner Farm, are valuable breathing spaces in otherwise continuous suburban development. Pinner Farm, Headstone Manor and Museum, Headstone Manor Park and the Harrow Arts Centre form a cultural hub with as-yet untapped visitor potential.

Other London and sub-regional strategies/policies

- Colne and Crane Valleys Green Infrastructure Strategy (2019)
- Brent River Corridor Improvement Plan. The Brent Catchment Partnership (April) 2014
- The Crane Valley: A Water Framework Directive Catchment Plan. The Crane Valley Partnership, 2013

Parks for London

- 7.14 The vision set out by Parks for London is 'A London that is a healthy and sustainable world city, with parks and green spaces integrated into all areas of urban living'. Each year a Good Parks for London report is published. The aim of the report is to promote good practice, raise quality standards and help lobby to protect park budgets and resources. The report assesses how London borough parks services perform against the ten Good Parks criteria and showcases examples of good practice and case studies. The results attained by Harrow Council have fluctuated over time and there is a strategic ambition to increase the scores in the future.

²² Greater London Authority (2011) All London Green Grid 11 Brent Valley and Barnet Plateau Area Framework

Local Planning Context

Harrow Borough Plan 2030

- 7.15 The Harrow Borough Plan 2030 sets out the challenges the Council aim to address and provides a commitment to delivering on these by working in partnership and lobbying others to play their role for communities. It includes emphasis on improving the environment, health, community cohesion and safety, and this is embodied in the way Headstone Manor Park is managed.

Key goals that are intrinsically linked to this plan include:

- Improving the environment and addressing climate change by becoming a carbon neutral borough by 2030.
- Tackling poverty and inequality.
- Addressing health and social care inequality.
- Celebrating communities and cohesion.
- Maintaining low crime and improving

community safety. The Local Plan is under review.

Harrow Climate and Nature Strategy

The newly adopted [Harrow Climate and Nature Strategy](#) establishes a framework for reducing the borough's greenhouse gas emissions by 2030 while supporting the recovery of the natural environment. It includes four core action areas, with one focused on "Healthy Places for Us and Nature." This action area prioritizes the following strategic objectives: To ensure land and other natural resource use in our borough better balances the needs of people and nature, with the borough's natural capital valued and protected

- To ensure the protection and restoration of biodiversity and ecosystems in our borough
- To provide public access to high quality and ecologically diverse green spaces
- To optimise tree / hedge planting and other natural carbon sequestration measures in our borough
- To improve the health and wellbeing of residents through greater connection with the local natural environment
- To enable local adaptation to climate change
- To support local food growing

Following positive feedback from the "No Mow May" initiative and a public survey in 2022, the strategy's next steps include:

- **Expanding Reduced Mowing:** Extending mowing reductions in 2023 to promote biodiversity and healthy grasslands.
- **Capacity Building:** Strengthening the Parks and Greenspaces Team's ability to manage spaces for biodiversity.
- **Community Engagement:** Collecting feedback from local park users to identify suitable sites for biodiversity improvements.
- **Nature Recovery Ranger:** Developing a new position to oversee biodiversity projects, prepare for Environment Act obligations, and engage communities.
- **Funding for Nature Projects:** Securing UKSPF funding to support nature recovery initiatives.

The continuation of the Nature Recovery Ranger role is being explored.

London Borough of Harrow Indoor and Outdoor Sports Facilities Strategy 2024 – 2037

The [Harrow Indoor and Outdoor Sports Facilities Strategy](#), introduced in 2024, follows an extensive needs assessment and focuses on investing in both outdoor sports facilities and the associated structures, such as pavilions. The strategy aims to enhance sports infrastructure for the growing borough and encourage active lifestyles.

London Borough of Harrow Open Space Strategy

The creation of a new Parks Policy and Strategic Development Officer position signals the Council's commitment to developing a new comprehensive Open Space Strategy. A steering group has been established to foster cross-departmental collaboration. The strategy's vision is to protect, enhance, and expand Harrow's green spaces to meet the needs of the borough's growing population. The strategy, with a draft expected by 2025, aims to ensure that parks and open spaces continue to be vital assets for health, recreation, biodiversity, and climate resilience.

Key Goals of the Open Space Strategy:

1. **Preservation and Enhancement:** Protecting parks and open spaces from overdevelopment while enhancing their ecological, recreational, and aesthetic value.
2. **Accessibility and Inclusivity:** Ensuring all residents have access to high-quality green spaces, regardless of age, ability, or socio-economic background.
3. **Biodiversity and Sustainability:** Promoting sustainable land management practices that benefit biodiversity, air and water quality, and climate adaptation.
4. **Health and Wellbeing:** Encouraging active lifestyles and mental well-being through safe, clean, and welcoming spaces.
5. **Community Engagement:** Involving residents, community groups, businesses, and other stakeholders in the management and design of Harrow's green spaces.

A draft strategy is expected to be available for public consultation in 2025.

Harrow Health and Wellbeing Strategy 2022-2030

Harrow's previous strategy was planned for 2020 – 2025, however, due to the pandemic and the impact on the population, the Health and Wellbeing Board have decided to publish a new strategy, which takes into account the challenges that have been brought into focus by the pandemic such as the backlog of demand for health and care services, the cost of living, and the need to reduce inequalities in health outcomes.

The new [Health and Wellbeing Strategy](#) recognises having access to green and open areas improves mental wellbeing, social cohesiveness and physical activity.

Harrow Local Plan and development management documents

7.16 The Harrow Core Strategy (2012) sits at the heart of the Local Plan and sets out the spatial vision and strategic objectives for Harrow's development for the period 2009 to 2026. The spatial vision is underpinned by the principle of protecting Harrow's suburban and environmental characteristics whilst sustainably accommodating objectively assessed development needs. The following Core Strategy strategic objectives are relevant to this Management and Maintenance Plan:

- **Strategic Objective 1:** Protect the historical and environmental features that contribute to Harrow's character and distinctiveness as a place to live, work and visit by: protecting the Green Belt, Metropolitan Open Land and Areas of Special Character; preserving the Metroland and suburban character of Harrow including gardens and tree management; preserving the quality and function of the natural environment.
- **Strategic Objective 2:** Enhance the infrastructure, environment and other resources which

make Harrow a desirable place to live, work and visit by: ensuring that growth is matched by enhancements to social and physical infrastructure, including education, health care, recreation and cultural facilities; maintaining open space to provide a multi-functional and interconnected resource; enhancing community access to and better use of open space, sport and recreation facilities.

- **Strategic Objective 3:** Manage the Borough's contribution to climate change and increase resilience to flooding by: achieving sustainable design and construction in all new development; directing development away from areas of high flood risk and increase natural and sustainable drainage; improving air quality.
- **Strategic Objective 4:** Adapt to population and demographic changes to meet people's needs and quality of life by: promoting walking, cycling and participation in sport by all ages.

7.17 This Management and Maintenance Plan is relevant to the Core Strategy policy: CS1(F) (Overarching Policy – Open Space, Sport and Recreation).

Harrow and Wealdstone Area Action Plan (2013)

7.18 Following on from the Core Strategy, which identifies an area for intensification at the centre of the borough (the 'Harrow and Wealdstone Intensification Area'), the Area Action Plan (AAP) sets out a specific vision, objectives and policies for the sustainable development of the Intensification Area. The AAP acknowledges that there are challenges concerning the existing provision of green infrastructure and the environmental quality of the Intensification Area, and that climate change impacts will also need to be addressed. However, it also recognises the opportunity presented by development and investment to secure environmental and infrastructure enhancements, as well as to build-in resilience to/mitigation of climate change impacts.

7.19 The Management and Maintenance Plan is relevant to the following AAP policies:

- AAP9(D) (Flood Risk and Sustainable Drainage)
- AAP11(F) (Provision of Open Space)
- AAP12 (Improving Access to Nature)

7.20 Amongst others, policies DM18, DM20, DM21 and DM22 of the Development Management Policies Local Plan document also apply (where relevant) to development proposals within the Intensification Area.

Development Management Policies Local Plan document (2013)

7.21 The Development Management Policies Local Plan document sets out policies for the assessment of planning applications throughout the wider borough. The Management and Maintenance Plan is relevant to the following policies:

- CS 1 Overarching Policy – Local Character
- CS 5 Rayners Lane and North Harrow
- DM 7 Heritage Assets
- DM 9 Managing Flood Risk
- DM 10 On Site Water Management and Surface Water Attenuation
- DM 11 Protection and Enhancement of River Corridors and Watercourses
- DM12(A) (Sustainable Design and Layout)
- DM17(A) (Beneficial Use of the Green Belt and Metropolitan Open Land)

- DM18(B) and (C) (Protection of Open Space)
- DM19(A) and (B) (Provision of New Open Space)
- DM20 (Protection of Biodiversity and Access to Nature)
- DM21 (Enhancement of Biodiversity and Access to Nature)
- DM22(B) (Trees and Landscaping)

- DM27(B) (Amenity Space)
- DM48(A) (Enhancing Outdoor Sport Facilities)
- DM50 (Planning Obligations)

Appendix 2 London Borough of Harrow Park Byelaws

Harrow Council Byelaws

Byelaws made by the Council of the London Borough of Harrow under section 164 of the Public Health Act 1975, Sections 12 and 15 of the Open Spaces Act 1906 and Section 15 of the Open Spaces Act 1906 with respect to the pleasure grounds.

1. In these byelaws unless the context otherwise requires: "the Council" means the Council of the London Borough of Harrow, "the pleasure ground" means the pleasure grounds named in the attached schedule.

- Alexandra Park • Belmont Railway Line
- Bentley Friary Open Space • Bernay's Gardens
- Boulevard Gardens • Brockhurst Corner
- Bridge Street Gardens • Byron Recreation Ground
- Canon's Park • Centenary Park
- Chandos Recreation Ground • Church Farm
- Church Fields • Elm's Road Open Space
- Glenhorne • Greenway • Grimsdyke Open Space
- Grove Fields Open Space • Harrow Garden Village
- Harrow Recreation Ground
- Harrow Weald Recreation Ground
- Headstone Manor Recreation Ground
- Hooking Green • Kenmore Park Open Space
- Kenton Recreation Ground
- Lake Grove Open Space • Little Common Pinner
- Little Common Stanmore
- Lowlands Recreation Ground
- Lynwood Close Open Space
- Melbourne Avenue Open Space • Montrose Walk
- Montesole Playing Fields • Newton Park East
- Newton Park West • Park View • Pear Wood
- Pinner Memorial Park • Pinner Recreation Ground
- Pinner Village Gardens
- Priestmead Recreation Ground
- Queensbury Recreation Ground • Rayners Mead
- River Pinn Reservations • Roxbourne Park
- Roxeth Recreation Ground • Saddlers Mead
- Stanmore Common • Stanmore Country Park
- Stanmore Marsh • Stanmore Recreation Ground
- Streamside Reservation
- Sylvia Avenue Open Space
- Thackeray Drive Open Space
- The Cedar's • The Croft
- Tooties Green • Viewpoint Old Redding
- West Hill Village Open Space
- West Harrow Recreation Ground
- Whitefirs Open Space • Woodlands Open Space
- Yeading Walk Open Space

2. An act necessary to the proper execution of his duty in the pleasure ground by an officer of the Council, or any act which is necessary to the proper execution of any contract with the Council shall not be an offence under these byelaws.

3. A person shall not in the pleasure ground without reasonable excuse:
(i) climb any wall or fence in or enclosing the pleasure ground, or any tree, or any barrier, railing, post, or other erection;
(ii) remove or displace any barrier, railing, post or seat or any part of any erection or ornament, or any implement provided for use in the laying out or maintenance of the pleasure ground.

4. A person shall not, to the danger or annoyance of any other person in the pleasure ground, throw or discharge any missile.

5. A person shall not light a fire in the pleasure ground, or place or throw or let fall a lighted match or any other thing so as to be likely to cause a fire. Provided that this byelaw shall not (i) apply to any event held in pursuance of an

agreement with the Council; or
(ii) prevent the lighting or use of a properly constructed camping stove or cooker in any area set aside for the purpose in such a manner as not to cause danger of or damage by fire.

6. (i) No person shall, after being requested to desist by any constable, or by any person annoyed or disturbed, or by any person acting on his behalf:
(a) by shouting or singing; or (b) by playing on a musical instrument; or (c) by operating or permitting to be operated any radio, gramophone, amplifier, tape recorder or similar instrument; cause or permit to be made any noise which is so loud or so continuous or repeated as to give reasonable cause for annoyance to the other persons in the pleasure ground.
(ii) Provided that this byelaw shall not apply to properly conducted religious services.
(iii) Provided that this byelaw shall not apply to any person holding or taking part in any entertainment held in pursuance of a lawful agreement with the Council.

7. A person shall not, except in pursuance of a lawful agreement with the Council, or otherwise in the exercise of any lawful right or privilege, bring or cause to be brought into the pleasure ground any cattle, sheep, goats or pigs or any beast of draught or burden.

8. Where any part of the pleasure ground has, by notices affixed in conspicuous positions in the pleasure ground, been set apart by the Council as a place where horse riding is permitted, a person shall not, except in the exercise of any lawful right or privilege, ride a horse in any other part of the pleasure ground.

9. (i) A person shall not, except in the exercise of any lawful right or privilege bring or cause to be brought into the pleasure ground any barrow, truck, machine or vehicle other than:-
(a) a wheeled bicycle or other similar machine;
(b) a wheelchair or perambulator used solely for the conveyance of a child or children or an invalid. Provided that where the Council set apart a space in the pleasure ground for the use of any class of vehicle, this byelaw shall not be deemed to prohibit the driving in or to that space by a direct route from the entrance to the pleasure ground of any vehicle of the class for which it is set apart.
(ii) A person shall not except in the exercise of any lawful right or privilege ride any bicycle or other similar machine in any part of the pleasure ground.

10. A person who brings a vehicle into the pleasure ground shall not wheel or station it over or upon:
(i) any flower bed, shrub or plant, or any ground in course of preparation as a flower bed, or for the growth of any tree, shrub or plant;
(ii) any part of the pleasure ground where the Council by a notice board affixed or set up in some conspicuous position in the pleasure ground prohibit its being wheeled or stationed.

11. A person shall not in the pleasure ground walk, run, stand, sit or lie upon:
(i) any grass, turf or other place where adequate notice to keep off such grass, turf or other place is exhibited; Provided that such notice shall not apply to more than 1:5th of the area of the

pleasure ground;
(ii) any flower bed, shrub or plant, or any ground in course of preparation as a flower bed, or for the growth of any tree, shrub or plant.

12. A person shall not in the pleasure ground:
(i) bathe, wade or wash in any ornamental lake, pond, stream, or other water;
(ii) without reasonable excuse foul or pollute any such water.

13. A person shall not without lawful excuse or authority in the pleasure ground, kill, molest or intentionally disturb any animal or fish or engage in hunting, shooting or fishing or the setting of traps or nets or the laying of snares. This byelaw shall not prohibit any fishing which shall be authorised in writing by the Council.

14. Where the Council set apart any such part of the pleasure ground as may be fixed by the Council, and described in a notice board affixed or set up in some conspicuous position in the pleasure ground, for the purpose of any game specified in the notice board, which, by reason of the rules or manner of playing, or for the prevention of damage, danger, or discomfort to any person in the pleasure ground may necessitate, at any time during the continuance of the game, the exclusive use by the player or players of any space in such part of the pleasure ground - a person shall not in any space elsewhere in the pleasure ground play or take part in any game so specified in such a manner as to exclude persons not playing or taking part in the game from the use of such a space.

15. A person resorting to the pleasure ground and playing or taking part in any game for which the exclusive use of any space in the pleasure ground has been set apart shall:
(i) not play on the space any game other than the game for which it is set apart;
(ii) in preparing for playing and in playing, use reasonable care to prevent undue interference with the proper use of the pleasure ground by other persons;
(iii) when the space is already occupied by other players not begin to play thereon without their permission;
(iv) where the exclusive use of the space has been granted by the Council for the playing of a match, not play on that space later than a quarter of an hour before the time fixed for the beginning of the match unless he is taking part therein;
(v) except where the exclusive use of the space has been granted by the Council for the playing of a match in which he is taking part, not use the space for a longer time than two hours continuously, if any other player or players make known to him a wish to use the space.

16. A person shall not in any part of the pleasure ground which may have been set apart by the Council for any game play or take part in any game when the state of the ground or other cause make it unfit for use and a notice is set up in some conspicuous position prohibiting play in that part of the pleasure ground.

17. A person shall not in the pleasure ground drive, pluck or chip a hard golf ball except in an area of land set aside by the Council for use as a golf driving range, golf practice area or putting course.

18. A person shall not in the pleasure ground:
(i) except as hereinafter provided erect any post, rail, fence, pole, tent, booth, stand, building or other structure: Provided that this prohibition shall not apply where, upon an application to the Council, they grant permission to erect any post, rail, fence, pole, tent, booth, stand, building or other structure, upon such occasion and for such purpose as are specified in the application.
(ii) sell, or offer or expose for sale, or let to hire, or offer or expose for letting to hire, any commodity or article, unless, in pursuance of an agreement with the Council, or otherwise in the exercise of any lawful right or privilege, he is authorised to sell or let to hire in the pleasure ground such commodity or article.

19. A person shall not in the pleasure ground:
(i) intentionally obstruct any officer of the Council in the proper execution of his duties;
(ii) intentionally obstruct any person carrying out an act which is necessary to the proper execution of any contract with the Council; or
(iii) intentionally obstruct any other persons in the proper use of the pleasure ground, or behave so as to give reasonable grounds for annoyance to any other person in the pleasure ground.

20. Every person who shall offend against any of these byelaws shall be liable on summary conviction to a fine not exceeding Level 2 on the Standard Scale.

21. Any person offending against any of these byelaws may be removed from the pleasure ground by any officer of the Council, or any Constable.

22. The byelaws made by the Harrow Borough Council on the 5th day of December 1955 and confirmed on 26th day of January 1956 are hereby repealed together with all its subsequent amending byelaws.

23. If you need a translation of this information or a large print version please telephone this number

اگر آپ کو ہر ایک کے بارے میں مزید جاننا ہو تو براہ کرم 0845 225 2601 پر کال کریں۔
اگر آپ کو ہر ایک کے بارے میں مزید جاننا ہو تو براہ کرم 0845 225 2601 پر کال کریں۔
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0845 225 2601



Appendix 3 FoHMP Rewilding Plan



Headstone Manor Park

Rewilding / naturalisation

Stephen Mills | Headstone Manor Park | January 2025

This document has been produced as a supplementary document to be read in conjunction with the Management & Maintenance Plan works to be undertaken by the Friends of Headstone Manor Park

Area – 1 (Maureen Smith Wildflower Garden)

Public Toilet Block and Parcel of Land from the Public Toilet Block to the Footbridge leading to Bessborough Cricket Club Pavilion. (See Map Below)



1. Water Harvesting - Installation of a 210 Litre Water Butt on the end of the Public Toilet Block (Ladies) to harvest rainwater for watering the new Wildflower beds.

2. Log edging to the boundary of the space. This has been constructed utilising site won materials from trees felled as part of ongoing park management.

These features will encourage Moss, Lichen & Fungi to grow as well as providing a natural habitat for insects such as Stag Beetles, Wood Louse, Millipede, Slugs, and Earwigs. As well as providing a natural barrier between the footpath and the bank of the Yeading Brook.

3. Four Wildflower areas have been created utilising site won Logs to form distinct areas within the space. Each area has been sown with the following from Boston Seeds along with supplementary wildflower bulbs from Boston Seeds.

Seed Mix

Bees and Butterfly Wildflower Seed BSBP 100% (100 g)
Dual Purpose Wildflower Seed BSXP 100% (100 g)
Restore & Enrich Wildflower Seed BSRE 100% (100 g)
Cornfield Annual Wildflower Seed BS9P 100% (250 g)
Countryside Delight Flower Mixture AB8, GS8 (250 g)
Wild Bird Wildflower Seed BS14P 100% (100 g)
Diamond Jubilee Annual Wildflower Seed BSDP 100% (100 g)
Traditional Wildflower Seed BS1P 100% (100 g)

Wildflower Bulbs

BS Snowdrop (Common) Bulbs (*Galanthus nivalis*) (250 Bulbs)
BS Winter Aconites Bulbs (*Eranthis hyemalis*) (250 Bulbs)
BS Wild Daffodil Bulbs (*Narcissus lobularis*) (300 Bulbs)
BS Grape Hyacinth Bulbs (*Muscari neglectum*) (100 Bulbs)
BS Wild Cyclamen Tubers (*Cyclamen hederifolium*) (50 Bulbs)

4. Hazel whips have been planted along the from the Water Butt to the edge of the Yeading Brook and along the bank edge to define the area and provide a haven for birds in the future.
5. Interpretation signage has been installed at either end of the space.
6. The Grassed area will be strimmed every four weeks in the growing season March to September and arisings removed for composting.
7. The Wildflower beds will be cut annually in September with arisings being left for seven days to allow seed heads to drop before being collected and composted.

Area – 2 (Yeading Brook Glade)

Parcel of Land from the Electrical Sub Station to Hugs & Giggles Nursery (Bounded by the Footpath & Yeading Brook - See Map Below)



1. Habitat Piles – Installation of 4 No. Habitat Piles between the Electrical Sub Station and Hugs and Giggles Nursery. These will be constructed utilising site won materials from trees felled as part of ongoing park management.

As of October 2023 2 No. Habitat Piles have been constructed adjacent to the Electrical Sub Station with a further two to be added in 2024.

These features will encourage Moss, Lichen & Fungi to grow as well as providing a natural habitat for insects such as Stag Beetles, Wood Louse, Millipede, Slugs, and Earwigs.

2. Bulb Planting – Native species bulbs will be planted on the parcel of land from the Electrical Sub Station to Hugs & Giggles Nursery. This consists of three distinct areas (Shaded Site, Semi Shaded Site & Wet or Boggy Site), and as such planting will reflect this.

As of April 2024 some 6000 bulbs have been planted which include several species of Daffodil, Tulip, Crocus, Snowdrop, & Grape Hyacinth (These Bulbs have been donated by Jaques Amond Nursery)

Further Bulb planting will continue in 2025.

3. Interpretation signage has been installed advising members of the Public of the works.
4. Mowing to be undertaken annually by Harrow Council with all arising being left in situ.

Area 3 – Childrens Playground – Hedgerow

The FoHMP obtained a Grant from CPRE for the provision of a new native hedgerow to be installed along the boundary fence to help enhance the appearance of the Children's Playground.

In total 370 Tree Whips were planted along the 40 Metre boundary fence as detailed below.

Hawthorn - 125

Hazel - 35

Blackthorn - 50

Bird Cherry - 60

Juneberry - 20

Wild Cherry - 20

Spindle - 10

Crab Apple - 10

Viburnum Lantana – 40

The whole area of planting was covered by 200mm of wood chip to help with weed suppression and moisture retention (A big thank you to Bessborough Cricket Club for providing use with watering facilities during and after the planting)

The Playground side of the hedgerow has been softened by the planting of 300 Daffodils which will provide a colourful display in the spring.

Bulbs Include

Carlton Daffodil Bulbs – 100 bulbs

Camelot Narcissi Bulbs – 100 bulbs

Ice Follies Narcissi Bulbs – 100 bulbs.

Interpretation signage has been installed at either end of the space.

Pruning of the Hedgerow will be undertaken by FoHMP to ensure that it remains manageable and does not encroach into the Playground Space.

Area – 4 Picnic Area/Children's Playground/Green Gym

1. Planting of Daffodil bulbs to the Bund surrounding the Green Gym
2. Planting of Daffodil bulbs around the Trees in the Picnic Area
3. Planting of Daffodil bulbs around the Trees in the Children's Playground

Bulbs Include

Carlton Daffodil Bulbs – 100 bulbs

Camelot Narcissi Bulbs – 100 bulbs

Ice Follies Narcissi Bulbs – 100 bulbs.

Area – 5 (John Hollingdale Glade)

Triangular Parcel of Land between Bessborough Cricket Club pitch and the Flood Alleviation Scheme (Bounded by Footpaths on all sides - See Map Below).



Proposals

1. Formation of a Wildlife Pond in the natural dip in ground level adjacent to the Norway Maple. (This area is normally flooded in the Autumn & Winter Months) the outline of the Wildlife Pond will be delineated by site won Logs. Plants will be sourced from British Wildflower Plants (BWFP)

Planting could include,

(Wet or Boggy Site) Angelica, Brooklime, Brookweed, Cotton Grass, Cyperous Sedge, Gipsywort, Lady's Smock, Marsh Stitchwort, Parsley Leaved Water Droplet, Purple Loosestrife, Ragged Robin, Square Stalked St. Johnswort, Water Figwort.

2. Habitat Pile – Installation of three Habitat Pile in the Triangular parcel of land. This will be constructed utilising site won materials from trees felled as part of ongoing park management.

These features will encourage Moss, Lichen & Fungi to grow as well as providing a natural habitat for insects such as Stag Beetles, Wood Louse, Millipede, Slugs, and Earwigs.

3. Bee Bank - Installation of 1 Bee Bank in the Triangular parcel of land. This will be constructed utilising site won materials from trees felled as part of ongoing park management.
4. Wildflower / Wildlife Meadow – Planting of Wildflowers and Marginal Plants to the Triangular parcel of land. This consists of 3 distinct areas (Shaded Site, Butterflies & Nectar, and Good for Birds), and as such planting will reflect this. Plants will be sourced from British Wildflower Plants (BWFP)

Planting could include.

(Shaded Site) Bluebell, Dog Violet, Enchanters Nightshade, Greater Burnett Saxifrage, Ground Ivy, Oxlip, Pale Wood Sedge, Sanicle. Wood Avens, Wood Sedge, Woodrush, Yellow Archangel, Yellow Pimpernel.

(Butterflies & Nectar) Basil, Birds Foot Trefoil, Coltsfoot, Cowslip, Greater Burnett Saxifrage, Kidney Vetch, Lady's Bedstraw, Lesser Knapweed, Marjoram, Moth Mullein, Oxeye Daisy, Rough Hawkbit, Wild Clary.

(Good for Birds) Agrimony, Birds Foot Trefoil, Crested Dogstail, Hemp Agrimony, Lesser Knapweed, Hedgerow Cranesbill, Rough Hawkbit, Small Scabious, Sorrell, Teasel, Wild Clary, Wood Avens, Wild Strawberry.

We would also include bulb planting consisting of Crocus, Snowdrops, Tulips & Daffodils

Interpretation boards would also be installed upon completion of the work.

Mowing to be undertaken annually by Harrow Council with all arising's collected and composted.

Area – 6 – Allotment Boundary (Parkside way) – Hedgerow

The FoHMP obtained a Grant from CPRE for the provision of a new native hedgerow to be installed along the boundary fence to help enhance the appearance of the area.

In total 500 Tree Whips were planted along the 70 Metre boundary fence from the Footbridge over the Yeading Brook to the Allotment entrance gate.

Tree Whips

- Hawthorn - 50
- Blackthorn - 25
- Guelder - 25
- Alder - 25
- Field Maple - 25
- Wild Privet - 25
- Spindle - 25
- Bird Cherry - 25
- Wild Cherry - 25

Trees 1.0m to 1.5m

Viburnum Lantana – 10

Interpretation signage was installed in November 2024.

Pruning of the Hedgerow will be undertaken by FoHMP to ensure that it remains manageable and does not encroach into the Playground Space.

Additional planting of whips will be undertaken in 2025 in conjunction with The Conservation Volunteers & FoHMP

Area – 7 (Park Boundary Priory Way / Headstone Lane)

Planting works to obscure Residential Fencing upon completion of the new Footpath from Parkside Way to Headstone Lane West. There are currently large sections of Fencing on the view which distracts from the natural views of the park.

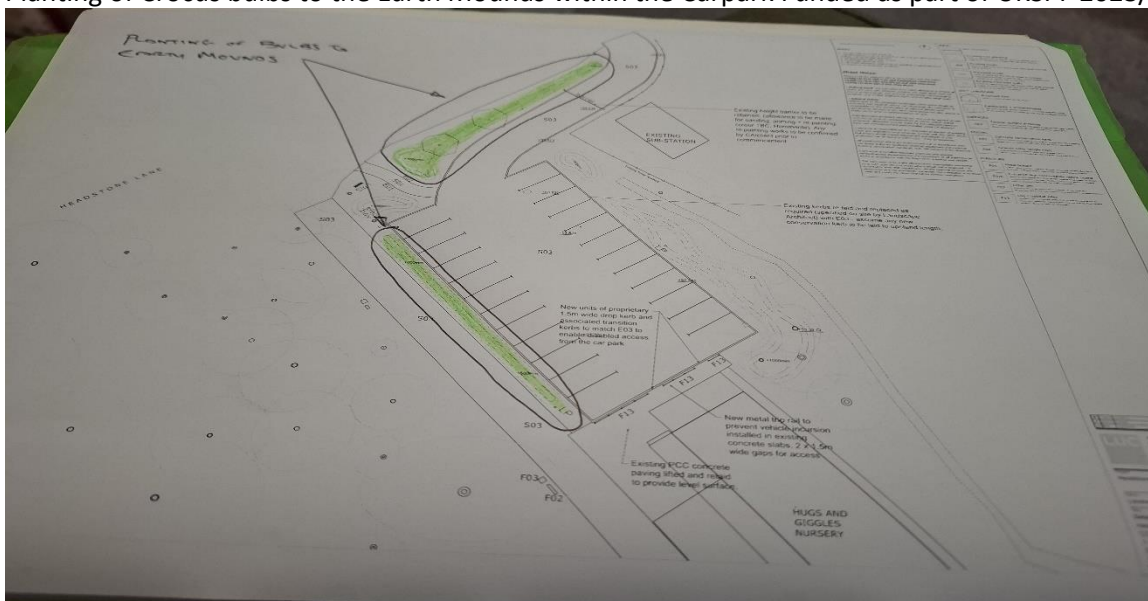
Proposals

1. Planting Native Hedgerow to obscure the residential fencing. (The line of planting will be 1.5M from the existing fence line to enable ongoing maintenance as and when required.

Planting will consist of whips sourced from the Woodland Trust. These could include Dog Rose, Hawthorn, Hazel, Crab Apple, Dogwood, Blackthorn, and Rowan.

Area – 8 (Headstone Lane carpark)

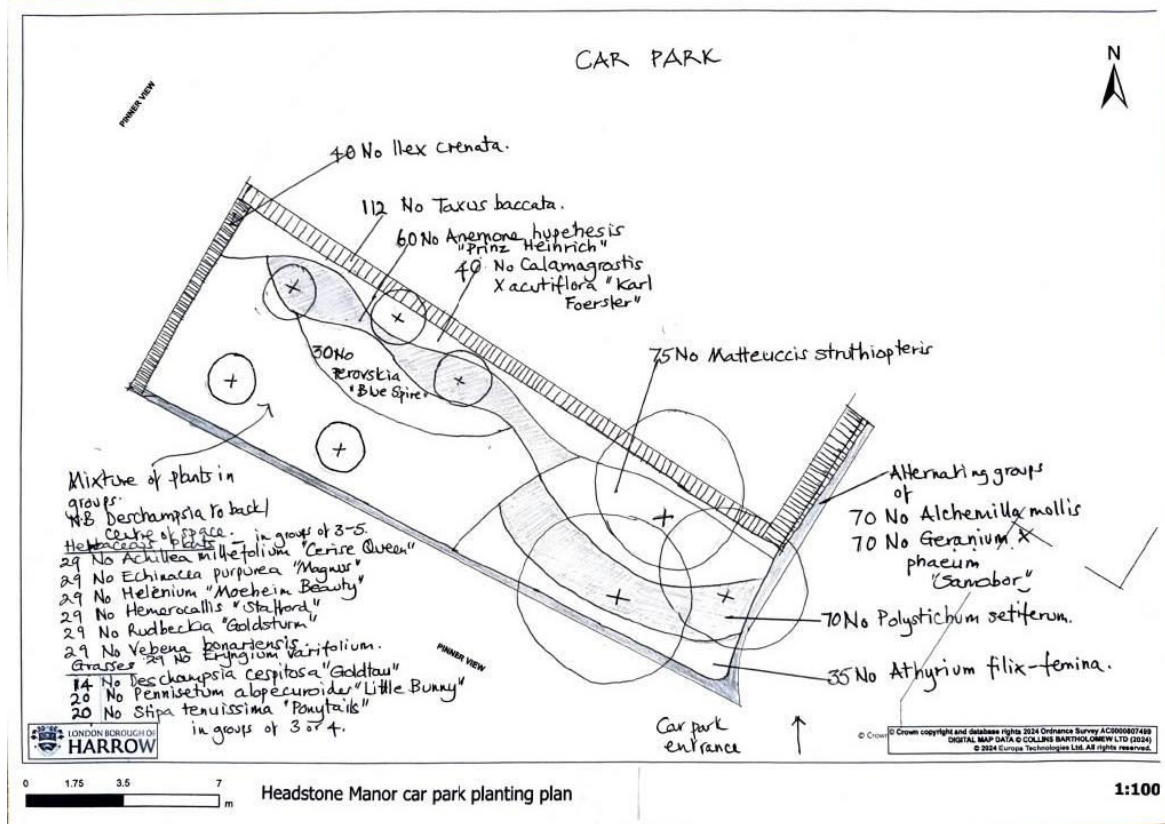
Planting of Crocus bulbs to the Earth Mounds within the Carpark Funded as part of UKSPF 2023/2025



1000 Bulbs Planted consist of the following
 Crocus "Botanical Mixed Colours" - Blue, Purple, Yellow & White

Area – 9 (Pinner View Entrance)

Section 1 - Main Flowerbed to entrance of carpark funded by Harrow Council Green Grid 2024



- The Planting includes the following: -
- Ilex Crenata – Japanese Holly
 - Taxus Baccata – Common Yew
 - Anemone Hypechesis – Chinese Anemone
 - Calamagrostis x Accutiflora – Feather Reed Grass
 - Matteuccis Struthiopteris- Ostrich Fern
 - Alchemilla Mollis – Lady’s Mantle
 - Geranium x Phaeum – Dusky Cranebill
 - Polystichum Setiferua – Soft Shield Fern
 - Athyrium Filix- Femina – Lady Fern Bogs
 - Achillea Miltefolium ‘Cerise Queen’ – Common Yarrow
 - Echinacea Purpurea ‘Magnuss’ – Purple Cornflower
 - Helenium ‘Moeheim Beauty’ – Sneezeweed
 - Hemerocallis ‘Stafford’ – Day Lilly
 - Rudbeckia ‘Goldstrum’ – Coneflower
 - Verbena ‘Bonariensis’ - Argentinian Vervain
 - Eryngium Varifolium – Sea Holly
 - Deschamsia Cespitosa ‘Goldtau’ – Tufted Hair Grass
 - Pennisetum Alopecuroides ‘Little Bunny’ – Chinese Fountain Grass
 - Stipa Tenuissima ‘Ponytails’ – Mexican Feather Grass

Section 2 - Flagpole Flowerbed / Habitat pile funded by Harrow Council Green Grid 2024

The Planting included the following

Camellia 'Nuccio's Pearl' – Camellia
 Viburnum Tinus 'Eve Price' - Laurustinus
 Mahonia Media 'Charity' – Oregon Grape
 Hydranga Pan 'Kyushu' – Hydranga
 Fushia 'Mrs. Popple' – Fushia

Bulbs have also been planted to the Earth Mounds opposite the Pinner View carpark

These include the following: -

Allium 'Purple Sensation' – Persian Onion
 Narcissus 'February Gold' - Daffodil

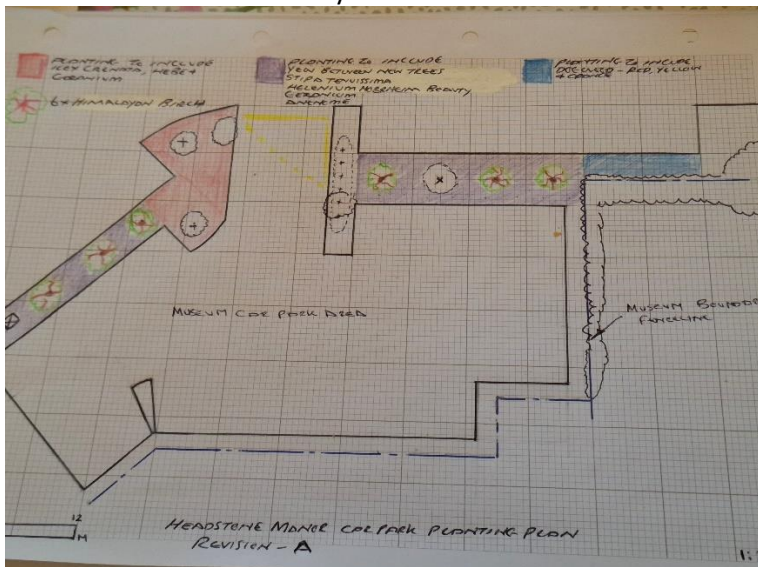


Area – 10 (Pinner View Car park)

The main verges within the car park will be planted in 2025. Funded as part of UKSPF 2023/2025

Planting will include

- Himalayan Birch Trees
- Ilex Crenata – Japanese Holly
- Taxus Baccata – Common Yew
- Stipa Tenuissima 'Ponytails' – Mexican Feather Grass
- Helenium 'Moeheim Beauty' – Sneezeweed
- Anemone Hypechesis – Chinese Anemone
- Geranium x Phaeum – Dusky Cranebill



Appendix 4

Risk Assessment and Method Statement

Risk Assessment

Calculation of Risk

		Impact		
		Low	Medium	High
Likelihood		Overall Risk		
Low	Low	Low	Medium	High
Medium	Low	Medium	Medium	High
High	Medium	Medium	High	High

Task/Activity	Who's at Risk	Controls in place	Risk	Further Controls Needed – If risk is Medium or High	Residual Risk	Action Comments
Housekeeping						
Covid-19 – risk of infection	Users/staff	Signage, guidance, closures of play areas, courts and outdoor gyms in line with govt guidance and local restrictions.	Low	Increase patrols and cleansing regimes.	Low	Continue to monitor changing govt guidance and respond accordingly. Ensure close working with Environmental Health and Enforcement Teams.
General safety of buildings, gates fallen branches, vandalism	Users/staff	Weekly inspection of the park	Medium	Respond to reports.	Low	Volunteers are in the park on a daily basis and report issues directly to the Park's team. Action issues raised
Quantities of seasonal leaf fall accumulating on paths. Leaves form slippery surface obscuring obstructions and dips in the ground	Users/staff	Leaves blown off paths as required and are collected in a one off operation in November/December	Medium	Respond to reports.	Low	Remove leaves from paths as an ongoing operation during November/December.
Dog faeces on the ground not poop-scooped by owners. Possible slip injury or infection from Toxicara parasite	Users/staff	The park is covered by poop-scoop Byelaws	Low		Low	Parks and Animal Services attendance can be prioritised if required.
Litter	Users	Twice weekly litter collection	Low		Low	Supported by volunteers. Reinforce need for daily litter clearance if required.
Glass in children's' play area. Possible risk of cuts following falls	Users	Twice weekly removal of litter, broken glass as necessary	Medium	Weekly visual playground inspections	Low	Volunteers are in the park on a daily basis and report issues directly to the Park's team
Sharps found in shrubberies / long grass	Users/staff	Collected by staff during litter collections	Low	Teams have sharps boxes in the vans to dispose of safely.	Low	

Task/Activity	Who's at Risk	Controls in place	Risk	Further Controls Needed – If risk is Medium or High	Residual Risk	Action Comments
'Hazardous waste' from fly tipping incidents	Users/staff	Collected by staff during litter collections		If asbestos is found. Process to be followed: cover and mark in situ using plastic and hazard tape, and immediately report to our contractor 'City of London', who will come to safely collect and dispose of.		DES - Hazwaste Hazwaste@cityoflondon.gov.uk
Entrance gates / height barriers not secured open and allowed to be swung giving risk of injury	Users	Gates and height barriers locked back onto secure posts	Low		Low	Some gates locked and opened by volunteers too
Obscured signage can prevent users from being aware of the site information and byelaws which apply to the park and have an impact on safety	Users	Regularly check and clean signs	Low	Byelaws are on the back of the entrance signs. Symbols on the interpretative panels show the main byelaws. Need to be routinely checked and cleaned of any defacement	Low	The Council are aiming to have new signage, which will include a QR code for people to scan to read the Byelaws.
Risk of Crime						
Threatening or antisocial behaviour Threat of violence or exposure to violence by others or by activities in the park	Users/staff	Co-ordinate identified problem times and locations with Police assistance subject to other priorities	Low	Additional patrols carried out by enforcement officers if required	Low	Ensure reporting to assist intelligence led approach to Policing
Attack from persons under cover of dark	Users	Some gates are locked at night	Medium	Review of volunteer park locking to increase number of gates locked if required		Consider some lighting of some entrances at night
Vehicles in Park						

Task/Activity	Who's at Risk	Controls in place	Risk	Further Controls Needed – If risk is Medium or High	Residual Risk	Action Comments
Vehicles movements in Park on paths and in less expected places- risk of collision	Users	There is a current method of work for maintenance vehicles. All drivers have driving assessment before driving Council vehicles	Low	Review signage for higher risk areas and consider introduction of 10mph speed limit for vehicles and cycles	Low	Reinforce guidance with all groups who may be using vehicles in parks
Bicycles						
Injury from collision or evading collision with cycle riders	Users	Ensure safety signage is displayed. Byelaws, displayed on entrance signs, do not permit cycling in the park	Medium	Thought be given to erecting more prominent signage	Low	The Council are aiming to have new signage, which will include a QR code for people to scan to read the Byelaws.
Shrubs						
Overhanging / protruding shrubs twigs and branches overhanging paths. Poking or scratching by branches	Users	Shrubs regularly pruned to open sightlines, remove protrusions and lifted up from the ground to aid visibility	Low	Volunteers are in the park on a daily basis and report issues directly to the Park's team	Low	
Dense growth in shrub beds obscuring sightline and providing hiding places for anti-social activity	Users	Maintenance includes annual prune. This is increased to where security is of concern	Low	Prune formal gardens twice a year	Low	Community Gardeners work to keep shrubs low in formal gardens, reducing littering and anti-social behaviour issues
Trees						
Rotten or deadwood in trees	Users	Existing tree inspection programme	Low	Ensure timely report to incident reports	Low	Park maintenance team to inspect for obvious hazards on a more frequent basis
Inspections of Open Water Courses						

Task/Activity	Who's at Risk	Controls in place	Risk	Further Controls Needed – If risk is Medium or High	Residual Risk	Action Comments
Maintenance of grilles and structures along watercourses to avert the occurrence of excessive flooding	Staff / Users	Ensure flow in the watercourse is low / slow enough to allow safe entry and work in pairs to clear and remove debris		Follow maintenance schedules for inspections and separate risk assessment		Refer to 'schedule for inspection of open watercourses' and 'schedule for inspection of grille structures and by-pass channels' H&S File
Play Area & Outdoor Gyms						
Children falling while playing on equipment	Users	Safer surfacing in accordance with standards is installed	Low	Report and act on defects in surfacing	Low	Weekly visual inspections and annual inspections
Misuse of play area	Users	Advisory signs at entrances and on gym equipment to provide information on restrictions / instructions of use	Low	ASB to be reported	Low	Signs to be kept clean and updated
Trip hazard from potholes	Users	Inspections flag such issues	Low	Ensure timely repairs	Low	
Tennis Courts & Basketball Courts						
Maintain equipment, gates and fencing in good condition to ensure safety, restrict access and prevent hazard from damaged wire fencing	Users	Included in weekly inspections	Low		Low	Volunteers are in the park on a daily basis and report issues directly to the Park's team
Sports Pitches						
Cricket - Surface of wicket liable to damage from unauthorised use. Risk of bad bounce during match play and injury to players		Wickets prepared on day of match	Low		Low	Monitor

Task/Activity	Who's at Risk	Controls in place	Risk	Further Controls Needed – If risk is Medium or High	Residual Risk	Action Comments
Cricket – Potential injury from cricket ball during practice or play		Direction of travel of ball and use of nets are controlled during practice	Low	Ensure nets are in good condition to prevent balls escaping.	Low	Monitor
Football Pitches - Cracking and settlement, also dog faeces		Clubs to check pitches before play and use subject to Referee's decision	Low		Low	Monitor

Method Statement – Example for Ride on Mower

METHOD STATEMENT	
Ride on mower	
1	Collect daily worksheets from muster area.
2	Ensure you are wearing the correct PPE for the tasks (Table 1).
3	Carry out daily vehicle checks in accordance with Vehicle Log and Defect book. (Table 2)
4	Drive to work area showing beacons and headlights. Do not exceed 20mph.
5	Meet with the team at the work area.
6	Change into or apply the appropriate PPE/RPE for grass cutting.
7	Make a visual check for hazards and devise a safe working plan with the team.
8	Work safely showing beacons and hazard warning lights.
9	Be aware of public, pedestrian and road users, who may be affected by your activities.
10	Keep reversing to a minimum. Use a reversing assistant when reversing and manoeuvring in confined areas.
11	Take your meal break at the scheduled time but drink frequently whilst working to stay hydrated.
12	Fuel and refuel as required. Do not refuel with the engine running. Do not smoke or eat when refuelling.
13	Return to the yard and wash down the mower to remove excess grass and mud.
14	Complete end of day routine and secure vehicle.

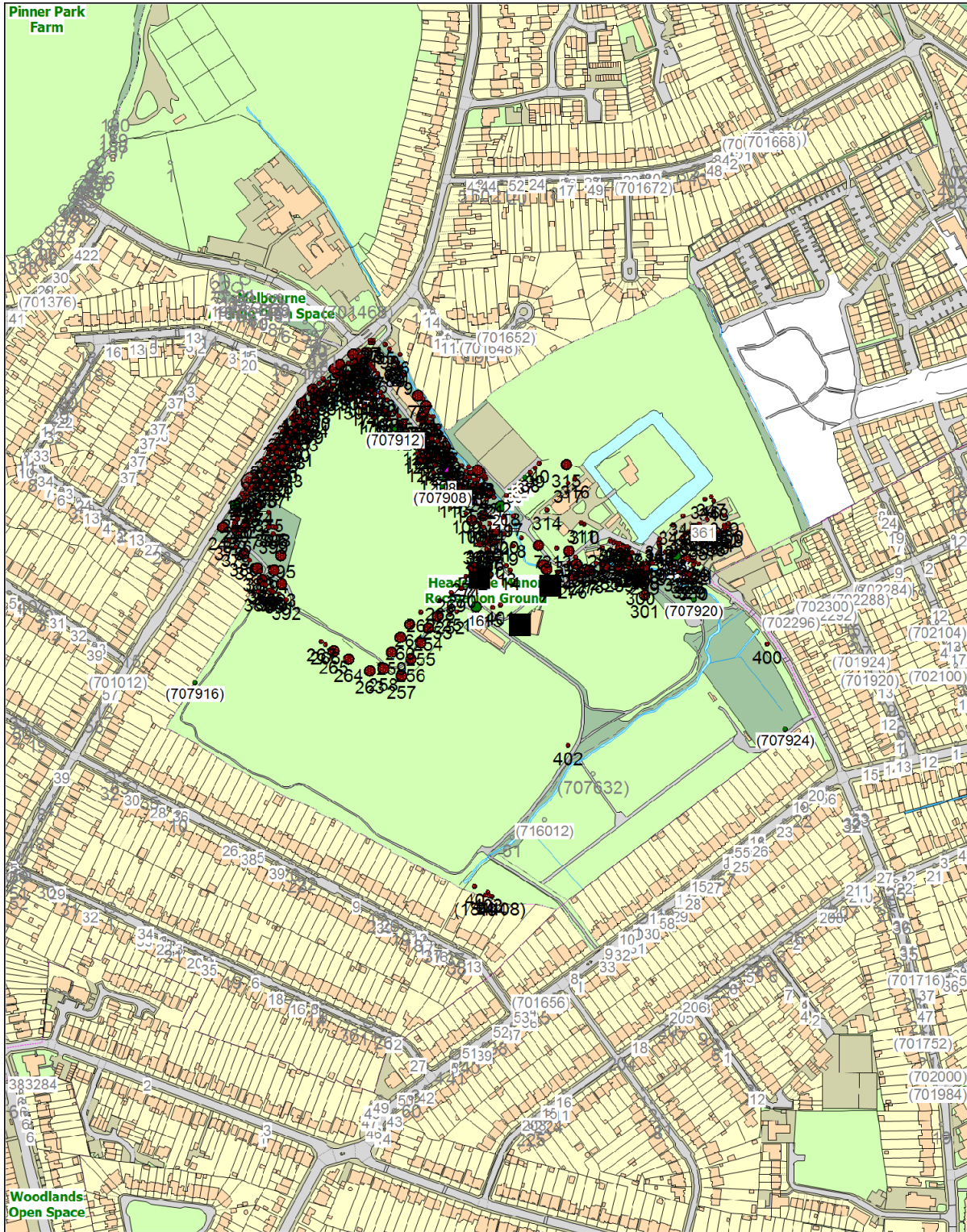
Table 1

PPE REQUIREMENTS		
Item	CAT/Ref	When Required
High visibility vest/jacket	EN342 CLASS 3	At all times
Safety footwear	EN20345	At all times
Gloves		EN2121
Balistic trousers	EN388	At all times
Safety glasses or visor		At all times when cutting grass.
RPE		
Ear defenders		
Baseball cap/woolly hat		Provided for use

Table 2

EQUIPMENT REQUIRED		
Item	CAT/Ref	When Required
Work folder and log book		At all times
Mobile phone		
Fuel (Green container)		Carried on crew vehicle

Appendix 5 Tree Survey



	Headstone Manor Recreation Ground	Scale Unknown	
		Date 21/11/2022	
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Type/code (*)	R	Seq No	Tree Tag	Plotted	Last Visited	at	by	for	Next Insp	Species	Tree Location	Location	Owner	Priority	Work Due	RiskRating	Risk Category	Notes
Sgl/51800	R	1	Sin/20284	Yes	22/07/2020	13:10	JL	Tree Inspection	07/2024	Tilia europaea	By Tennis Courts	Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/51804	R	2		Yes	30/09/2022	20:58	G&T	Tree Works	10/2014	Salix unidentified species		Headstone North	Parks and Open Spaces	No Action required		7	Moderate Risk	
Sgl/51808	R	3		Yes	08/05/2014	13:06	G&T	Tree Works	04/2014	Salix unidentified species		Headstone North	Parks and Open Spaces	No Action required		10	High Risk	
Sgl/51824	R	7		Yes	09/10/2013	12:58	TC	Tree Inspection	10/2014	Salix x chrysocoma		Headstone North	Parks and Open Spaces	No Action required		7	Moderate Risk	
Sgl/51828	R	8		Yes	08/05/2014	13:06	G&T	Tree Works	04/2014	Prunus kanzan		Headstone North	Parks and Open Spaces	No Action required		10	High Risk	
Sgl/51832	R	9		Yes	30/09/2022	20:58	G&T	Tree Works	10/2017	Carpinus betulus 'Fastigiata'		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/51836	R	10		Yes	30/09/2022	20:58	G&T	Tree Works	04/2014	Quercus robur		Headstone North	Parks and Open Spaces	No Action required		12	High Risk	
Sgl/51848	R	13		Yes	30/09/2022	20:58	G&T	Tree Works	10/2017	Acer platanoides		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/51852	R	14		Yes	30/09/2022	20:58	G&T	Tree Works	10/2014	Acer platanoides		Headstone North	Parks and Open Spaces	No Action required		7	Moderate Risk	
Sgl/51856	R	15		Yes	30/09/2022	20:58	G&T	Tree Works	10/2014	Prunus kanzan		Headstone North	Parks and Open Spaces	No Action required		7	Moderate Risk	
Sgl/51860	R	16	Sin/20093	Yes	11/03/2020	18:00	GRI	Tree Works	07/2023	Quercus unidentified species	In Play Area.	Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/51868	R	17		Yes	26/02/2009	16:24	JB	Tree Inspection	02/2013	Acer pseudoplatanus		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/51872	R	18		Yes	26/02/2009	16:24	JB	Tree Inspection	02/2013	Acer platanoides		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/51876	R	19		Yes	26/02/2009	16:25	JB	Tree Inspection	02/2013	Acer platanoides		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/51880	R	20	Sin/20043	Yes	04/10/2022	21:43	G&T	Tree Works	07/2025	Quercus petraea	By Main Path Running East West From Headstone Lane	Headstone North	Unallocated..	No Action required		4	Low Risk	
Sgl/51884	R	21		Yes	26/02/2009	16:26	JB	Tree Inspection	02/2013	Malus domestica cultivar		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/51888	R	22		Yes	26/02/2009	16:26	JB	Tree Inspection	02/2013	Carpinus betulus		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/51892	R	23		Yes	26/02/2009	16:26	JB	Tree Inspection	02/2013	Platanus x hispanica		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/51896	R	24		Yes	26/02/2009	16:28	JB	Tree Inspection	02/2013	Malus domestica cultivar		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/51900	R	25		Yes	26/02/2009	16:28	JB	Tree Inspection	02/2013	Malus domestica cultivar		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/51904	R	26		Yes	26/02/2009	16:29	JB	Tree Inspection	02/2013	Carpinus betulus		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/51908	R	27		Yes	26/02/2009	16:29	JB	Tree Inspection	02/2013	Sambucus nigra		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/51912	R	28		Yes	26/02/2009	16:29	JB	Tree Inspection	02/2013	Crataegus unidentified species		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/51916	R	29		Yes	26/02/2009	16:30	JB	Tree Inspection	02/2013	Malus tschonoskii		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/51920	R	30		Yes	26/02/2009	16:30	JB	Tree Inspection	02/2013	Sorbus aria		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/51924	R	31		Yes	26/02/2009	16:30	JB	Tree Inspection	02/2013	Carpinus betulus		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/51928	R	32		Yes	26/02/2009	16:31	JB	Tree Inspection	02/2013	Malus tschonoskii		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/51932	R	33		Yes	26/02/2009	16:31	JB	Tree Inspection	02/2013	Fraxinus excelsior		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/51936	R	34		Yes	26/02/2009	16:31	JB	Tree Inspection	02/2013	Carpinus betulus		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/51940	R	35	Sin/20080	Yes	22/07/2020	13:12	JL	Tree Inspection	07/2024	Tilia europaea	By Tennis Courts	Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/51944	R	36	Sin/20606	Yes	22/07/2020	13:16	JL	Tree Inspection	07/2024	Tilia europaea	By Tennis Courts	Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/51948	R	37	Sin/20408	Yes	22/07/2020	13:18	JL	Tree Inspection	07/2024	Tilia europaea	By Tennis Courts	Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/51952	R	38		Yes	27/02/2009	09:57	JB	Tree Inspection	02/2013	Tilia europaea		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/51956	R	39		Yes	27/02/2009	09:58	JB	Tree Inspection	02/2013	Tilia europaea		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/51960	R	40		Yes	27/02/2009	09:59	JB	Tree Inspection	02/2013	Tilia europaea		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/51964	R	2		Yes	27/02/2009	10:01	JB	Tree Inspection	02/2010	Ulmus procera		Headstone North	Parks and Open Spaces	No Action required		8	Moderate Risk	
Sgl/51968	R	41		Yes	27/02/2009	10:04	JB	Tree Inspection	02/2013	Ilex aquifolium		Headstone North	Parks and Open Spaces	No Action required		5	Low Risk	
Sgl/51972	R	42		Yes	27/02/2009	10:04	JB	Tree Inspection	02/2013	Ilex aquifolium		Headstone North	Parks and Open Spaces	No Action required		5	Low Risk	
Sgl/51976	R	43		Yes	27/02/2009	10:04	JB	Tree Inspection	02/2013	Salix fragilis		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/51980	R	44		Yes	16/06/2009	19:58	G&T	Tree Works	02/2013	Salix fragilis		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/51984	R	45		Yes	27/02/2009	10:06	JB	Tree Inspection	02/2013	Ilex aquifolium		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/51988	R	46		Yes	27/02/2009	10:13	JB	Tree Inspection	02/2013	Pinus sylvestris		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/51992	R	47		Yes	27/02/2009	10:14	JB	Tree Inspection	02/2013	Pinus sylvestris		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/51996	R	48		Yes	27/02/2009	10:14	JB	Tree Inspection	02/2013	Betula pendula		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/52000	R	49		Yes	27/02/2009	10:14	JB	Tree Inspection	02/2013	Pinus sylvestris		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/52004	R	50		Yes	27/02/2009	10:15	JB	Tree Inspection	02/2013	Pinus sylvestris		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/52008	R	51		Yes	27/02/2009	10:15	JB	Tree Inspection	02/2013	Pinus sylvestris		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/52012	R	52		Yes	27/02/2009	10:15	JB	Tree Inspection	02/2013	Betula pubescens		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/52016	R	53		Yes	27/02/2009	10:16	JB	Tree Inspection	02/2013	Pinus sylvestris		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/52020	R	54		Yes	27/02/2009	10:16	JB	Tree Inspection	02/2013	Pinus sylvestris		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/52024	R	55		Yes	27/02/2009	10:16	JB	Tree Inspection	02/2013	Betula pubescens		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/52028	R	56		Yes	27/02/2009	10:16	JB	Tree Inspection	02/2013	Pinus sylvestris		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/52032	R	57		Yes	27/02/2009	10:16	JB	Tree Inspection	02/2013	Crataegus monogyna		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/52036	R	58		Yes	27/02/2009	10:18	JB	Tree Inspection	02/2013	Sequoiadendron giganteum		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/52040	R	59		Yes	27/02/2009	10:18	JB	Tree Inspection	02/2013	Pinus sylvestris		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/52044	R	60		Yes	27/02/2009	10:18	JB	Tree Inspection	02/2013	X cupressocyparis leylandii		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/52048	R	61		Yes	27/02/2009	10:19	JB	Tree Inspection	02/2013	Quercus petraea		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/52052	R	62		Yes	27/02/2009	10:19	JB	Tree Inspection	02/2013	Betula pubescens		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/52056	R	63		Yes	27/02/2009	10:19	JB	Tree Inspection	02/2013	Betula pubescens		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/52060	R	64		Yes	27/02/2009	10:19	JB	Tree Inspection	02/2013	X cupressocyparis leylandii		Headstone North	Unallocated..	No Action required		4	Low Risk	
Sgl/52064	R	65		Yes	27/02/2009	10:20	JB	Tree Inspection	02/2013	Betula pendula		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/52068	R	66		Yes	27/02/2009	10:20	JB	Tree Inspection	02/2013	Pinus sylvestris		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/52072	R	67		Yes	27/02/2009	10:20	JB	Tree Inspection	02/2013	Quercus rubra		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/52076	R	68		Yes	27/02/2009	10:21	JB	Tree Inspection	02/2013	Cupressus macrocarpa		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/52080	R	69		Yes	27/02/2009	10:21	JB	Tree Inspection	02/2013	Pinus sylvestris		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/52084	R	70		Yes	27/02/2009	10:21	JB	Tree Inspection	02/2013	Betula pendula		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/52088	R	71		Yes	27/02/2009	10:21	JB	Tree Inspection	02/2013	Pinus sylvestris		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/52092	R	72		Yes	30/09/2022	20:58	G&T	Tree Works	03/2017	X cupressocyparis leylandii		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/52096	R	73		Yes	27/02/2009	10:22	JB	Tree Inspection	02/2013	Betula pendula		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/52100	R	74		Yes	30/09/2022	20:58	G&T	Tree Works	03/2017	Chamaecyparis lawsoniana 'Unidentified v		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl/52108	R	76		Yes	30/09/2022	20:58	G&T	Tree Works	03/2017	X cupressocyparis leylandii		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl/52112	R	77		Yes	27/03/2013	12:34	RA											

Sgl52140	R	84	Yes	30/09/2022	20:58	G&T	Tree Works	02/2013	Thuja plicata		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52148	R	86	Yes	30/09/2022	20:58	G&T	Tree Works	02/2013	X cupressocypris leylandii		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52152	R	87	Yes	27/02/2009	10:30	JB	Tree Inspection	02/2013	X cupressocypris leylandii		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52156	R	88	Yes	27/02/2009	10:31	JB	Tree Inspection	02/2013	X cupressocypris leylandii		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52160	R	89	Yes	27/02/2009	10:31	JB	Tree Inspection	02/2013	X cupressocypris leylandii		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52164	R	90	Yes	27/02/2009	10:31	JB	Tree Inspection	02/2013	Quercus robur		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52168	R	91	Yes	27/02/2009	10:32	JB	Tree Inspection	02/2013	Ilex aquifolium		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52172	R	92	Yes	27/02/2009	10:32	JB	Tree Inspection	02/2013	Aesculus hippocastanum Unidentified var		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52176	R	93	Yes	30/09/2022	20:58	G&T	Tree Works	02/2010	X cupressocypris leylandii		Headstone North	Parks and Open Spaces	No Action required		7	Moderate Risk	
Sgl52180	R	94	Yes	27/02/2009	10:33	JB	Tree Inspection	02/2013	X cupressocypris leylandii		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52184	R	95	Yes	27/02/2009	10:33	JB	Tree Inspection	02/2013	Fraxinus excelsior		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52188	R	96	Yes	27/02/2009	11:33	JB	Tree Inspection	02/2013	Fraxinus excelsior		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52192	R	97	Yes	27/02/2009	11:40	JB	Tree Inspection	02/2013	X cupressocypris leylandii		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52196	R	98	Yes	27/02/2009	11:42	JB	Tree Inspection	02/2013	Fraxinus excelsior		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52200	R	99	Yes	27/02/2009	11:43	JB	Tree Inspection	02/2013	Fraxinus excelsior		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52432	R	100	Yes	04/03/2009	09:33	JB	Tree Inspection	03/2013	Betula pendula		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52436	R	101	Yes	04/03/2009	09:33	JB	Tree Inspection	03/2013	Platanus x hispanica		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52440	R	104	Yes	04/03/2009	09:35	JB	Tree Inspection	03/2013	Quercus robur		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52444	R	105	Yes	04/03/2009	09:35	JB	Tree Inspection	03/2013	Aesculus hippocastanum		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52448	R	107	Yes	04/03/2009	09:36	JB	Tree Inspection	03/2013	Quercus ilex		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52452	R	109	Yes	04/03/2009	09:38	JB	Tree Inspection	03/2013	Platanus x hispanica		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52460		106	Yes	04/10/2022	08:40	G&T	Tree Works	09/2026	Salix alba 'Unidentified variety'	Opposite Lamp Column 6 Main path running from Headstone Lane towards cafe	Headstone North	Parks and Open Spaces	No Action required		7	Low Risk	
Sgl52464	R	103	Yes	04/03/2009	09:34	JB	Tree Inspection	03/2010	Salix alba 'Unidentified variety'		Headstone North	Parks and Open Spaces	No Action required		7	Moderate Risk	
Sgl52468		102	Yes	27/10/2022	18:00	G&T	Tree Works	09/2026	Salix alba 'Unidentified variety'	Opposite playground	Headstone North	Parks and Open Spaces	No Action required		7	Low Risk	
Sgl52472		108	Yes	27/10/2022	18:00	G&T	Tree Works	09/2026	Salix alba 'Unidentified variety'	By main path running from Headstone Lane to cafe	Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52476		111	Yes	10/11/2022	18:00	G&T	Tree Works	09/2026	Salix alba 'Unidentified variety'	Opposite Lamp column 7 Main path running from Headstone Lane to cafe	Headstone North	Parks and Open Spaces	No Action required		7	Low Risk	
Sgl52480	O	113	Yes	04/10/2022	18:00	G&T	Tree Works	03/2023	Salix alba 'Unidentified variety'	by main path running Headstone Lane towards cafe	Headstone North	Parks and Open Spaces	Reactive	01/11/2022	10	High Risk	
Sgl52484		112	Yes	24/10/2022	18:00	G&T	Tree Works	09/2026	Salix alba 'Unidentified variety'	Opposite bench Main path running from Headstone Lane towards cafe	Headstone North	Parks and Open Spaces	No Action required		7	Low Risk	
Sgl52488	R	114	Yes	16/06/2009	19:58	G&T	Tree Works	03/2013	Quercus cerris		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52492	R	115	Yes	04/03/2009	09:40	JB	Tree Inspection	03/2013	Aesculus hippocastanum		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52496		116	Yes	04/10/2022	08:40	G&T	Tree Works	09/2026	Salix alba 'Unidentified variety'	Opposite Lamp column 6 by main path running from Headstone Lane to cafe	Headstone North	Parks and Open Spaces	No Action required		7	Low Risk	
Sgl52504		118	Sin/20359	Yes	04/10/2022	21:43	G&T	Tree Works	07/2025	Quercus cerris		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk
Sgl52508	W	119	Yes	10/11/2022	18:00	G&T	Tree Works	09/2026	Populus unidentified species	By bench Main path running from Headstone Lane towards cafe	Headstone North	Parks and Open Spaces	Reactive	08/12/2022	10	High Risk	
Sgl52512	R	120	Yes	04/03/2009	10:20	JB	Tree Inspection	03/2013	Aesculus hippocastanum		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52516	R	121	Yes	04/03/2009	10:20	JB	Tree Inspection	03/2013	Platanus x hispanica		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52520	R	122	Yes	04/03/2009	10:20	JB	Tree Inspection	03/2013	Quercus cerris		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52524		123	Yes	11/11/2022	18:00	G&T	Tree Works	09/2026	Salix alba 'Unidentified variety'	35m East of nursery Main path running from Headstone Lane towards cafe	Headstone North	Parks and Open Spaces	No Action required		7	Low Risk	
Sgl52528		124	Yes	11/11/2022	18:00	G&T	Tree Works	09/2026	Populus unidentified species	35m East of nursery Main path running from Headstone Lane towards cafe	Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52532		127	Yes	04/10/2022	08:40	G&T	Tree Works	09/2023	Salix alba 'Unidentified variety'	25m East of nursery Main path running from Headstone Lane towards cafe	Headstone North	Parks and Open Spaces	No Action required		7	Low Risk	
Sgl52536		125	Yes	29/09/2022	13:02	JL	Tree Inspection	09/2026	Salix alba		Headstone North	Parks and Open Spaces	No Action required		7	Low Risk	
Sgl52540	R	126	Yes	04/03/2009	10:23	JB	Tree Inspection	03/2013	Betula pendula		Headstone North	Parks and Open Spaces	No Action required		5	Low Risk	
Sgl52544	R	128	Yes	04/03/2009	10:23	JB	Tree Inspection	03/2013	Malus domestica cultivar		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52548	R	129	Yes	04/03/2009	10:24	JB	Tree Inspection	03/2013	Pinus nigra		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52552	R	133	Yes	04/03/2009	10:26	JB	Tree Inspection	03/2013	Pinus nigra		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52556	R	134	Yes	04/03/2009	10:26	JB	Tree Inspection	03/2013	Pinus nigra		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52560	R	132	Yes	04/03/2009	10:25	JB	Tree Inspection	03/2013	Pinus nigra		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52564	R	130	Yes	04/03/2009	10:24	JB	Tree Inspection	03/2013	Betula pubescens		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52568		131	Sin/20065	Yes	04/10/2022	21:43	G&T	Tree Works	07/2025	Quercus cerris	Opposite Lamp Column 4. Near Nursery	Headstone North	Parks and Open Spaces	No Action required		2	Low Risk
Sgl52572	R	136	Yes	04/03/2009	10:27	JB	Tree Inspection	03/2013	Betula pubescens		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52576	R	135	Yes	04/03/2009	10:27	JB	Tree Inspection	03/2013	Betula pendula		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52580	R	137	Yes	04/03/2009	10:27	JB	Tree Inspection	03/2013	Pinus nigra		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52584	R	138	Yes	04/03/2009	10:28	JB	Tree Inspection	03/2013	Aesculus hippocastanum		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52588	R	139	Yes	04/03/2009	10:28	JB	Tree Inspection	03/2013	Quercus cerris		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52596		141	Yes	04/10/2022	08:40	G&T	Tree Works	09/2026	Prunus cerasifera	Opposite nursery	Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52644	R	142	Yes	04/03/2009	10:29	JB	Tree Inspection	03/2013	Platanus x hispanica		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52648	R	175	Yes	04/03/2009	11:34	JB	Tree Inspection	03/2013	Tilia europaea		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52652	R	176	Yes	04/03/2009	11:35	JB	Tree Inspection	03/2013	Tilia europaea		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52656	R	177	Yes	04/03/2009	11:36	JB	Tree Inspection	03/2013	Quercus petraea		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52660	R	143	Yes	04/03/2009	10:30	JB	Tree Inspection	03/2013	Prunus cerasifera		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52664	R	148	Yes	30/09/2022	20:58	G&T	Tree Works	08/2012	Prunus cerasifera		Headstone North	Parks and Open Spaces	No Action required		8	Moderate Risk	
Sgl52668	R	146	Yes	04/03/2009	10:33	JB	Tree Inspection	03/2013	Malus domestica cultivar		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52672	R	144	Yes	04/03/2009	10:30	JB	Tree Inspection	03/2013	Malus domestica cultivar		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52676	R	145	Yes	16/06/2009	19:58	G&T	Tree Works	03/2010	Aesculus hippocastanum		Headstone North	Parks and Open Spaces	No Action required		7	Moderate Risk	
Sgl52680		149	Sin/20303	Yes	11/03/2020	18:00	GRI	Tree Works	07/2023	Quercus petraea	By Headstone Lane Car Park	Headstone North	Parks and Open Spaces	No Action required		4	Low Risk
Sgl52684	R	147	Yes	16/06/2009	19:58	G&T	Tree Works	03/2013	Aesculus hippocastanum		Headstone North	Parks and Open Spaces	No Action required		5	Low Risk	
Sgl52688	R	152	Yes	04/03/2009	10:37	JB	Tree Inspection	03/2013	Malus domestica cultivar		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52692	R	151	Yes	04/03/2009	10:36	JB	Tree Inspection	03/2013	Malus domestica cultivar		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52696	R	150	Yes	04/03/2009	10:36	JB	Tree Inspection	03/2013	Tilia europaea		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52700	R	154	Yes	04/03/2009	10:38	JB	Tree Inspection	03/2013	Malus domestica cultivar		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52704	R	155	Yes	16/06/2009	19:58	G&T	Tree Works	03/2010	Unknown code..		Headstone North	Unallocated..	No Action required		7	Moderate Risk	
Sgl52708	R	156	Yes	04/03/2009	10:38	JB	Tree Inspection	03/2013	Aesculus hippocastanum		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl52712	R	158	Yes	04/03/2009	10:39	JB	Tree Inspection	03/2013	Carpinus betulus		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52716	R	157	Yes	16/06/2009	19:58	G&T	Tree Works	03/2013	Quercus robur		Headstone North	Parks and Open Spaces	No Action required		5	Low Risk	
Sgl52720	R	153	Yes	04/03/2009	10:37	JB	Tree Inspection	03/2013	Malus domestica cultivar		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52724	R	160	Yes	04/03/2009	10:40	JB	Tree Inspection	03/2013	Quercus petraea		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl52728	R	161	Yes	04/03/2009	10:40	JB	Tree Inspection	03/2013	Quercus petraea	</							

Sgl53116	R	249		Yes	16/06/2009	19:58	G&T	Tree Works	03/2013	Sequoiadendron giganteum	opp 98		Headstone North	Parks and Open Spaces	No Action required		5	Low Risk	
Sgl53120	R	250		Yes	04/03/2009	15:34	JB	Tree Inspection	03/2013	Crataegus monogyna	opp 98		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53124	R	251		Yes	05/03/2009	10:39	JB	Tree Inspection	03/2013	X cupressocyparis leylandii			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53128	R	252		Yes	05/03/2009	10:40	JB	Tree Inspection	03/2013	X cupressocyparis leylandii			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53132	R	253		Yes	05/03/2009	10:43	JB	Tree Inspection	03/2013	Platanus x hispanica			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53136	R	262		Yes	30/09/2022	20:58	G&T	Tree Works	03/2013	Carpinus betulus 'Fastigiata'			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53140	R	254		Yes	05/03/2009	10:44	JB	Tree Inspection	03/2013	Platanus x hispanica			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53144	R	261		Yes	05/03/2009	10:46	JB	Tree Inspection	03/2013	Acer platanoides			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53148	R	255		Yes	05/03/2009	10:44	JB	Tree Inspection	03/2013	Platanus x hispanica			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53152	R	260		Yes	05/03/2009	10:45	JB	Tree Inspection	03/2013	Platanus x hispanica			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53156	R	257		Yes	05/03/2009	10:45	JB	Tree Inspection	03/2013	Platanus x hispanica			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53160	R	256		Yes	30/09/2022	20:58	G&T	Tree Works	03/2013	Platanus x hispanica			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53164	R	259		Yes	05/03/2009	10:45	JB	Tree Inspection	03/2013	Platanus x hispanica			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53168	R	258		Yes	05/03/2009	10:45	JB	Tree Inspection	03/2013	Platanus x hispanica			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53172	R	264		Yes	30/09/2022	20:58	G&T	Tree Works	09/2019	Quercus robur	hedge next to football pitches		Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53176	R	263		Yes	05/03/2009	11:04	JB	Tree Inspection	03/2013	Fagus sylvatica			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53180	R	246	Sin20433	Yes	04/10/2022	21:43	G&T	Tree Works	07/2025	Quercus palustris	Opp 100 Headstone Lane		Headstone North	Parks and Open Spaces	No Action required		6	Low Risk	appears to be Q.cas tanifolia from look of dead leaves at base RA thinks Pin oak in summer
Sgl53184	R	265		Yes	05/03/2009	11:08	JB	Tree Inspection	03/2013	Quercus rubra			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53188	R	266		Yes	05/03/2009	11:11	JB	Tree Inspection	03/2013	Crataegus monogyna			Headstone North	Parks and Open Spaces	No Action required		5	Low Risk	
Sgl53192	R	267		Yes	05/03/2009	11:13	JB	Tree Inspection	03/2013	Crataegus monogyna			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53196	R	268		Yes	05/03/2009	11:16	JB	Tree Inspection	03/2013	Tilia europaea			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53284	R	269		Yes	05/03/2009	11:18	JB	Tree Inspection	03/2013	Fraxinus excelsior			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53288	R	270		Yes	05/03/2009	11:18	JB	Tree Inspection	03/2013	Fraxinus excelsior			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53292	R	271		Yes	05/03/2009	11:18	JB	Tree Inspection	03/2013	Fraxinus excelsior			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53296	R	272		Yes	05/03/2009	11:19	JB	Tree Inspection	03/2013	Platanus x hispanica			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53300	R	273		Yes	05/03/2009	11:19	JB	Tree Inspection	03/2013	Acer platanoides			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53308	R	274		Yes	05/03/2009	11:28	JB	Tree Inspection	03/2013	Carpinus betulus			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53312	R	276		Yes	05/03/2009	11:31	JB	Tree Inspection	03/2013	Salix unidentified species			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53316	R	277		Yes	05/03/2009	11:31	JB	Tree Inspection	03/2013	Salix unidentified species			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53320	R	278		Yes	05/03/2009	11:31	JB	Tree Inspection	03/2013	Salix unidentified species			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53328	R	280		Yes	30/09/2022	20:58	G&T	Tree Works	03/2013	Aesculus hippocastanum			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53332	R	279		Yes	05/03/2009	11:32	JB	Tree Inspection	03/2013	Prunus kanzan			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53336	R	302		Yes	16/06/2009	19:58	G&T	Tree Works	03/2010	Juglans nigra			Headstone North	Parks and Open Spaces	No Action required		7	Moderate Risk	
Sgl53340	R	282		Yes	05/03/2009	11:33	JB	Tree Inspection	03/2013	Malus domestica cultivar			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53344	R	283		Yes	05/03/2009	11:33	JB	Tree Inspection	03/2010	Malus domestica cultivar			Headstone North	Parks and Open Spaces	No Action required		7	Moderate Risk	
Sgl53348	R	284		Yes	05/03/2009	11:34	JB	Tree Inspection	03/2013	Fraxinus excelsior			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53352	R	287		Yes	05/03/2009	11:35	JB	Tree Inspection	03/2013	Malus tschonoskii			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53356	R	286		Yes	05/03/2009	11:34	JB	Tree Inspection	03/2013	Fraxinus excelsior			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53360	R	305		Yes	05/03/2009	12:04	JB	Tree Inspection	03/2013	Fraxinus excelsior			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53364	R	306		Yes	05/03/2009	12:05	JB	Tree Inspection	03/2013	Taxus baccata			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53368	R	304		Yes	05/03/2009	12:02	JB	Tree Inspection	03/2013	Quercus robur			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53372	R	303		Yes	05/03/2009	12:01	JB	Tree Inspection	03/2013	Crataegus monogyna			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53376	R	288		Yes	16/06/2009	19:58	G&T	Tree Works	03/2013	Prunus avium			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53380	R	308		Yes	05/03/2009	12:09	JB	Tree Inspection	03/2013	Fraxinus excelsior			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53384	R	291		Yes	05/03/2009	11:36	JB	Tree Inspection	03/2013	Malus tschonoskii			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53460	R	290		Yes	05/03/2009	11:36	JB	Tree Inspection	03/2013	Acer platanoides			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53464	R	307		Yes	05/03/2009	12:08	JB	Tree Inspection	03/2013	Crataegus monogyna			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53468	R	292		Yes	05/03/2009	11:36	JB	Tree Inspection	03/2013	Malus domestica cultivar			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53472	R	293		Yes	05/03/2009	11:37	JB	Tree Inspection	03/2013	Fraxinus excelsior			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53476	R	294		Yes	05/03/2009	11:37	JB	Tree Inspection	03/2013	Fraxinus excelsior			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53480	R	295		Yes	05/03/2009	11:37	JB	Tree Inspection	03/2013	Malus domestica cultivar			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53484	R	285		Yes	30/09/2022	20:58	G&T	Tree Works	04/2017	Salix unidentified species			Headstone North	Parks and Open Spaces	No Action required		10	High Risk	
Sgl53488	R	289		Yes	16/06/2009	19:58	G&T	Tree Works	03/2010	Salix unidentified species			Headstone North	Parks and Open Spaces	No Action required		7	Moderate Risk	
Sgl53492	R	301		Yes	05/03/2009	11:39	JB	Tree Inspection	03/2013	Quercus petraea			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53496	R	300		Yes	16/06/2009	19:58	G&T	Tree Works	03/2013	Salix unidentified species			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53504	R	310		Yes	05/03/2009	14:01	JB	Tree Inspection	03/2013	Malus domestica cultivar			Headstone North	Parks and Open Spaces	No Action required		5	Low Risk	
Sgl53508	R	311		Yes	30/09/2022	20:58	G&T	Tree Works	03/2013	Prunus unidentified species			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53512	R	312		Yes	05/03/2009	14:04	JB	Tree Inspection	03/2013	Prunus kanzan			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53516	R	313		Yes	05/03/2009	14:05	JB	Tree Inspection	03/2013	Betula jacquemontii			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53520	R	314		Yes	30/09/2022	20:58	G&T	Tree Works	03/2013	Salix matsudana 'Tortuosa'			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53524	R	315		Yes	05/03/2009	14:09	JB	Tree Inspection	03/2013	Quercus robur			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53528	R	316		Yes	05/03/2009	14:10	JB	Tree Inspection	03/2013	Crataegus monogyna			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53532	R	317		Yes	05/03/2009	14:11	JB	Tree Inspection	03/2013	Crataegus monogyna			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53536	R	296		Yes	05/03/2009	11:37	JB	Tree Inspection	03/2013	Fraxinus excelsior			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53544	R	299		Yes	05/03/2009	11:39	JB	Tree Inspection	03/2013	Fraxinus excelsior			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53548	R	298		Yes	05/03/2009	11:39	JB	Tree Inspection	03/2013	Sorbus intermedia			Headstone North	Parks and Open Spaces	No Action required		5	Low Risk	
Sgl53552	R	318		Yes	05/03/2009	14:21	JB	Tree Inspection	03/2013	Fraxinus excelsior			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	
Sgl53556	R	319		Yes	10/11/2022	18:00	G&T	Tree Works	09/2026	Prunus avium	Between café and car park		Headstone North	Parks and Open Spaces	No Action required		7	Low Risk	
Sgl53560	R	320		Yes	05/03/2009	14:25	JB	Tree Inspection	03/2013	Fraxinus excelsior			Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	
Sgl53576	R	324		Yes	05/03/2009	14:31	JB	Tree Inspection	03/2013	Malus domestica cultivar			Headstone North	Parks and Open Spaces	No Action required		4	Low Risk	

Sgl53580	R	325	Yes	05/03/2009	14:31	JB	Tree Inspection	03/2013	Prunus cerasifera Nigra		Headstone North	Parks and Open Spaces	No Action required	4	Low Risk	
Sgl53584	R	326	Yes	05/03/2009	14:32	JB	Tree Inspection	03/2013	Cornus mas		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53588	R	327	Yes	05/03/2009	14:32	JB	Tree Inspection	03/2013	Fraxinus excelsior		Headstone North	Parks and Open Spaces	No Action required	4	Low Risk	
Sgl53592	R	328	Yes	05/03/2009	14:32	JB	Tree Inspection	03/2013	Chamaecyparis lawsoniana		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53596	R	329	Yes	05/03/2009	14:32	JB	Tree Inspection	03/2013	Prunus cerasifera		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53632	R	330	Yes	05/03/2009	14:33	JB	Tree Inspection	03/2013	Prunus cerasifera Nigra		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53636	R	331	Yes	05/03/2009	14:33	JB	Tree Inspection	03/2013	Betula pubescens		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53640	R	333	Yes	05/03/2009	14:34	JB	Tree Inspection	03/2013	Fraxinus excelsior		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53644	R	332	Yes	05/03/2009	14:34	JB	Tree Inspection	03/2013	Cedrus deodara		Headstone North	Parks and Open Spaces	No Action required	4	Low Risk	
Sgl53648	R	334	Yes	05/03/2009	14:34	JB	Tree Inspection	03/2013	Fraxinus excelsior		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53652	R	335	Yes	05/03/2009	14:34	JB	Tree Inspection	03/2013	Fraxinus excelsior		Headstone North	Parks and Open Spaces	No Action required	4	Low Risk	
Sgl53656		336	Yes	12/07/2019	10:12	JL	Tree Inspection	07/2023	Quercus robur	By Car Park	Headstone North	Parks and Open Spaces	No Action required	4	Low Risk	
Sgl53660	R	337	Yes	05/03/2009	14:35	JB	Tree Inspection	03/2013	Unknown code..		Headstone North	Unallocated..	No Action required	4	Low Risk	
Sgl53664	R	338	Yes	05/03/2009	14:36	JB	Tree Inspection	03/2013	Tilia europaea		Headstone North	Parks and Open Spaces	No Action required	4	Low Risk	
Sgl53668	R	339	Yes	05/03/2009	14:36	JB	Tree Inspection	03/2013	Unknown code..		Headstone North	Unallocated..	No Action required	2	Low Risk	
Sgl53672	R	340	Yes	30/09/2022	20:58	G&T	Tree Works	03/2013	Salix caprea		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53676	R	341	Yes	05/03/2009	14:37	JB	Tree Inspection	03/2013	Acer unidentified species		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53680	R	342	Yes	05/03/2009	14:37	JB	Tree Inspection	03/2013	Prunus unidentified hybrid		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53684	R	343	Yes	30/09/2022	20:58	G&T	Tree Works	03/2010	Populus nigra 'Italica'		Headstone North	Parks and Open Spaces	No Action required	7	Moderate Risk	
Sgl53688	R	344	Yes	05/03/2009	14:38	JB	Tree Inspection	03/2013	Sorbus aria		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53692	R	345	Yes	05/03/2009	14:39	JB	Tree Inspection	03/2013	Sorbus aria		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53696	R	346	Yes	05/03/2009	14:39	JB	Tree Inspection	03/2013	Carpinus betulus 'Fastigiata'		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53700	R	347	Yes	05/03/2009	14:40	JB	Tree Inspection	03/2013	Carpinus betulus		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53704	R	348	Yes	05/03/2009	14:40	JB	Tree Inspection	03/2013	Carpinus betulus		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53708	R	349	Yes	05/03/2009	14:40	JB	Tree Inspection	03/2013	Crataegus monogyna		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53712	R	350	Yes	05/03/2009	14:41	JB	Tree Inspection	03/2013	Sorbus aria		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53716	R	351	Yes	05/03/2009	14:41	JB	Tree Inspection	03/2013	Sorbus aria		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53720	R	352	Yes	16/06/2009	19:58	G&T	Tree Works	03/2013	Salix caprea		Headstone North	Parks and Open Spaces	No Action required	5	Low Risk	
Sgl53724	R	353	Yes	05/03/2009	14:42	JB	Tree Inspection	03/2013	Salix caprea		Headstone North	Parks and Open Spaces	No Action required	5	Low Risk	
Sgl53728	R	354	Yes	05/03/2009	14:42	JB	Tree Inspection	03/2013	Alnus glutinosa		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53732	R	355	Yes	05/03/2009	14:43	JB	Tree Inspection	03/2013	Crataegus unidentified species		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53736	R	356	Yes	05/03/2009	14:43	JB	Tree Inspection	03/2013	Salix caprea		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53740	R	357	Yes	05/03/2009	14:44	JB	Tree Inspection	03/2013	Crataegus unidentified species		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53744	R	365	Yes	05/03/2009	14:46	JB	Tree Inspection	03/2013	Fraxinus ornus		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53748	R	364	Yes	05/03/2009	14:46	JB	Tree Inspection	03/2013	Fraxinus ornus		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53752	R	363	Yes	05/03/2009	14:45	JB	Tree Inspection	03/2013	Rhus typhina		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53756	R	358	Yes	05/03/2009	14:44	JB	Tree Inspection	03/2013	Unknown code..		Headstone North	Unallocated..	No Action required	2	Low Risk	
Sgl53760	R	359	Yes	16/06/2009	19:58	G&T	Tree Works	03/2013	Vacant tree pit		Headstone North	Parks and Open Spaces	No Action required	2	Risk Not Assessed	
Sgl53768	R	362	Yes	05/03/2009	14:45	JB	Tree Inspection	03/2013	Fraxinus ornus		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl53772	R	360	Yes	05/03/2009	14:45	JB	Tree Inspection	03/2013	Fraxinus ornus		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58092	R	24	Yes	26/10/2016	16:32	GS	Tree Works	10/2020	Populus nigra	Rear of 77 Priority Way	Headstone North	Parks and Open Spaces	No Action required	2	Risk Not Assessed	
Grp58584	R	G1	Yes	08/05/2014	13:06	G&T	Tree Works	11/2013	Ulmus procera	play ground	Headstone North	Parks and Open Spaces	No Action required	13	Critical Risk	
Sgl58588	R	366	Yes	30/09/2022	20:58	G&T	Tree Works	08/2012	Ulmus procera		Headstone North	Parks and Open Spaces	No Action required	7	Moderate Risk	
Sgl58592	R	367	Yes	30/09/2022	20:58	G&T	Tree Works	08/2012	Ulmus procera		Headstone North	Parks and Open Spaces	No Action required	7	Moderate Risk	
Sgl58644	R	368	Yes	30/09/2022	20:58	G&T	Tree Works	08/2012	Ulmus procera		Headstone North	Parks and Open Spaces	No Action required	7	Moderate Risk	
Sgl58648	R	369	Yes	30/09/2022	20:58	G&T	Tree Works	08/2012	Ulmus procera		Headstone North	Parks and Open Spaces	No Action required	7	Moderate Risk	
Sgl58652	R	370	Yes	30/09/2022	20:58	G&T	Tree Works	08/2012	Ulmus procera		Headstone North	Parks and Open Spaces	No Action required	7	Moderate Risk	
Sgl58656	R	371	Yes	05/08/2011	14:10	RA	Tree Inspection	08/2015	Crataegus monogyna	opp 98-100	Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58660	R	372	Yes	05/08/2011	14:11	RA	Tree Inspection	08/2015	Acer campestre	opp 98-100	Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58664	R	373	Yes	05/08/2011	14:11	RA	Tree Inspection	08/2015	Acer campestre	opp 98-100	Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58668	R	374	Yes	05/08/2011	14:12	RA	Tree Works	08/2015	Sequoiadendron giganteum		Headstone North	Parks and Open Spaces	No Action required	5	Low Risk	
Sgl58672	R	375	Yes	05/08/2011	14:13	RA	Tree Works	08/2015	Sequoiadendron giganteum		Headstone North	Parks and Open Spaces	No Action required	5	Low Risk	
Sgl58676	R	376	Yes	05/08/2011	14:14	RA	Tree Inspection	08/2015	Quercus petraea		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58680	R	377	Yes	05/08/2011	14:15	RA	Tree Inspection	08/2015	Quercus petraea		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58684	R	378	Yes	05/08/2011	14:15	RA	Tree Inspection	08/2015	Fraxinus excelsior	sub station	Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58688	R	379	Yes	05/08/2011	14:17	RA	Tree Inspection	08/2015	Betula pubescens	sub station	Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58692	R	380	Yes	05/08/2011	14:18	RA	Tree Inspection	08/2015	Quercus petraea		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58696	R	381	Yes	05/08/2011	14:20	RA	Tree Inspection	08/2015	Betula pubescens		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58700	R	382	Yes	05/08/2011	14:20	RA	Tree Inspection	08/2015	Quercus robur		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58704	R	383	Yes	05/08/2011	14:22	RA	Tree Works	08/2015	Sequoiadendron giganteum		Headstone North	Parks and Open Spaces	No Action required	5	Low Risk	
Sgl58708	R	384	Yes	05/08/2011	14:22	RA	Tree Inspection	08/2015	Quercus robur		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58712	R	385	Yes	05/08/2011	14:23	RA	Tree Inspection	08/2015	Acer platanoides	sub station	Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58716	R	386	Yes	05/08/2011	14:25	RA	Tree Inspection	08/2015	Cupressus macrocarpa	opp 98-100	Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58720	R	387	Yes	05/08/2011	14:26	RA	Tree Inspection	08/2015	Sambucus nigra	opp 98-100	Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58724	R	388	Yes	05/08/2011	14:27	RA	Tree Inspection	08/2015	Cupressus macrocarpa	opp 98-100	Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58728	R	389	Yes	05/08/2011	14:28	RA	Tree Inspection	08/2015	Cupressus macrocarpa	opp 98-100	Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58732	R	390	Yes	05/08/2011	14:28	RA	Tree Inspection	08/2015	Cupressus macrocarpa	opp 98-100	Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58736	R	391	Yes	05/08/2011	14:28	RA	Tree Inspection	08/2015	Cupressus macrocarpa	opp 98-100	Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58740	R	392	Yes	05/08/2011	14:28	RA	Tree Inspection	08/2015	Cupressus macrocarpa	opp 98-100	Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58744	R	393	Yes	05/08/2011	14:29	RA	Tree Inspection	08/2015	Fraxinus excelsior		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58748	R	394	Yes	05/08/2011	14:30	RA	Tree Inspection	08/2015	Fraxinus excelsior		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58752	R	395	Yes	05/08/2011	14:30	RA	Tree Inspection	08/2015	Quercus petraea		Headstone North	Parks and Open Spaces	No Action required	6	Low Risk	
Sgl58756	R	396	Yes	30/11/2011	12:02	G&T	Tree Works	08/2012	Quercus robur		Headstone North	Parks and Open Spaces	No Action required	8	Moderate Risk	
Sgl58760	R	397	Yes	05/08/2011	14:33	RA	Tree Inspection	08/2015	Acer campestre		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58764	R	398	Yes	05/08/2011	14:34	RA	Tree Inspection	08/2015	Acer campestre		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl58768	R	399	Yes	05/08/2011	14:34	RA	Tree Inspection	08/2015	Acer campestre		Headstone North	Parks and Open Spaces	No Action required	2	Low Risk	
Sgl51704	R	400	Yes	17/07/2012	07:49	G&T	Tree Works	01/2013	Ulmus procera	opp (around) 147	Headstone North	Parks and Open Spaces	No Action required	10	High Risk	
Hdg1190004	R	H1	Yes	09/10/2013	12:32	TG	Tree Inspection	10/2017	X cupressocyparis leylandii		Headstone North	Parks and Open Spaces	No Action required	4	Low Risk	
Hdg1190004	R	H2	Yes	09/10/2013	12:38	TG	Tree Inspection	10/2017	X cupressocyparis leylandii		Headstone North	Parks and Open Spaces	No Action required	4	Low Risk	

Sgl/19008	R	401		Yes	30/09/2022	20:58	G&T	Tree Works	10/2017	Quercus rubra		Headstone North	Parks and Open Spaces	No Action required		2	Low Risk	Anne Frank's memorial tree
Sgl/147600	R	402		Yes	21/10/2014	14:37	G&T	Tree Works	12/2014	Platanus x hispanica	next to path	Headstone North	Parks and Open Spaces	No Action required		10	High Risk	
Sgl/168200	R	40		Yes	30/09/2022	20:58	G&T	Tree Works	12/2015	Salix fragilis	Adjacent to 75 Priory Way	Headstone North	Parks and Open Spaces	No Action required		10	High Risk	
Sgl/184400	R	403		Yes	26/10/2016	16:32	GS	Tree Works	10/2020	Populus tremula	rear of 77 Priory Way	Headstone North	Parks and Open Spaces	No Action required			Risk Not Assessed	
Sgl/184404	R	404		Yes	26/10/2016	16:32	GS	Tree Works	10/2020	Populus nigra	Rear of 77 Priory Way	Headstone North	Parks and Open Spaces	No Action required			Risk Not Assessed	
Sgl/184408	R			Yes	26/10/2016	16:32	GS	Tree Works	10/2020	Populus tremula	rear of 77 Priory Way	Headstone North	Parks and Open Spaces	No Action required			Risk Not Assessed	
Sgl/707908		Sin/231903		Yes	11/03/2020	18:00	GRI	Tree Works	07/2023	Quercus robur	By Main Footpath Running East West From Headstone 777/03336	Headstone North	Parks and Open Spaces	No Action required			Risk Not Assessed	
Sgl/707912		Sin/231904		Yes	11/03/2020	18:00	GRI	Tree Works	07/2023	Quercus robur	By Main Path Running East West From Headstone Lane 777/03336	Headstone North	Parks and Open Spaces	No Action required			Risk Not Assessed	
Sgl/707916		Sin/251428		Yes	04/10/2022	21:43	G&T	Tree Works	07/2024	Acer platanoides	Rear Of 77 Headstone Lane 777/03336	Headstone North	Parks and Open Spaces	No Action required			Risk Not Assessed	
Sgl/707920		Sin/252158		Yes	05/11/2021	18:00	GRI	Tree Works	11/2025	Salix fragilis	By Learning Circle, Opposite Breakers Yard 777/03336	Headstone North	Highways	No Action required			Risk Not Assessed	
Sgl/707924		Sin/252359		Yes	04/11/2022	18:00	G&T	Tree Works	03/2026	Fraxinus excelsior	To Side Of 172, Pinner View (w3w - Pens.allows.goa 777/03336	Headstone North	Parks and Open Spaces	No Action required			Risk Not Assessed	

